

Board of Management

Learning and Teaching Committee

The 1st meeting (Session 2020-21) of the Learning and Teaching Committee will be held at 1500 hours on Tuesday 8 September 2020 via MS Teams.

Agenda v2

		Paper	Lead
1.	Apologies for Absence		
2.	Declaration of Interests		
3.	For Approval		
3.1	Minutes of Previous Meeting held on 28 April 2020	LTC1-A	Convener
3.2	Committee Annual Report 2019-20	LTC1-B	PC
4.	For Discussion and Decision		
4.1	Learning & Teaching Scenario and Guidance	LTC1-C	CC
4.2	My Student Experience Survey June 2020	LTC1-D	GP
4.3	Learning and Teaching Academy Presentation	Presentation	T Duff
4.4	Student Induction and Transitions 2020	LTC1-E	GP
4.5	Supporting Careers Provision	Verbal	GP
4.6	Student Engagement Strategy Refresh	LTC1-F	CC
4.7	Faculties Update Nautical and STEM	(<i>Standing Item</i>) Presentation	M Stagg
4.8	Student Destinations 2018-19	LTC1-G	GP
5.	For Noting		
5.1	TDAP Report	(<i>Standing Item</i>) Verbal	SL
5.2	Academic Board	(<i>Standing Item</i>) LTC1-H	PL
6.	Any Other Notified Business		
7.	Disclosability of Papers		
8.	Date of Next Meeting – Tuesday 17 November 2020		

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.
2. To undertake high level review of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - performance on admissions, access and inclusion;
 - arrangements for articulation and partnership;
 - approaches to learning and teaching, including the use of IT resources;
 - the volume and themes of student complaints, and their handling and outcomes.
3. To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To review student induction and support mechanisms.
6. To consider matters concerning student discipline.
7. To monitor the conduct of the academic appeals process.