

**CITY** OF GLASGOW  
COLLEGE

Let Learning Flourish



FULL TIME  
PROSPECTUS

What can learning at City of Glasgow College do for you? **Let Learning...**

...give you  
new skills and  
confidence

...help you make  
new friends

...help you achieve  
your goals

...take you on  
an exciting  
journey

...support  
your change of  
direction

...help you start  
a new career

**Let Learning Flourish**

# CONTENTS

## Introduction

Welcome .....	2
Top Ten Reasons for Choosing City .....	3
Our Campuses .....	4-5
How We Teach .....	6
International Students.....	7
Scottish Credit & Qualifications Framework.....	8
Student Journeys .....	9
Further Info.....	10
Modern Apprenticeships.....	11
Graduate Employers.....	12
What Employers Say .....	13

## Full Time Course Listings

Faculty of Building, Engineering & Energy .....	14-27
Faculty of Business.....	28-45
Faculty of Creative Industries .....	46-67
Faculty of Education & Society .....	68-75
Faculty of Leisure & Lifestyle.....	76-97
Faculty of Nautical Studies.....	98-106

## General Information

How to Apply.....	107-109
Money Matters & FE/HE Funding.....	110-111
Learning Support.....	112
Map.....	inside back cover

### Equality, Diversity & Inclusion Statement

Equality, Diversity & Inclusiveness For All:

- Fairness
- Opportunity
- Respect



The College welcomes calls through Tynetalk on:  
18001 0141 375 5555.

This prospectus is available in alternative formats on request.



# WELCOME



**City of Glasgow College is Scotland's largest technical and professional skills college with a choice of over 2000 courses delivered at our new state of the art campuses in the heart of Glasgow.**

It's an exciting time to join the City of Glasgow College. Since our creation in 2010, we have transformed the delivery of college education. Whatever your background, your ambitions or your current abilities, our courses will help you take those first steps towards achieving your goals. Courses are structured to offer a ladder of opportunity so you can start with a short course and, if you have the ability, move on to more advanced courses.

Our students come from a wide range of backgrounds, cultures, ages and abilities - there is no such thing as a typical student these days. The thought of starting college can be intimidating - meeting new people, managing the workload, finding your way around the buildings and facilities, financing your studies - but remember that all new students are in the same position, so you are not alone and we are here to support you every step of the way.

We look forward to welcoming you to our amazing college and wish you every success with your studies!

## INSPIRATION | EXCELLENCE | INNOVATION



# TOP TEN REASONS FOR CHOOSING CITY



## AWARD WINNING CAMPUSES

State of the art learning facilities include industry standard TV, radio and photography studios, professional kitchens, fully operational ships engine room and a ship simulator, and hair & beauty salons.



## COURSE CHOICE

We offer nearly 2,000 courses which reflect our specialisms in certain fields along with different ways to attend college including full time, part time day, evening and Saturday mornings.



## CITY CENTRE LOCATION

Our two campuses are just 15 minutes walk apart, easy to reach from all main transport hubs and close to great bars, restaurants and shops.



## EXCELLENT REPUTATION

Our students and staff continually win many national and international awards.



## EXCELLENT TEACHING STAFF

Courses come to life thanks to exceptional teaching staff with industry experience as well as a range of guest lecturers.



## UNIVERSITY PROGRESSION

Progress even further, with our links to well-regarded degree courses.



## BUSINESS LINKS

We know what employers want and work with 1500 industry partners. Our pioneering Industry Academies work closely with employers enabling you to graduate with relevant industry skills.



## SUPPORT FOR YOUR LEARNING

Access our helpful services for all students, including finance and personal support.



## EMPLOYABLE GRADUATES

Enter the job market with an internationally recognised qualification and work ready skills.



## DIVERSITY

Our students come from all walks of life and a wide range of age groups. We welcome students from some 130 different countries and are one of the largest colleges in the UK for International activity.



# CITY CAMPUS

City Campus on Cathedral Street opened in August 2016. The twin site super-college is equal to the size of 10 football pitches and at 80000sqm is one of the largest in Europe and is expected to serve up to 40,000 student enrolments a year. It has been meticulously and flexibly designed ensuring buildings that are adaptable for the future. The College features industry standard, state-of-the-art facilities that re-define further education in Scotland.

## City Campus at a glance:

- Impressive atrium and reception spaces and welcoming touch down areas
- A large scale library three floors high with drop-in IT facilities and social learning space
- Roof gardens and two viewing terraces
- Over 500 learning spaces
- Advanced technology with high quality classrooms
- Industry standard TV and Radio studios
- A fully equipped aircraft training cabin
- Sixteen industry standard professional cookery kitchens
- Creative design and photography studios
- Sport Scotland standard sports complex
- Industrial sized construction trades area
- Scholars' fine dining restaurant - open to the public
- City Market - butchers, bakers, fishmongers - all open to the public
- Commercial hair salon, beauty salon and nail bar
- Business Centre.





# RIVERSIDE CAMPUS

Situated on the banks of the River Clyde our Riverside Campus opened in August 2015. Together with City Campus on Glasgow's Cathedral Street it is part of a £228 million twin site super campus providing world class facilities for Glasgow, Scotland and the international community.

The award winning building is a world respected Maritime and STEM centre of Excellence. It is home to 2,000 Marine and Engineering students and offers 198-bed student accommodation which sits alongside the main college building, separated only by a continental style colonnade and garden area. The en-suite accommodation provides a safe, secure, clean and welcoming environment for all students who stay there.

## Riverside Campus at a glance:

- A key STEM Centre of Excellence in Scotland
- The first women-only engineering and construction classes in Scotland
- The first 360 degree Shipping Simulation Suite in Scotland
- State-of-the-art Nautical Chart Rooms
- Marine Skills Centre with its own jetty, rescue lifeboats and a free fall lifeboat
- One of only four UK colleges recognised to deliver merchant marine officer training to Chief Engineer and Captain standards
- Hosting a bespoke working ships engine room with fully functioning engine and auxiliary generators
- Home to 2,000 Marine and Engineering students and 250 staff.







# HOW WE TEACH

**Our aim is to provide flexible and personalised learning opportunities to help you to develop and achieve your full potential.**

- All courses include a mix of classroom and online delivery supported by the college virtual learning environment 'My City'
- You'll experience learning in an environment that reflects current practice, delivered by staff who have up-to-date skills and experience
- You'll develop the skills for learning, life and work through technologically advanced industry standard facilities
- You'll be encouraged to participate in work experience as part of the learning process and experience
- You'll be encouraged to monitor your own progress by planning your own learning and assessment
- Our approach to assessment helps to develop active, independent learning and allows you to apply your learning in a rounded way.



It is an exciting time to be involved in vocational, technical and professional education and I am continuously inspired by the students coming through our talent pipeline.

*Douglas Morrison, Industry Academy*



Delighted to be part of this forward thinking facility where students are the heart of what we do. By constantly growing and educating ourselves we are knowledgeable sector leaders that motivate and encourage self-motivation, in turn creating Industry leaders.

*Cristina Devine, Amethyst Salon*





# INTERNATIONAL STUDENTS

DID YOU KNOW?

**2016**  
Winner UKCISA  
INTERNATIONAL  
STUDENT  
SUPPORT

**140**  
DIFFERENT  
NATIONALITIES

**5000**  
INTERNATIONAL  
ENROLMENTS

**85**  
INTERNATIONAL  
PARTNERS

**We offer a huge range of world class courses and study options, and are delighted to offer international students a warm welcome to studying with us in Scotland.**

City of Glasgow College students come from over 140 different countries giving our campuses a thoroughly multi-national feel and, with 5000 international student enrolments, the college certainly has global appeal. We provide Higher National Certificates (HNC) and Higher National Diplomas (HND). We also offer nautical and engineering programmes with partner institutions in a number of countries including India, Pakistan and Oman.

## Accommodation

We offer modern student accommodation at Riverside Campus as well as at St Luke's Terrace, just a few minutes from the campus. We'd love you to stay in either of these but, if you'd prefer, there are also a number of private student halls across the city. You can also rent or lodge locally.

## Entry Requirements (non EU)

To be offered a place on a course at City of Glasgow College, you must demonstrate that you meet the entry requirements for the programme you wish to study. We ask that your qualification is at an equivalent level to the required Scottish qualification. In addition, you may need to prove English proficiency with an approved International English Language Test Certificate (IELTS). Our International team is experienced in dealing with international qualifications and can answer any questions you may have.

## Visas

It's very important that you prepare carefully for your Visa applications. All the necessary information to apply for your Visa and all requirements can be found at <http://www.cityofglasgowcollege.ac.uk/visa>. If you have any questions regarding your application process, please contact our International team.

**For further assistance contact the International team:**  
Tel: +44(0) 141 375 5427 or  
Email: [international@cityofglasgowcollege.ac.uk](mailto:international@cityofglasgowcollege.ac.uk)



I chose CoGC because this is the best college for sea farers and a great opportunity for those who wish to make their future in the Merchant Navy.

*Muhammad Rafay Mallam, 20, Pakistan,  
HND Marine Engineering*



Before diving into 4 years of university, I needed to be sure I wanted to pursue a career in Law and felt CoGC had the best programme to introduce me to the field.

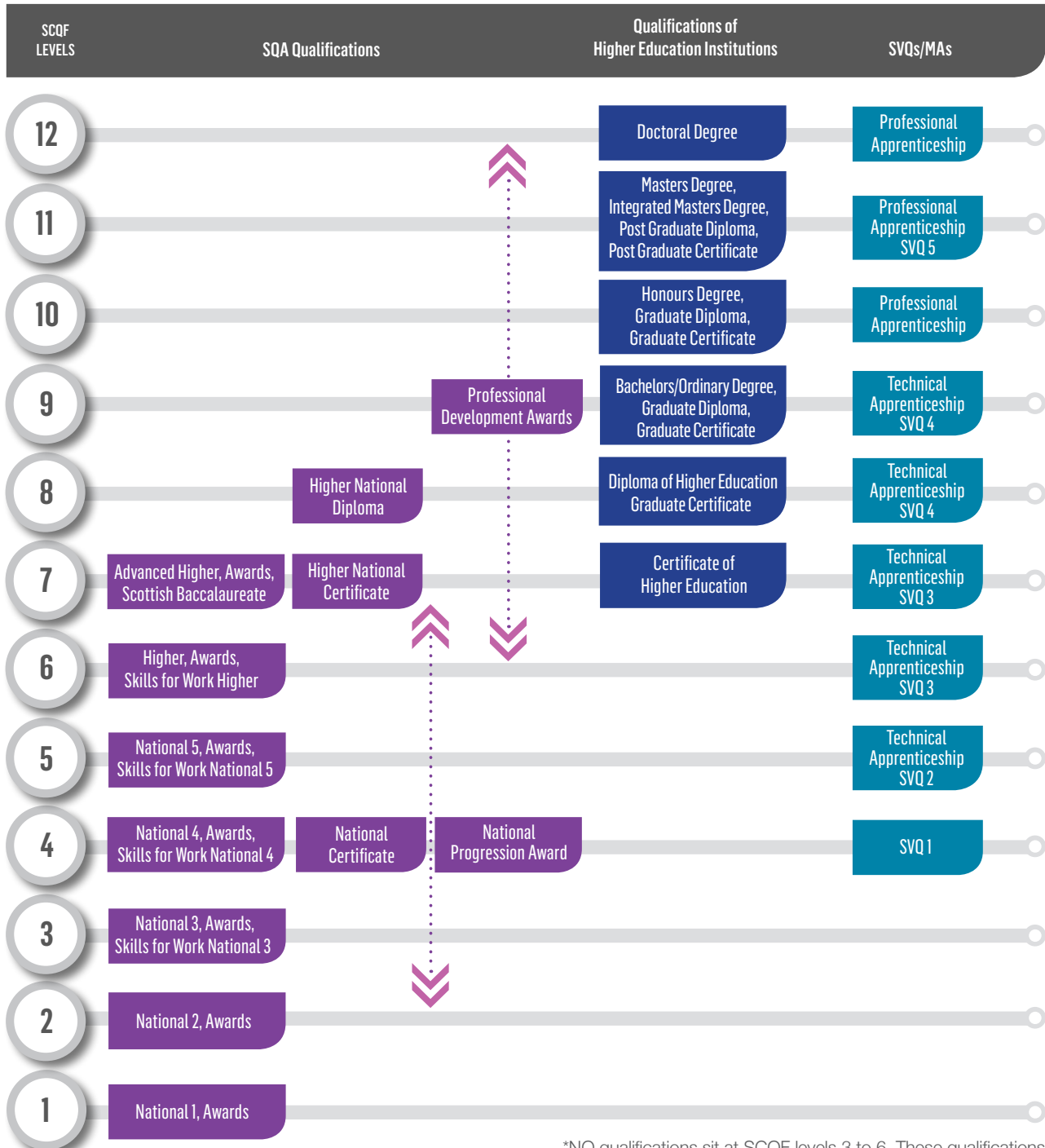
*By Elena Semple, 28yrs, Bolivia,  
HND Legal Services*



# THE SCOTTISH CREDIT AND QUALIFICATIONS FRAMEWORK

This diagram has been produced to show the mainstream Scottish qualifications already credit rated by SQA and Higher Education Institutions. However, there are a diverse number of learning programmes on the Framework, which, due to the limitations of this format, cannot be represented here.

For more information on other credit rated provision, please visit the SCQF website at [www.scqf.org.uk](http://www.scqf.org.uk) to view the interactive version of the Framework or search the database.



\*NQ qualifications sit at SCQF levels 3 to 6, These qualifications contain a group of SQA units which assist progression or employment.

# STUDENT JOURNEYS

Our students go forward to innovate, excel and inspire! Discover the path to success these students chose:



**Sean Kelly, HND Town Planning** - Faculty of Building, Engineering & Energy • Employment: Senior Town Planner with Surrey County Council

2011 HND Town Planning at City of Glasgow College	2013 Scottish Government work placement	2014 3rd year direct entry, City & Regional Planning Degree at Oxford Brookes University	2015 Research project in Brazil 'Urban Design Study'	2016 Planning Officer with local authority	2016 International Planning Masters Degree at Oxford Brookes University
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**Jujhar 'Sonny' Dhanda, HND Legal Services** - Faculty of Business • Employment: Gibson, Dunn & Crutcher LLP

2002 NQ Legal Services at City of Glasgow College	2003 HND Legal Services at City of Glasgow College	2005 Accepted to LBB program at University of Glasgow	2009 Graduated and joined the UK civil service	2011 Attended Oxford University	2012 Kennedy Scholarship to Harvard Law School	2015 Working with Wall Street law firm	2016 Legal scientist at Silicon Valley technology company
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**Jasmine Chiswell, HND Media & Communications** - Faculty of Creative Industries • Employment: Filmmaker at Jasmine Chiswell Productions

2012 HND Media & Communications at City of Glasgow College	2014 3rd year direct entry to Media & Communications Degree at Glasgow Calidonian University	2015 Placement with Jumpcast Summer Production University	2015 Jamines's film, 'It's Not Real' is a finalist in the British Horror Film Festival	2016 1 of only 20 people selected to study Film & Media Masters at New York Film Academy in LA	2017 Project with Celtic Connections Ltd
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**Susannah Ward, HE Diploma in Social Sciences** - Faculty of Education & Society • Employment: Teaching Assistant

2006 NC Social Care at City of Glasgow College	2007 HNC Social Care at City of Glasgow College	2009 HND Social Sciences at City of Glasgow College	2010 Educational trip to Latvia with City of Glasgow College	2013 3rd year direct entry to Social Science Degree at Open University	2015 Graduated with honors Degree in Social Science	2015 Care Practitioner with Sense Scotland
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**Helen Vass, HNC Patisserie** - Faculty of Leisure & Lifestyle • Employment: Pastry Chef at Number 16 Restaurant, Glasgow

2007 Graduated in Travel & Tourism	2011 Estate Agent in Barcelona	2013 HNC Patisserie at City of Glasgow College	2014 Part of 'Fantasia' by Esciba (theatrical patisserie event)	2015 Pastry Chef at 2AA rosette restaurant 'Number 16', Glasgow	2016 Patisserie Chef of the Year Finalist Glasgow	2016 Bake Off: Creme de la Creme Winner	2017 Bespoke HIT Scotland Scholarship
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**Tracey MacLean, HND Nautical Science** - Faculty of Nautical Studies • Employment: Operations Manager at Teekay Gas Services

2006 Principal Navigation Officer at BP Shipping	2009 Anchor Handling Operative at Swire Pacific Offshore	2009 HND Nautical Science at City of Glasgow College	2011 Simulator Training for Deck Officers at City of Glasgow College	2011 Class 2 Written exams at City of Glasgow College	2011 Class 3 Oral exams at City of Glasgow College	2012 LNG Voyage Operations manager at Teekay Gas Services
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# FURTHER INFO

## The information below applies to the majority of our courses:

- If you don't have the required qualifications, we'll consider you for a place based on your experience - contact course leaders for more information
- Students studying for a two year HND can choose to leave after one year of study with an HNC
- Some HND courses accept students direct into 2nd year of the HND - full details can be found on our website
- Once you've finished your course, you have the option to move onto a higher level course:
  - NC/NQ - Apply for relevant HNC/HND courses at our college
  - HNC/D - Apply for degree level courses
- Alternatively, you can go into related employment. Full details on opportunities available after you've completed your course are available on our website.

This prospectus provides a summarised version of all our full time courses - further information can be found on our website or you can email the contact provided at the end of each course.

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will have the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition.







# MODERN APPRENTICESHIPS

## GET A JOB. GET PAID. GET QUALIFIED

### Overview of Modern Apprenticeships (MAs)

At City of Glasgow College we offer a range of Modern Apprenticeship programmes. These include:

- Hairdressing
- Procurement
- Diploma in Community Arts
- Maritime Operations
- Barbering
- Creative and Digital Media
- ICT

MAs are funded through Skills Development Scotland and are aimed at anyone over the age of 16, in employment and who wish to earn a wage while they learn. From day one you will have a real job, with real pay, whilst gaining skills, hands on experience and working towards an industry recognised qualification.

### Benefits of Modern Apprenticeships

There are a number key benefits which a Modern Apprenticeship can offer you including:

- Kick starting your career in your chosen industry sector
- Easing the transition from education to work
- Real career prospects
- Increasing your confidence and skills.

### How we deliver Modern Apprenticeships

MAs can be delivered in a variety of different ways, however at City of Glasgow College most will contain an element of on and off-the-job training and assessment. The qualification you will work towards is a Scottish Vocational Qualification (SVQ) at Level 2 or 3 and will relate directly to the job or industry sector you are working in - some frameworks also include enhancements such as HNC/HND. In addition, you will achieve core skills in Communication, Numeracy, Information Technology, Problem Solving and Working with Others.

### How to Apply

The most common way to apply is to find an employer who is willing to employ you and support you through your apprenticeship programme - please visit [apprenticeships.scot](http://apprenticeships.scot) to assist you in your search for that perfect employer.

### Contact

Call us on **0141 375 5160/5166** to chat to one of our dedicated Workforce Development Team who will be happy to help, or alternatively you can email us at [apprenticeships@cityofglasgowcollege.ac.uk](mailto:apprenticeships@cityofglasgowcollege.ac.uk)

# GRADUATE EMPLOYERS

Over 100 graduate employers come on to our campuses each year to meet our students. Here are just a few...

• Santander • Bank of Scotland • Lloyds Banking Group • HSBC • Barclays • Axa Insurance • Aviva • CMS Cameron McKenna • WEIR Engineering • NCC group • Institute of Innovation and Knowledge Exchange • Spire Engineering • Siemens • Network Rail • EQUATE Scotland • Scottish Power • Actavo • Active Schools - Eastbank Learning Community • Glasgow City Council - Active Schools • Scottish Football Association • Emirates Arena • Celtic Football Club • Rangers Football Club • Challenger Sports • Sports Scotland • Triathlon Scotland • Football Aid and Field of Dreams • Clydebank Pure Gym • Chardon d'Or • Glasgow Hilton Hotel • QD Events • The Caledonian Club • Springboard Scotland • Salon 1873 • Equator • STV • BBC • The Sun • The Herald • Glasgow Life • Raise the Roof • Page / Park Architects • IWC Media • Keppie Design • Made Brave • Weber Shandwick • Levy McCallum • Axis • Royal Television Society • Clyde Marine Training • Ship Safe Training Group Ltd • Carnival UK • DFDS • RFA (Royal Forces Auxiliary) • V Ships • Princess Cruises • Anglo Eastern • Chevron • Chiltern Maritime • Maritime • CalMac Ferries • Sonangol Shipping • Teekay Shipping Corporation • Oman Shipping Company S.A.O.C. • Royal Yachts/Royal Court Affairs/ Muscat - Sultanate of Oman • MCT Brattberg • BMI Healthcare • NHS

INSPIRATION | EXCELLENCE | INNOVATION

# WHAT EMPLOYERS SAY



City of Glasgow College have embedded and championed STEM skills development through innovative thinking and excellent delivery through real world relevance.

*Colin McMurray, Managing Director, **Clyde Marine Training***



We have recently started working with City of Glasgow College to help fulfil our skills gap for Deck & Marine Engineering Officers. City of Glasgow's new facilities are outstanding and provide our cadets with a realistic environment for their training, along with the great pastoral support too. Carnival UK are excited to be working with City of Glasgow again and the opportunities they offer.

*Kirsty Dawson, Acting Cadet Training Manager, **Carnival UK***



Challenger Sports has been positively affiliated with City of Glasgow College and the former colleges from as early as 2005. Having established firm relations we have made City of Glasgow College a priority in our recruitment of summer camp Coaches in the USA. Many of the current and former students at the college have been successful in their roles as camp coach and all students employed from the college have been invited as returners to be re-employed with Challenger Sports. In many cases students who have completed their second year in their HND have opted to return to the USA and continue coaching either prior to university or in a more permanent role.

*Donna Guthrie, Area Recruitment Coordinator (Scotland), **Challenger Sports***



I believe the quality training that the students receive from City gives them a great start to their career and helps enormously to integrate them within our team and also the food service industry in general. Another advantage is that we see a constant stream of fresh talent who are passionate about the Food Industry and are willing to develop their skills.

*Derek Donaldson, Executive Chef, **Glasgow Hilton Hotel***



Engaging with the college was a fantastic move for the company allowing us access to students with an excellent knowledge of the events industry, whilst offering them experience of a live event.

*Fran McIntyre, Managing Director, **QD Events***





FACULTY OF

**BUILDING,**

**ENGINEERING**

**& ENERGY**



## **BUILT ENVIRONMENT** Pg16

Built Environment *NC*

Built Environment *HNC*

Architectural Technology *HND*

Building Surveying *HND*

Quantity Surveying *HND*

Construction Management *HND*

Computer Aided Architectural  
Design & Technology *HND*

## **CONSTRUCTION CRAFTS** Pg19

Extended Certificate in

Construction Skills *City & Guilds*

Carpentry & Joinery *City & Guilds*

Carpentry & Joinery *NQ*

Construction Crafts *NQ*

Construction Skills - Women  
in Construction *City & Guilds*

Painting & Decorating *City & Guilds Diploma*

Wall & Floor Tiling *City & Guilds Diploma*

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will get the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition. Please visit the website where any additional requirements are detailed.

## **ENGINEERING & ENERGY** Pg22

Smart Metering *BPEC Diploma*

Engineering *Access*

Engineering Systems *NC*

Performing Engineering Operations *NQ*

Engineering Systems *HNC*

Measurement & Control Engineering *HNC*

Electronics *HNC*

Electronics *HND*

The Engineering Academy

Women into Engineering *HNC*

Mechanical Maintenance *NC*

Mechanical Engineering *NC*

Engineering: Mechanical *HNC*

Engineering: Mechanical *HND*

Electrical Engineering *NC*

Engineering: Electrical *HNC*

Engineering: Electrical *HND*



My HND gave me the opportunity to participate in a work placement at the Scottish Government, led to my first job, being accepted into 3rd year of the BA (Hons) City Planning course at Oxford Brookes University and gaining a first class degree.

Sean Kelly, HND Town Planning.





# BUILT ENVIRONMENT

## BUILT ENVIRONMENT NC

(SCQF Level 6)

### Course overview

This course will prepare you for an entry level technician position in the construction industry or further study. You'll receive all the basic knowledge and skills you need, delivered by staff with industry experience. Although mainly theory based, the course includes site visits to help you place your learning in context.

There is a January start version of this course.

### Minimum entry requirements

- Relevant group of units or courses at Intermediate Level 1 or 2 OR
- Three Standard Grade passes at Credit Level, preferably with Maths, English and a Science OR
- Three National 5 qualifications, preferably with Maths, English and a Science OR
- Relevant construction industry experience and the commitment and capacity to cope with the academic content of the course.

### Contact

frank.boyle@cityofglasgowcollege.ac.uk

## BUILT ENVIRONMENT HNC

(SCQF Level 7)

### Course overview

This course is a technician level qualification that will provide you with the basics you'll need to enter into a career in the construction industry. It's ideal for those who want to pursue a technician level career in the industry, but haven't yet chosen a specialism. On completing the course, you can progress straight to the second year HND programme without having to do any extra units.

### Minimum entry requirements

- One Higher at Grade C or above, preferably in Maths or a Science OR
- National Certificate in Built Environment, or equivalent qualification at SCQF Level 6 OR
- Relevant construction industry experience and the commitment and capacity to cope with the academic content of the course.

### Contact

michael.galbraith@cityofglasgowcollege.ac.uk

## ARCHITECTURAL TECHNOLOGY HND (SCQF Level 8)

### Course overview

This course combines a general first year with a specialist second year curriculum. It'll give you the skills required for employment in this industry sector. You'll have the opportunity to go on site visits around the West of Scotland to give you an understanding of contemporary relevance. This is a two-year HND which accepts direct entrants to year two.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above, preferably including Maths or a Science OR
- A National Certificate in Built Environment or equivalent qualification at SCQF Level 6 OR
- Relevant experience and the ability to show the commitment and capacity required to cope with the academic content of the course.

#### Year two entry:

- HNC in Construction or Built Environment OR
- It may also be possible to gain entry with an HNC in Architectural Technology, depending on the units that have been covered in the HNC. Students who gain entry with this qualification will require a bespoke infill programme, so each application will be considered on an individual basis.

### Contact

frank.boyle@cityofglasgowcollege.ac.uk

## BUILDING SURVEYING HND (SCQF Level 8)

### Course overview

The technician level qualification combines a general first year with a more specialist second year curriculum, providing you with the skills required for employment in this sector. This is a two-year HND which accepts direct entrants to year two of the course.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above, preferably including Maths or a Science OR
- A National Certificate in Built Environment or equivalent qualification at SCQF Level 6 OR
- Relevant construction industry experience and the ability to show the commitment and capacity needed to cope with the academic content of the course.

#### Year two entry:

- HNC in Construction or Built Environment OR
- It may also be possible to gain entry with an HNC in Building Surveying. Students who gain entry with this qualification will require a bespoke infill programme, so each application will be considered on an individual basis.

### Contact

paul.lowne@cityofglasgowcollege.ac.uk



## QUANTITY SURVEYING HND

(SCQF Level 8)

### Course overview

Quantity Surveyors manage all costs relating to building and civil engineering projects, from the early design plans through to completion. They seek to minimise the costs of a project and enhance value, while still achieving the required standards and quality. This technician level course combines an industry specific first year with a more specific second year, providing you the skills for employment in this sector.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above, preferably including Maths or a Science OR
- A National Certificate in Built Environment or equivalent qualification at SCQF Level 6 OR
- Relevant construction industry experience and the ability to show the commitment and capacity required to cope with the academic content of the course.

#### Year two entry:

- HNC in Construction or Built Environment OR
- Year 1 of an HND Quantity Surveying.

### Contact

paul.lowne@cityofglasgowcollege.ac.uk

## CONSTRUCTION MANAGEMENT HND

(SCQF Level 8)

### Course overview

This course combines a broad based construction industry first year with a more specialist second year curriculum, teaching you the skills you need for employment in this highly demanding sector. Construction Managers supervise and direct operations on a construction project to make sure it is completed safely, on time and within budget.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above, preferably including Maths or a Science OR
- A National Certificate in Built Environment or equivalent qualification at SCQF Level 6 OR
- Relevant construction industry experience and the ability to show the commitment and capacity required to cope with the academic content of the course.

#### Year two entry:

- HNC in Construction Management
- Year 1 of an HND Construction Management.

### Contact

martin.reid@cityofglasgowcollege.ac.uk

## COMPUTER AIDED ARCHITECTURAL DESIGN & TECHNOLOGY HND

(SCQF Level 8)

### Course overview

This is a technician level qualification focusing on the use of Computer Aided Design software in construction and equipping you with the skills required for employment in this sector. An Architectural Technologist is a specialist in the technological aspects of building design and construction, bridging the gap between design theory and construction practice.

This is a two-year HND and will NOT accept direct entrants to Year 2 of the course in 2017/18.

### Minimum entry requirements

- Two Highers at Grade C or above in Maths, English, Graphics, Product Design or a Science and at least three passes at a minimum of Standard Grade Level 3 or National 4 that include Maths, English and a Technical, ICT or Design related subject OR
- A National Certificate in Computer Aided Design & Technology or equivalent qualification at SCQF Level 6 OR
- Relevant experience or alternative qualifications will be considered. You should also have a sound knowledge and be competent users of ICT.

### Contact

martin.reid@cityofglasgowcollege.ac.uk







# CONSTRUCTION CRAFTS

## EXTENDED CERTIFICATE IN CONSTRUCTION SKILLS CITY & GUILDS (SCQF Level 3)

### Course overview

This course provides learners with an introduction into the Construction Industry. During this course you'll gain experience and knowledge in a variety of construction trades. On successful completion of this course you'll receive an Extended Certificate in Construction Skills at SCQF level 3.

This 6 month course has August & January start options.

### Minimum entry requirements

There are no formal entrance qualifications, but you should be interested in construction and be able to demonstrate this during the application process, as well as in the compulsory pre-course guidance sessions.

### Contact

[george.robertson@cityofglasgowcollege.ac.uk](mailto:george.robertson@cityofglasgowcollege.ac.uk)

[john.george@cityofglasgowcollege.ac.uk](mailto:john.george@cityofglasgowcollege.ac.uk)

## CARPENTRY & JOINERY CITY & GUILDS (SCQF Level 4)

### Course overview

This course will introduce you to carpentry and joinery skills. You will learn, develop and practice the skills required for employment within the construction industry.

This 6 month course has August & January start options.

### Minimum entry requirements

There are no formal entry qualifications but you should be interested in carpentry and joinery and be able to demonstrate this during the application process, as well as in the compulsory pre-course guidance sessions.

### Contact

[george.robertson@cityofglasgowcollege.ac.uk](mailto:george.robertson@cityofglasgowcollege.ac.uk)

## CARPENTRY & JOINERY CITY & GUILDS

*(SCQF Level 5) - January start*

### Course overview

This course is suited to those who have previous experience in Carpentry and Joinery and would like to develop their skills further. Subjects studied include setting up and operating a circular saw along with producing setting out details for bench joinery.

### Minimum entry requirements

- City and Guilds Diploma in Carpentry and Joinery at SCQF Level 4 or equivalent OR
- Relevant qualifications at National 4 (technical) OR
- Relevant industrial experience.

### Contact

george.roberston@cityofglasgowcollege.ac.uk

## CARPENTRY & JOINERY NQ *(SCQF Level 6)*

### Course overview

You'll study the practical and theoretical elements of carpentry and joinery, helping you develop skills that will stand you in good stead for a career in the industry. This is a college devised course but you'll receive certification from the SQA for the units you've achieved.

### Minimum entry requirements

- Two Standard Grades at General Level including English, Maths, a Science based subject or equivalent OR
- Two National 4 qualifications, preferably English, Maths, a Science based subject or equivalent OR
- Personal experience.

### Contact

scott.anderson@cityofglasgowcollege.ac.uk

## CONSTRUCTION CRAFTS NQ *(SCQF Level 6)*

### Course overview

This course offers you practical, transferable skills and theoretical knowledge of the construction industry to help you find employment.

### Minimum entry requirements

- One National 5 qualification OR
- Completion of NPA or City & Guilds Construction course.

### Contact

john.brown@cityofglasgowcollege.ac.uk

## CONSTRUCTION SKILLS - WOMEN IN CONSTRUCTION CITY & GUILDS *(SCQF Level 3)*

### Course overview

This course provides women with an introduction to the construction industry. During the course you'll gain experience and knowledge in a variety of construction trades. On successful completion of this course you will receive an Extended Certificate in Construction Skills.

This 6 month course has August & January start options.

### Minimum entry requirements

There are no formal entry qualifications but you should be interested in construction and be able to demonstrate this during the application process, as well as in the compulsory pre-course guidance sessions.

### Contact

kenneth.martin@cityofglasgowcollege.ac.uk

## PAINTING & DECORATING CITY & GUILDS DIPLOMA

*(SCQF Level 4)*

### Course overview

This course will introduce you to painting and decorating skills. Students can learn, develop and practise the skills required for working in the construction industry.

This 6 month course has August & January start options.

### Minimum entry requirements

There are no formal entry qualifications but you should be interested in painting and decorating and be able to demonstrate this during the application process, as well as in the compulsory pre-course guidance sessions.

### Contact

john.conlin@cityofglasgowcollege.ac.uk

harry.mulvenna@cityofglasgowcollege.ac.uk

## PAINTING & DECORATING CITY & GUILDS DIPLOMA

*(SCQF Level 5) - January start*

### Course overview

This course is suited to those who have some previous experience in painting and decorating and would like to develop their skills further.

### Minimum entry requirements

- City & Guilds Diploma in Painting and Decorating at SCQF Level 4 or equivalent OR
- Relevant qualifications at National 4 (technical) OR
- Relevant industrial experience.

### Contact

john.conlin@cityofglasgowcollege.ac.uk

harry.mulvenna@cityofglasgowcollege.ac.uk

## WALL & FLOOR TILING CITY & GUILDS DIPLOMA

*(SCQF Level 4)*

### Course overview

You'll study the practical and theoretical aspects of wall and floor tiling, which will prepare you for working in the construction industry. You will also have the opportunity to develop transferable skills, which are important if you seek to gain employment within the industry.

This 6 month course has August & January start options.

### Minimum entry requirements

- You must demonstrate an interest in wall and floor tiling OR
- One National 4 level qualification, preferably in English, Maths, or a Science subject or equivalent OR
- Experience in a building related occupation OR
- Industry experience.

### Contact

andy.pollock@cityofglasgowcollege.ac.uk







# ENGINEERING & ENERGY

## SMART METERING BPEC DIPLOMA (SCQF Level 2)

### Course overview

This course will allow you to seek employment as a smart meter installer (Gas). This full time course is nineteen weeks in duration, consisting of a mixture of college delivered curriculum and a twelve week placement to allow the completion of a practical portfolio. Course subjects include gas pipework and fitting, gas pressures and rates, gas appliances, carbon monoxide monitor and testing processes. Successful completion of the course leads to guaranteed employment opportunities.

### Minimum entry requirements

- National 4 / Standard grade English /Maths.

### You must also:

- Have a driver's license (any endorsements will be reviewed on an individual basis)
- Be capable of obtaining PVG clearance
- Successfully complete communications/numeracy assessment
- Successfully undertake colour blindness assessment
- Demonstrate good communication skills.

### Contact

john.sweeney@cityofglasgowcollege.ac.uk

## ENGINEERING ACCESS (SCQF Level 6)

### Course overview

This course will give you the skills you need to study Mechanical Engineering at an advanced level at college or university. You will study Higher Level Maths and Physics, as well as introductory units in Mechanical Engineering. The course also covers a range of practical skills such as Communication, ICT, Statics, Dynamics and Thermofluids. In addition, you'll complete a practical Engineering workshop skills unit.

### Minimum entry requirements

- At least B Grade passes in Maths, English and a Science at National 5 or Intermediate 2 Level OR
- Maths, English and a Science Standard Grade at Level 2 or above.

This course is also designed to encourage mature entry students to return to education.

### Contact

steven.reilly@cityofglasgowcollege.ac.uk



## ENGINEERING SYSTEMS NC

(SCQF Level 5)

### Course overview

During this course, you'll develop all the knowledge, understanding and skills you need for a systems approach to engineering. You'll also be shown how to work at craft level or progress to technician level courses.

### Minimum entry requirements

- Standard Grade General Level Maths and a Science OR
- National 4 pass or above.

### Contact

steven.reilly@cityofglasgowcollege.ac.uk

## PERFORMING ENGINEERING OPERATIONS NQ

(SCQF Level 5)

### Course overview

This is a hands-on course designed to introduce you to the engineering workshop.

### Minimum entry requirements

- Standard Grade General Level in Maths and a Science OR
- National 4 pass or above.

### Contact

steven.reilly@cityofglasgowcollege.ac.uk

## ENGINEERING SYSTEMS HNC

(SCQF Level 7)

### Course overview

The course will give you an all round knowledge of how engineering systems function and contribute to modern day industrial applications. It incorporates practical content designed to prepare you for 'real life' scenarios in current working environments.

The diversity of the subjects studied will give you the opportunity to explore various disciplines including Mechanical Engineering, Systems Engineering and Renewable energies.

### Minimum entry requirements

- One Higher from Physics, Technological Studies, Mechatronics or Maths and at least three Standard Grades / Intermediate passes including Maths, Physics, Technological Studies and English OR
- A National Certificate Group Award in Engineering Systems.

### Contact

steven.reilly@cityofglasgowcollege.ac.uk



## ELECTRONICS HNC

(SCQF Level 7)

### Course overview

This course teaches the basics you will need to pursue a career as an Electronic Engineer. The journey to becoming a professional engineer starts by building and testing your own CityBytes microcomputer board. The board is used to study electronic circuits and learning how to program embedded devices using 'C' programming language.

### Minimum entry requirements

- Two Highers at Grade C or above including Maths and a Science subject, preferably Physics OR
- An NC in an appropriate engineering subject OR
- Mature students who don't meet these requirements will be considered on the basis of their experience.

### Contact

tom.ralph@cityofglasgowcollege.ac.uk

## ELECTRONICS HND

(SCQF Level 8)

### Course overview

This course starts with you building and testing your own CityBytes microcomputer board. The board is integrated into the study of electronic circuits and you will also use it to learn how to program embedded devices using 'C' programming language. The course reinforces theory with extensive practical work culminating in a substantial practical project.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above including Maths and preferably Physics OR
- Other qualifications and experience AND
- You need a sound Mathematical grounding for entry to the course.

#### Year two entry:

- HNC Electronics OR
- Year 1 of an HND Electronics.

### Contact

tom.ralph@cityofglasgowcollege.ac.uk



## THE ENGINEERING ACADEMY

The College has worked in collaboration with the University of Strathclyde, industry and other colleges to create The Engineering Academy.

You can study an enhanced HNC in Mechanical Engineering at the college and if you achieve the required performance (successful completion of all the units and an A in the Graded Unit) you will be guaranteed transfer to 2nd year of an undergraduate degree within one of the following Faculty of Engineering departments at the University of Strathclyde:

- Civil & Environmental Engineering
- Design, Manufacture & Engineering Management
- Mechanical & Aerospace Engineering
- Naval Architecture, Ocean and Marine Engineering.

Applications for The Engineering Academy should be made via UCAS. The UCAS code for The Engineering Academy is OBRT. You don't need to complete a separate application for the HNC programme at the College.

### Contact

john.sweeney@cityofglasgowcollege.ac.uk

## MECHANICAL MAINTENANCE NC (SCQF Level 5)

### Course overview

The course will introduce you to specific mechanical engineering subjects to support and develop your theoretical mechanical maintenance engineering knowledge. Successful completion of the course will let you progress to a Higher National course in Mechanical Maintenance Engineering or into employment.

### Minimum entry requirements

- National 5 passes in Maths and a Science, or Technical subject.

### Contact

steven.reilly@cityofglasgowcollege.ac.uk

## WOMEN INTO ENGINEERING HNC (SCQF Level 7)

### Course overview

Women are under-represented in the engineering industry. This course - only open to women - will give you the skills, knowledge and understanding you'll need for a career in mechanical engineering. In partnership with Equate, we'll offer you a suitable mentor throughout the course.

### Minimum entry requirements

- NC in an appropriate Mechanical Engineering subject OR
- Two Highers in Maths and one other subject, preferably Physics.

### Contact

john.sweeney@cityofglasgowcollege.ac.uk







## MECHANICAL ENGINEERING NC

(SCQF Level 6)

### Course overview

This course allows you to develop technical engineering skills in regards to the area of mechanical engineering. You must have a sound knowledge of mathematics. This course involves the use of the colleges extensive engineering equipment which includes a fully functional mechanical workshop and specialist labs.

### Minimum entry requirements

- National 5 passes in Maths and a Science or Technical subject.

### Contact

steven.reilly@cityofglasgowcollege.ac.uk

## ENGINEERING: MECHANICAL HNC

(SCQF Level 7)

### Course overview

The course gives you the skills, knowledge and understanding that you'll need for a career in mechanical engineering. You'll be able to use facilities at the college such as our fully equipped engineering workshop, pneumatic and hydraulic labs and computer labs running CAD software.

### Minimum entry requirements

- NC in an appropriate Mechanical Engineering subject OR
- Two Highers at Grade C or above in Maths and one other preferably Physics.

### Contact

john.sweeney@cityofglasgowcollege.ac.uk

## ENGINEERING: MECHANICAL HND

(SCQF Level 8)

### Course overview

This two year course allows you to study mechanical engineering to a professional standard. You will use the college's extensive engineering equipment which includes a fully functioning mechanical workshop, computer labs running CAD design software and hydraulic pneumatic software.

### Minimum entry requirements

#### Year one entry:

- NC in an appropriate Mechanical Engineering subject OR
- Two Highers at Grade C or above in Maths and one other preferably Physics.

#### Year two entry:

- HNC in Mechanical Engineering OR
- Year 1 of an HND Mechanical Engineering.

### Contact

john.sweeney@cityofglasgowcollege.ac.uk



## ELECTRICAL ENGINEERING NC

(SCQF Level 5)

### Course overview

Looking to become a technician or technical engineer? This course will develop your theoretical and practical knowledge of the industry, as well as helping with the specific skills you'll need to succeed in the industry.

### Minimum entry requirements

- Four National 4 qualifications OR
- Four Standard Grades at 4 or above or the equivalent at Intermediate
- Entry may still be possible for mature students depending on prior skills and knowledge.

### Contact

calum.macdonald@cityofglasgowcollege.ac.uk

## ENGINEERING: ELECTRICAL HNC

(SCQF Level 7)

### Course overview

This course prepares you to become a Technician or Technical Engineer in the electrical engineering industry which deals with the production, transmission, distribution and application of electricity and the manufacturing, installation and maintenance of electrical equipment.

### Minimum entry requirements

- NC in an appropriate Engineering subject OR
- Two Highers at Grade C or above in Maths and one other, preferably Physics.

### Contact

calum.macdonald@cityofglasgowcollege.ac.uk

## ELECTRICAL ENGINEERING NC

(SCQF Level 6)

### Course overview

This course will equip you with a thorough understanding of the knowledge surrounding electrical engineering technologies. You will gain an understanding of how electrical circuits work, the variety of components and systems that you may encounter in the electrical industry together with the tools to work in the sector.

### Minimum entry requirements

- Four National 5 or four Standard Grades at Credit Level or equivalent Intermediate 2, ideally including Maths or a Science OR
- NC in Electrical Engineering at Level 5
- Entry may be possible for mature students depending on prior skills and knowledge.

### Contact

calum.macdonald@cityofglasgowcollege.ac.uk

## ENGINEERING: ELECTRICAL HND

(SCQF Level 8)

### Course overview

During the course you'll develop skills over a range of science disciplines. The course is designed for Higher Level technicians in the electrical engineering industry which deals with the production, transmission, distribution and application of electricity and the manufacture, installation and maintenance of electrical equipment.

### Minimum entry requirements

#### Year one entry:

- NC in an appropriate Engineering subject OR
- Two Higher Grades - Maths and one other, preferably Physics.

#### Year two entry:

- HNC in an appropriate Engineering subject OR
- Successful completion of HNC or HND first year at City of Glasgow College.

### Contact

calum.macdonald@cityofglasgowcollege.ac.uk



FACULTY OF

# BUSINESS



If someone had told me ten years ago that I'd be a Kennedy Scholar and Harvard Law School graduate working in Silicon Valley, I wouldn't have believed them.

*Jujhar 'Sonny' Dhanda, HND Legal Services.*



## **ACCOUNTING** Pg30

Accounting *NC*

Accounting *HNC*

Accounting *HND*

Financial Services *HNC*

Financial Services *HND*

## **ADMINISTRATION & LAW** Pg32

Administration *NC*

Administration & information Technology *HNC*

Administration & information Technology *HND*

Administration & information Technology  
(with Digital Communication) *HNC*

Legal Services (with Criminology & Police  
Studies) *HNC*

Legal Services *HND*

## **APPLIED COMPUTING & DIGITAL TECHNOLOGIES** Pg35

Connect with your Future *Introduction*

Computer Arts & Animation *NC*

Computing with Digital Media *NC*

Computing *NQ*

Computing: Web & Games Development *NQ*

Computer Games Development *HNC*

Computing: Computer Science *HNC*

Computing: Networking *HNC*

Computing: Networking *HND*

Computing: Software Development *NQ*

Computing: Software Development *HNC*

Computing: Software Development *HND*

Computing: Technical Support *HNC*

Computing: Technical Support *HND*

3D Computer Animation *HND*

Information Technology *HNC*

Information Technology *HND*

Web Development *HNC*

Web Development *HND*

Interactive Media: Web Development *HND*

## **BUSINESS** Pg42

Business Administration *NQ*

Business *NC*

Business *HNC*

Business *HND*

Business *Diploma of Higher Education*

Supply Chain Management *HND*

## **MARKETING & RETAIL** Pg44

Marketing *HNC*

Marketing *HND*

Advertising & Public Relations *HND*

Fashion & Retail *NQ*

Retail Management *HNC*

Retail Management *HND*

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will get the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition. Please visit the website where any additional requirements are detailed.



# ACCOUNTING

## ACCOUNTING NC

(SCQF Level 5)

### Course overview

This course provides you with a solid introduction to financial and accounting management. It will provide you with the necessary skills and knowledge in accounting procedures and techniques to enable you to progress on to work or continuing study.

### Minimum entry requirements

- Three relevant\* courses at National 4 or National 5\*\* Level at Grade C or above OR
- Equivalent qualifications
- Relevant work experience will be considered where employer referee details have been supplied.

\* Qualifications can include a maximum of one from the following list: Art & Design, Design & Manufacture, Drama, Graphic Communications, Health and Food Technology, Languages, Music, Media, Photography, Physical Education, ESOL.

\*\* A minimum of one qualifications must be at National 5 level.

### Contact

maddy.coats@cityofglasgowcollege.ac.uk

## ACCOUNTING HNC

(SCQF Level 7)

### Course overview

The course has been designed to meet the demands and requirements of the Accounting industry. Opportunities are provided to develop your skills, knowledge and understanding in preparation for employment or for progression to courses such as AAT Level 8 or HND Accounting.

### Minimum entry requirements

- One relevant\* Higher at Grade C or above OR
- Three relevant National 5 courses at Grade A OR
- Successful completion of an NC/NQ\*\* containing more than one unit at SCQF Level 6 OR
- Alternative equivalent qualifications will be considered

\* Qualifications cannot include any from the following list: Art and Design, Design and Manufacture, Drama, Graphic Communications, Health and Food Technology, Languages, Music, Media, Photography, Physical Education, ESOL.

\*\* Internal applicants must complete all 16 credits undertaken in the NC qualification.

### Contact

tracey.marshall@cityofglasgowcollege.ac.uk



## ACCOUNTING HND

(SCQF Level 8)

### Course overview

This course has been designed to meet the demands and requirements of the accounting industry. Opportunities are provided to develop your skills, knowledge and understanding in preparation for employment or for progression to further study at university, or for courses run by professional accounting organisations like ACCA, CIPFA and CIMA.

### Minimum entry requirements

#### Year one entry:

- Two relevant\* Highers at Grade C or above OR
- Successful completion of an NC/NQ\*\* with a minimum of 2 units at SCQF Level 6 OR
- Relevant work experience will be considered where employer referee details have been supplied
- Equivalent qualifications will be considered.

\* Qualifications cannot include any from the following list: Art and Design, Design and Manufacture, Drama, Graphic Communications, Health and Food Technology, Languages, Music, Media, Photography, Physical Education, ESOL.

\*\* Internal applicants must complete all 16 credits undertaken in the NC qualification.

#### Year two entry:

- Successful completion of a full time HNC Accounting course with 15 credits, a Grade A in the Graded Unit and all mandatory units, OR
- Successful completion of a part time HNC Accounting course with 12 credits, with a Grade A in the Graded Unit and all mandatory units.

### Contact

Year one: [tracey.marshall@cityofglasgowcollege.ac.uk](mailto:tracey.marshall@cityofglasgowcollege.ac.uk)

Year two: [chris.atkinson@cityofglasgowcollege.ac.uk](mailto:chris.atkinson@cityofglasgowcollege.ac.uk)



## FINANCIAL SERVICES HNC

(SCQF Level 7)

### Course overview

This HND will provide you with the key competencies required for entering the financial services industry as a trainee or a technical level, or for anyone already working in such a position but wishing to lay the foundation of a professional career. The second year develops your understanding of areas such as Pensions, Insurance and Investments.

### Minimum entry requirements

- One relevant\* Higher at Grade C or above OR
- Three relevant\* National 5 courses at Grade A OR
- Successful completion of an NC/NQ OR
- Successful completion of a Foundation Apprenticeship in Financial Services
- Successful completion of an NPA in Financial Services
- Equivalent qualifications will be considered
- Relevant work experience will be considered where employer referee details have been supplied.

\* Qualifications cannot include any from the following list: Art and Design, Design and Manufacture, Drama, Graphic Communications, Health and Food Technology, Languages, Music, Media, Photography, Physical Education, ESOL.

### Contact

[tracey.marshall@cityofglasgowcollege.ac.uk](mailto:tracey.marshall@cityofglasgowcollege.ac.uk)

## FINANCIAL SERVICES HND

(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only

### Course overview

This HND year 2 is a continuation from the HNC course and is designed to provide you with the key competencies required by anyone entering the Financial Services Industry as a trainee, or at a technical level, or for anyone already working in such a position but wishing to lay the foundation of a professional career. It develops your understanding in areas such as Pensions, Insurance and Investments.

### Minimum entry requirements

- Successful completion of a full time HNC Financial Services course with 15 credits, with a Grade A in the graded unit and all mandatory units.

### Contact

[tracey.marshall@cityofglasgowcollege.ac.uk](mailto:tracey.marshall@cityofglasgowcollege.ac.uk)



# ADMINISTRATION & LAW

## ADMINISTRATION NC

(SCQF Level 5)

### Course overview

This course gives you the skills and knowledge required for taking the first step into a career in administration in a business environment. Assessments during the course are ongoing and involve theory and practical based elements.

### Minimum entry requirements

- Three or more relevant\* National 4 qualifications and a minimum of one National 5 qualification in a relevant\* subject (or equivalent qualifications)
- Relevant work experience will be considered.

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science subject.

### Contact

[peter.provan@cityofglasgowcollege.ac.uk](mailto:peter.provan@cityofglasgowcollege.ac.uk)

## ADMINISTRATION & INFORMATION TECHNOLOGY HNC

(SCQF Level 7)

### Course overview

The HNC provides a broad range of office-based skills and knowledge required to undertake a career in office administration. You'll develop specialist skills in ICT, desktop publishing, communication, research and planning.

### Minimum entry requirements

- One Higher at Grade C or above in a relevant academic subject\* OR
- NC in Administration (with at least 3 units at Level 6) OR
- Other appropriate and relevant NC courses (with at least 3 units at Level 6 ) may be considered
- Relevant office based work experience will also be considered.

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science Subject.

### Contact

[peter.provan@cityofglasgowcollege.ac.uk](mailto:peter.provan@cityofglasgowcollege.ac.uk)

## ADMINISTRATION & INFORMATION TECHNOLOGY HND

(SCQF Level 8)

### Course overview

This course will provide you with a broad range of office-based skills and knowledge required for a career in office administration. You'll develop specialist skills in IT, desktop publishing, communication, research and planning. This course accepts year two direct entrants.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above in a relevant academic\* subject
- Relevant work experience may be considered.

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science Subject.

#### Year two entry:

- HNC Administration and Information Technology OR
- Year 1 of an HND Administration and Information Technology.

### Contact

[peter.provan@cityofglasgowcollege.ac.uk](mailto:peter.provan@cityofglasgowcollege.ac.uk)

## ADMINISTRATION & INFORMATION TECHNOLOGY (WITH DIGITAL COMMUNICATION) HNC

(SCQF Level 7)

### Course overview

The increased digitisation of the workplace has meant there is a demand for administrators to have increased digital skills. This course fills the gap.

### Minimum entry requirements

- One Higher at Grade C or above in a relevant academic\* subject OR
- NC in Administration (with at least 3 units at Level 6) OR
- Other appropriate and relevant NC courses (with at least 3 units at Level 6) may be considered
- Relevant work experience may be considered.

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science Subject.

### Contact

[peter.provan@cityofglasgowcollege.ac.uk](mailto:peter.provan@cityofglasgowcollege.ac.uk)





## LEGAL SERVICES (WITH CRIMINOLOGY & POLICE STUDIES) HNC (SCQF Level 7)

### Course overview

This course is based around Scottish Criminal Law and Criminal Procedures, Criminology, Contemporary Policing and the Criminal Justice System in Scotland. You'll look at the role of the citizen within society, the rights and obligations of the private citizen across commercial, property and private matters, the principle of equality, fairness and the role of government and other agencies in maintaining and regulating the rights of the individual.

### Minimum entry requirements

- One Higher at Grade C or above, preferably English, History, Modern Studies a related subject and three Intermediate 2 at Grade C or above, preferably including English, History, Modern Studies or a related subject OR
- An NC qualification at Level 6
- If you don't have the standard entry qualifications but have an employment history and are looking for a career change, you can be considered subject to review of that work experience.

### Contact

peter.provan@cityofglasgowcollege.ac.uk

## LEGAL SERVICES HND (SCQF Level 8)

### Course overview

The HND is an excellent foundation course in law which, at the end of the two years of study, provides a recognised professional qualification to enter the Scottish paralegal profession or you can progress to study law in depth.

You will be introduced to notions of equality, society, discrimination, prejudice and the rule of law.

### Minimum entry requirements

#### Year one entry:

- Two Highers at C or above. One Higher must be in English, Modern Studies, History, Psychology or a related subject - other Highers may be considered (including those who have previously achieved Highers in sciences and languages and who now are considering a change of career path) OR
- An NC/NQ Level 6 in Legal or Business related subject OR
- Relevant experience of employment.

#### Year two entry:

- HNC Legal Services OR
- Year 1 of an HND Legal Services.

### Contact

peter.provan@cityofglasgowcollege.ac.uk





# APPLIED COMPUTING & DIGITAL TECHNOLOGIES

## CONNECT WITH YOUR FUTURE INTRODUCTION

(SCQF Level 4)

### Course overview

This course allows students with no formal qualifications to gain a basic knowledge of the business world, making them more attractive to employers and able to progress to Higher Level programmes at the college. You will work in teams on a business project and have the opportunity to study units in a variety of topics like computing, administration and tourism.

### Minimum entry requirements

No qualifications necessary.

### Contact

[douglas.liddle@cityofglasgowcollege.ac.uk](mailto:douglas.liddle@cityofglasgowcollege.ac.uk)

## COMPUTER ARTS & ANIMATION NC

(SCQF Level 5)

### Course overview

This creative computing course provides a sound overview of the key elements of computer arts and animation, giving you the practical and theoretical knowledge you need to progress to higher level courses in a range of areas including 3D Computer Animation and Web Development.

### Minimum entry requirements

- Three National Level 4 passes in English and Maths/ Numeracy and preferably an Arts based subject OR
- Three National Units including Intermediate 1 English and Maths/Numeracy and preferably an Arts based subject OR
- Three Standard Grades at General Level including English and Maths/Numeracy and preferably an Arts based subject OR
- Other equivalent qualifications or experience.

### Contact

[steven.aitken@cityofglasgowcollege.ac.uk](mailto:steven.aitken@cityofglasgowcollege.ac.uk)

## COMPUTING WITH DIGITAL MEDIA

NC (SCQF Level 5)

### Course overview

If you want a career in computing, this course will give you an introductory insight into the theory and practical skills you'll need. It offers a broad overview of the industry, from programming to digital media.

### Minimum entry requirements

- Three National Level 4 passes including English and Maths/Numeracy
- Three Standard Grades at General and/or Credit Level, ideally including English and Maths or Numeracy OR
- Three National 4 and/or 5 Level passes including English and Maths or Numeracy OR
- Other equivalent qualifications or experience.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk

## COMPUTING NQ

(SCQF Level 6)

### Course overview

This is a broad, introductory level course covering a range of elements of the computing industry. It is designed to prepare you for Higher Level study in information technology, web development, computing or technical support.

### Minimum entry requirements

- Three passes at Intermediate 2 Level, including English and Maths or Numeracy, with an A or B pass OR
- Three Standard Grades at Credit Level including English and Maths or Numeracy OR
- Three National 5 Level passes including English and Maths or Numeracy OR
- Other equivalent qualifications or experience.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk



## COMPUTING: WEB & GAMES DEVELOPMENT NQ

(SCQF Level 5)

### Course overview

The course is designed to introduce you to the skills and techniques you need for a career as a Web Developer/ Designer, Computer Games Designer or Computer Animator. You will have opportunities to gain practical experience in a wide range of creative subjects including Digital Games Design, Web Design and Development, Programming in a High Level Language, Mobile Development, and 3D Modelling. It will also develop mathematical concepts required for study at Higher Level.

### Minimum entry requirements

- Three passes at Intermediate 2 Level, including English and Maths or Numeracy, with an A or B pass OR
- Three Standard Grades at Credit Level including English and Maths or Numeracy OR
- Three National 5 passes including English and Maths or Numeracy OR
- Other equivalent qualifications or experience.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk



## COMPUTER GAMES DEVELOPMENT HNC (SCQF Level 7)

### Course overview

This creative, hands-on course enables you to develop skills in all aspects of computer games development. You will learn how to create logic games, 2D games and 3D first person games. The course prepares you for employment in a junior developer role within the computer games industry, or a junior software developer role within the IT industry.

### Minimum entry requirements

- Two Highers at Grade C or above, one of which must be Maths and two Standard Grades at Level 3 or above or Intermediate 2 at Level C or above to include English or Communication
- If you have a National Qualification in Computer Games at Level 5 or 6 you may also be eligible for entry to this course.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk

## COMPUTING: NETWORKING HNC (SCQF Level 7)

### Course overview

On this course you will study towards an up-to-date qualification in many of the skills that are in demand for different types of computing careers. The course will follow the units of the first year of the HND Networking course, including network technology and routing technology. This course integrates learning materials from Microsoft and Cisco to help prepare students for a variety of vendor exams.

### Minimum entry requirements

- One Higher and three Intermediate 2 courses (including at least one from Computing or Information Systems) OR
- One Higher and three Standard Grades at Credit Level OR
- One Higher and three National 5 qualifications OR
- A National Qualification at SCQF Level 6 in a related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

### Contact

morag.brown@cityofglasgowcollege.ac.uk

## COMPUTING: COMPUTER SCIENCE HNC (SCQF Level 7)

### Course overview

The course aims to meet the challenges of employers seeking qualified learners who can demonstrate knowledge and skills in a range of technology areas. The course places particular emphasis on software development, data science, project management and soft skills such as team-working.

### Minimum entry requirements

- One Higher\* and three National 5 qualifications OR
- One Higher\* and three Intermediate 2 courses (including at least one from Computing or Information Systems) OR
- One Higher\* and three Standard Grades at credit level OR
- A national qualification at SCQF Level 6 in a related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

\* In one of these subjects: Computing, Information Systems, Mathematics, Physics or any other relevant subject.

### Contact

denise.doyle@cityofglasgowcollege.ac.uk

## COMPUTING: NETWORKING HND (SCQF Level 8)

### Course overview

On this course you will study towards an up-to-date qualification in many of the skills that are in demand for different types of computing careers. The course will follow the units of the first year of the HND Networking course, including network technology and routing technology. This course integrates learning materials from Microsoft and Cisco to help prepare students for a variety of vendor exams.

### Minimum entry requirements

- One Higher and three Intermediate 2 courses (including at least one from Computing or Information Systems) OR
- One Higher and three Standard Grades at Credit Level OR
- One Higher and three National 5 qualifications OR
- A National Qualification at SCQF Level 6 in a related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

### Contact

morag.brown@cityofglasgowcollege.ac.uk



## COMPUTING: SOFTWARE DEVELOPMENT NQ

(SCQF Level 6)

### Course overview

This course offers an ideal preparation for work or entry to a Higher Level software development course. You'll learn the key concepts of software design and how to interpret programme specifications. So whether employment or progression to university is your aim, we'll give you the basic knowledge needed for this growing area of computing.

### Minimum entry requirements

- Three National Courses, preferably including Intermediate 2 English and Maths or Numeracy OR
- Three Standard Grades at Credit Level, preferably including English and Maths or Numeracy OR
- National 5 Level passes, preferably including English and Maths or Numeracy OR
- Other equivalent qualifications or experience. If you're returning to education, life skills and experience in the workplace may allow entry depending on how many places are available on the course.

### Contact

paula.bell@cityofglasgowcollege.ac.uk

## COMPUTING: SOFTWARE DEVELOPMENT HNC

(SCQF Level 7)

### Course overview

This course will allow you to study towards an up-to-date qualification in many of the skills that are in demand for different types of computing careers. The course will follow the units of the first year of the HND Software Development course, including a number of programming languages.

### Minimum entry requirements

- One appropriate Higher\* and three Intermediate 2 courses (including at least one from Computing or Information Systems) OR
- One appropriate Higher\* and three Standard Grades at Credit Level OR
- One Higher and three National 5 qualifications OR
- A National Qualification at SCQF Level 6 in a related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

\* In one of these subjects: Computing, Information Systems, Maths, Physics or Chemistry.

### Contact

dana.carson@cityofglasgowcollege.ac.uk

## COMPUTING: SOFTWARE DEVELOPMENT HND (SCQF Level 8)

### Course overview

You'll study towards an up-to-date qualification covering many of the skills that are in demand by employers for a range of careers in the software development / programming sector. You'll develop skills in SQL, C#, .NET, Java, Object Oriented Design, Object Oriented Programming, SQL Programming and Project Management. It will provide you with skills in mobile technology app development, troubleshooting computer problems, project management and learning about professional and ethical issues in computing.

### Minimum entry requirements

#### Year one entry:

- Two appropriate Highers and three Intermediate 2 courses (including at least one from Computing or Information Systems) OR
- Two Highers and three Standard Grades at Credit Level (including at least one from Computing or Information Systems) OR
- Two Highers and three National 5 qualifications (including at least one from Computing or Information Systems) OR
- A National Qualification at SCQF Level 6 in a related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

#### Year two entry:

- HNC Computing: Software Development
- Year 1 of an HND Computing: Software Development .

### Contact

graham.cadger@cityofglasgowcollege.ac.uk



## COMPUTING: TECHNICAL SUPPORT HNC (SCQF Level 7)

### Course overview

This course will allow you to study towards an up-to-date qualification in many of the skills that are in demand for different types of computing careers. The course will follow the units of the first year of the HND Technical Support course.

### Minimum entry requirements

- One appropriate Higher and three Intermediate 2 or National 5 Qualifications (at least one of these should include a computing related qualification and / or English / Maths) OR
- One Higher and three Standard Grades at Credit Level (including English / Maths) OR
- A National Qualification at SCQF Level 6 in a closely related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

### Contact

rosemary.king@cityofglasgowcollege.ac.uk

## COMPUTING: TECHNICAL SUPPORT HND (SCQF Level 8)

### Course overview

This course teaches you skills that are in demand in many support roles in the IT industry, including desktop support and systems administration. The basics of computer networking are covered, as well as how the components of a computer function. Ethical hacking has been introduced as a new unit and you will also learn about the importance of legal issues within the IT industry.

### Minimum entry requirements

#### Year one entry:

- Two appropriate Highers and three Intermediate 2 courses (at least one of these should include a Computing related qualification and / or English / Maths) OR
- Two Highers and three Standard Grades (at least one of these should include a Computing related qualification and / or English / Maths) OR
- Two Highers and three National 5 qualifications OR
- Other equivalent qualifications or experience.

#### Year two entry:

- HNC Computing: Technical Support
- Year 1 of an HND Computing: Technical Support.

### Contact

chris.deegan@cityofglasgowcollege.ac.uk



## 3D COMPUTER ANIMATION HND

(SCQF Level 8)

### Course overview

This two year course helps you develop the skills needed to become a 3D Digital Developer, incorporating live industry related projects in a range of different 3D animation disciplines including Character Modelling, Environmental Modelling, Lighting and Animation. This course also accepts year two direct entrants.

### Minimum entry requirements

#### Year one entry:

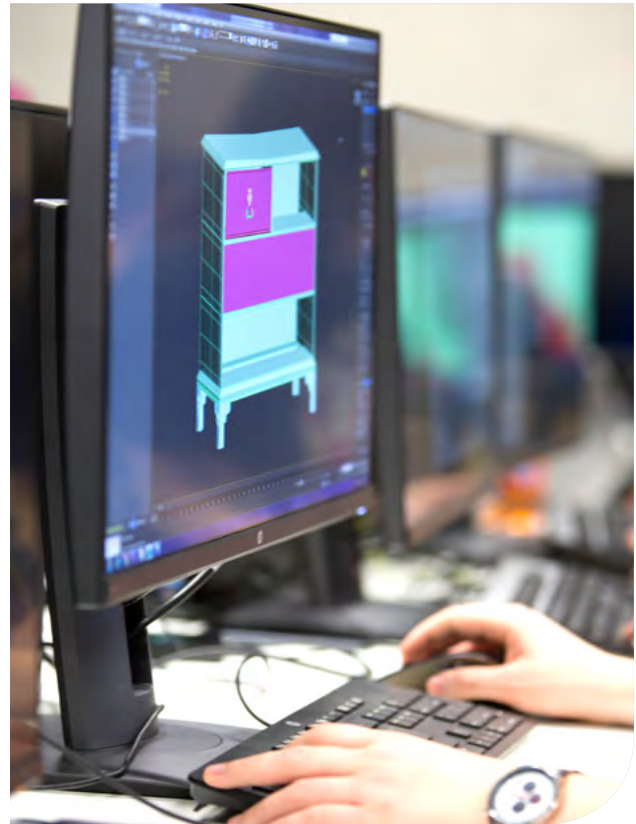
- Two appropriate Highers and three Intermediate 2 courses (including at least one from Computing, Information Systems, Graphic Communications or equivalent) OR
- Two Higher passes and three Standard Grades at Credit Level (including at least one from Computing, Information Systems, Graphic Communications or equivalent) OR
- A National Qualification at SCQF Level 5 or 6 in a related subject such as Digital Media Computing, Computer Arts and Animation.

#### Year two entry:

- HNC in 3D Computer Animation
- Year 1 of an HND 3D Computer Animation.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk



## INFORMATION TECHNOLOGY HNC

(SCQF Level 7)

### Course overview

This course provides the entry level knowledge and IT skills you need to work in computing. The course will provide you with an opportunity to undertake a variety of practical and theoretical activities and assessments, which will prepare you for further study or entry into the job market.

### Minimum entry requirements

- One appropriate Higher and three Intermediate 2 courses (including at least one from Computing or Information Systems) OR
- One Higher and three Standard Grades at Credit Level (including at least one from Computing or Information Systems) OR
- One Higher and three National 5 qualifications (including at least one from Computing or Information Systems) OR
- A National Qualification at SCQF Level 5/6 in a related subject (such as Digital Media Computing, Computing: Technical Support or Software Development) OR
- Other equivalent qualifications or experience.

### Contact

douglas.liddle@cityofglasgowcollege.ac.uk

## INFORMATION TECHNOLOGY HND

(SCQF Level 8)

### Course overview

This qualification will give you a solid technical understanding of information systems and technologies used for both small and large scale businesses. You will gain an understanding of how data is transformed into business useable information through the theory and practice of relational database technologies. As part of the second year you will also undertake the Oracle Database Design and Programming using SQL, a worldwide recognised qualification.

### Minimum entry requirements

- Two Highers and three Intermediate 2 courses (including Computing or Information Systems) OR
- Two Higher and three Standard Grades at Credit Level (including Computing or Information Systems) OR
- Two Higher and three National 5 Level qualifications (including Computing or Information Systems) OR
- A National Qualification at SCQF Level 6 in a related subject such as Digital Media Computing, NQ Computing.

### Contact

douglas.liddle@cityofglasgowcollege.ac.uk

## WEB DEVELOPMENT HNC

(SCQF Level 7)

### Course overview

You will learn to build a range of websites using a variety of modern techniques that deliver content in a variety of formats for computers, smartphones and tablets. The course introduces you to both client and server side technologies with opportunities to prepare and develop web interfaces and media rich content. This course incorporates live industry related web development projects.

### Minimum entry requirements

- One Higher and three Intermediate 2 courses (including Computing, Graphic Design or Information Systems) OR
- One Higher and three Standard Grades at Credit Level (including Computing, Graphic Design or Information Systems) OR
- One Higher and three National 5 qualifications (including Computing, Graphic Design or Information Systems) OR
- A National Qualification at SCQF Level 5 or 6 in a related subject such as Digital Media Computing, Computing, Computing: Technical Support or Software Development.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk

## WEB DEVELOPMENT HND

(SCQF Level 8)

### Course overview

On this two year course, you will gain skills to start or advance a career as a web designer/developer. You will learn to build both static and dynamic websites that deliver content in a variety of formats for computers, smartphones and tablets.

### Minimum entry requirements

Year one entry:

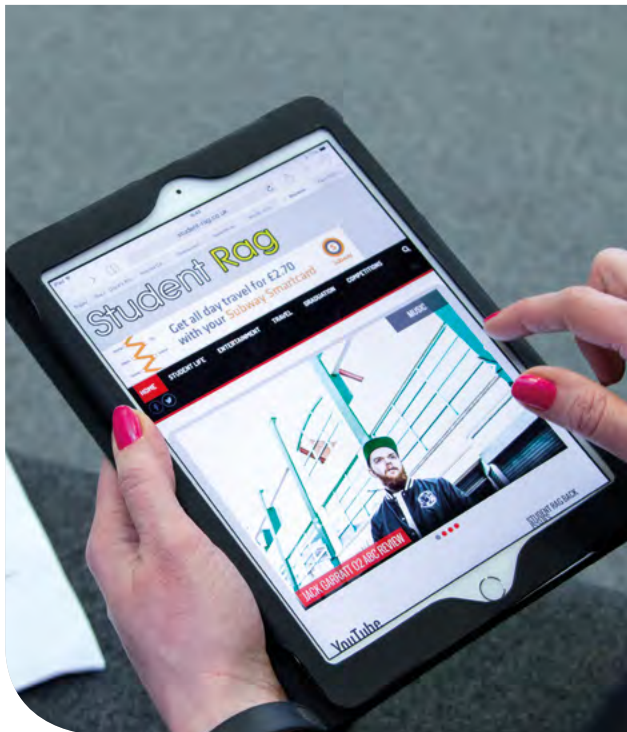
- Two Higher and three Intermediate 2 courses (including Computing, Graphic Design or Information Systems) OR
- Two Higher and three Standard Grades at Credit Level (including Computing, Graphic Design or Information Systems) OR
- Two Higher and three National 5 qualifications (including Computing, Graphic Design or Information Systems) OR
- A National Qualification at SCQF Level 5 or 6 in a related subject such as Digital Media Computing, Computing, Computing: Technical Support or Software Development.

Year two entry:

- HNC Web Development
- Year 1 of an HND Web Development.

### Contact

steven.aitken@cityofglasgowcollege.ac.uk



## INTERACTIVE MEDIA: WEB DEVELOPMENT HND (SCQF Level 8)

*2<sup>nd</sup> Year Applicants Only*

### Course overview

You should already possess an HNC Interactive Media award. For year one entry see HNC Web Development.

On this web based computing course, you'll consolidate and expand on skills taught on the HNC. You will learn to build static and dynamic websites that deliver content in a variety of formats for computers, smartphones and tablets. The course will also provide opportunities to use industry standard reusable web templates where you will develop platform / browser compliant and consistent web based content.

### Minimum entry requirements

- An HNC Interactive Media qualification preferably with three additional credits (15 in total).

### Contact

steven.aitken@cityofglasgowcollege.ac.uk



# BUSINESS

## BUSINESS ADMINISTRATION NQ

(SCQF Level 6)

### Course overview

This course introduces you to the wide variety of knowledge and practical skills you'll need to work in the modern business world. The course is based around Understanding Business; Managing Marketing Operations, Management of People and Finance. In addition to these core subjects, you'll study IT, Economics, Accounting, HR, Law and Events.

### Minimum entry requirements

- Three or more National 5 qualifications in a relevant\* subject (or equivalent qualifications)
- NC Business or NC Administration (other NCs may be considered)
- Relevant work experience will be considered

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science subject.

### Contact

nicola.darroch@cityofglasgowcollege.ac.uk  
pamela.barron@cityofglasgowcollege.ac.uk

## BUSINESS NC

(SCQF Level 5)

### Course overview

This course is an excellent starting point for your career in the modern business world, with excellent progression routes and career opportunities. You will learn about activities such as marketing and customer care, whilst developing the basic IT skills required to work in a modern business.

### Minimum entry requirements

- Three or more National 4 qualifications and a minimum of 1 National 5 qualification in a relevant\* subject (or equivalent qualifications)
- Relevant work experience will be considered

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science subject.

### Contact

nicola.darroch@cityofglasgowcollege.ac.uk  
pamela.barron@cityofglasgowcollege.ac.uk



## BUSINESS HNC

(SCQF Level 7)

### Course overview

Are you looking for a career in banking, insurance, civil service, local government or distribution? This course gives you the skills and knowledge necessary to succeed, with excellent career opportunities and progression routes. Reflecting the importance of the internet to business, we've updated the course to include analysing and using information for strategic purposes.

### Minimum entry requirements

- One Higher pass in a relevant\* academic subject OR
- National Certificate in Business (with at least 3 units at level 6) OR
- Other appropriate and relevant National Certificate courses (with at least 3 units at level 6) may be considered
- Relevant Work experience may be considered.

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science subject.

### Contact

nicola.darroch@cityofglasgowcollege.ac.uk

## BUSINESS HND

(SCQF Level 8)

### Course overview

This two year course provides you with the skills and knowledge necessary for careers in banking, insurance, civil service, local government and distribution. It provides insight into various business activities such as preparing a business plan, managing people, marketing and accounting. Reflecting the importance of the internet to business, we've updated the course to include analysing and using information for strategic purposes.

### Minimum entry requirements

#### Year one entry:

- Two Higher passes in a relevant academic\* subject OR
- Relevant work experience may be considered.

\* Relevant academic subjects include English, Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or a Science subject.

#### Year two entry:

- HNC Business OR
- Year 1 of an HND Business.

### Contact

john.heuston@cityofglasgowcollege.ac.uk

## BUSINESS DIPLOMA OF HIGHER EDUCATION (SCQF Level 8)

### Course overview

This course is designed to give you direct entry into the third year of the BA degree programme in Business at Strathclyde Business School, a qualification highly regarded by employers. It is run as a collaboration between City of Glasgow College and the University of Strathclyde, Glasgow.

### Minimum entry requirements

- A minimum of three Higher Grade passes, two at Grade B and one at grade C in suitable academic subjects\* one of which must be English (or equivalent). AND
- Two other passes at National 5 (or equivalent) including Mathematics.

\* Relevant academic subjects include Administration, Business Management, Economics, Geography, History, Mathematics, Modern Studies or Natural Sciences.

### Contact

sean.crossan@cityofglasgowcollege.ac.uk

## SUPPLY CHAIN MANAGEMENT HND

(SCQF Level 8)

### Course overview

This two year course will provide you with the knowledge and skills you need to work within the operational supply chains of a business organisation. You will gain insight, learning and transferable skills across all core operational areas of supply chain management, procurement, logistics, storage and operations. In addition, working closely with industry partners provides opportunities to network with potential employers.

### Minimum entry requirements

- Two Higher passes at grade C or above including subjects such as Business Management, English, Economics, Modern Studies, History OR
- Adult learners with some work experience or who hope to move into this area may be accepted subject to interview.

### Contact

alan.macdonald@cityofglasgowcollege.ac.uk



# MARKETING & RETAIL

## MARKETING HNC

(SCQF Level 7)

### Course overview

This course will help you develop the skills you need to work in marketing and business. It covers marketing theory and buyer behaviour, as well as the main operational areas of marketing planning, research, promotion and selling.

### Minimum entry requirements

- One Higher at Grade C or above (preferably English, Modern Studies, Economics, History or Business) and two other passes at Standard Grade, or equivalent at Level 3 or above OR
- One Higher at Grade C or above (preferably English, Modern Studies, Economics, History or Business) and two other passes at National 4 or above OR
- A relevant National Qualification or Certificate including Core Skills Higher Communication and appropriate subject units.

### Contact

maureen.houston@cityofglasgowcollege.ac.uk

## MARKETING HND

(SCQF Level 8)

### Course overview

The course helps you develop the skills you'll need to work in marketing and business. It covers marketing theory and buyer behaviour, as well as the main operational areas of marketing research, promotion and selling. Coursework includes projects and assignments that relate to current industry practice and market environments.

### Minimum entry requirements

- Two Higher Grade passes at Grade C or above including English (or an equivalent such as Modern Studies, Economics, History or Business) OR
- Adult returners with some relevant experience in, or who hope to move into the marketing area may be accepted subject to interview.

### Contact

maureen.houston@cityofglasgowcollege.ac.uk

jacquie.shaw@cityofglasgowcollege.ac.uk

## ADVERTISING & PUBLIC RELATIONS HND *(SCQF Level 8)*

### Course overview

This course trains you for a career in the communication industry. You'll develop an understanding of the nature and function of advertising and public relations, within a wider marketing and marketing communications framework. You'll also learn how to communicate effectively in this environment.

### Minimum entry requirements

#### Year one entry:

- Two Higher Grade passes at Grade C or above including English
- A relevant NC or NQ qualification with appropriate subject modules) OR
- Evidence of relevant industry experience.

#### Year two entry:

- Successful completion of a full time HNC Advertising and PR course with 15 credits.

### Contact

maureen.houston@cityofglasgowcollege.ac.uk

jacquie.shaw@cityofglasgowcollege.ac.uk

## RETAIL MANAGEMENT HNC *(SCQF Level 7) - January Start*

### Course overview

This course prepares you for a career in the retail industry, where there's a growing need for people qualified to fill trainee management positions. During the course you'll carry out case studies, projects and assignments, and we'll assess your progress continuously. We also organise industrial visits and study tours.

### Minimum entry requirements

- Higher English at Grade C or above (or another relevant Higher) and two other passes at Standard Grade, or equivalent at Level 3 or above OR
- A National Qualification in a relevant area or an appropriate SVQ.

### Contact

maureen.houston@cityofglasgowcollege.ac.uk

## FASHION & RETAIL NQ *(SCQF Level 6)*

### Course overview

This course will introduce you to the business side of fashion. It covers a range of topics that will be useful if you're looking for a job as a stylist or buyer or in fashion PR, fashion marketing, brand managing or retail support. This course is not design-orientated but helps develop understanding of the creative processes of fashion and how it's managed. You'll have the chance to create, design and implement your own fashion event or show to gain experience.

### Minimum entry requirements

- Three or more passes at Standard Grade or equivalent at Level 3 or above that must include English OR
- Three or more National 4 qualifications which must include English.

### Contact

maureen.houston@cityofglasgowcollege.ac.uk

## RETAIL MANAGEMENT HND *(SCQF Level 8)*

### Course overview

This exciting course provides you with the skills, knowledge and understanding for a career within the dynamic and ever changing world of retail. It covers all aspects of the retail environment including Stock Presentation, Customer Care, Fashion Merchandising, Buying, Visual Merchandising and Consumer Behaviour. You'll also have the opportunity to develop your digital communication skills. Within 2nd year, you'll have the opportunity to enjoy a work placement with leading retailers.

### Minimum entry requirements

#### Year one entry:

- Two Higher Grade passes at Grade C or above including English, (or a relevant Higher) OR
- A National Qualification including Core Skills Communication Higher or an appropriate SVQ OR
- Relevant experience.

#### Year two entry:

- HNC Retail Management OR
- Year 1 of an HND Retail Management.

### Contact

maureen.houston@cityofglasgowcollege.ac.uk





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“ This was where I first started to find my love for making films. I felt that the course allowed and enabled me to grow in learning the film making field. Take advantage of all of the college advice and facilities. Rent the cameras out and practice, practice, practice! Never give up on what you want to do and don't let anyone tell you that your dream is too big!

*Jasmine Chiswell, HND Media & Communications.*



## DESIGN CRAFTS Pg48

Art Glass Design *HND*  
Furniture *NC*  
Furniture Craftsmanship with Design *HND*  
Furniture Restoration *HND*  
Jewellery *NC*  
Jewellery Design *HND*  
Model Making for TV & Film *NC*  
3D Design: Model Making for the Creative industries *HND*

## DESIGN & GRAPHIC ARTS Pg51

Introduction to Design *NQ*  
Graphic Arts Portfolio *NC*  
Graphic Design *HND*  
Illustration *HND*  
Art & Animation *HND*  
Digital Art & Culture *HND*  
Digital Media *HND*  
Art & Design: Interior Design *NC*  
3D Design: Interior Design *HND*  
Art & Design: Product Design *NC*  
3D Design: Product Design *HNC*

## DRAMA Pg56

Acting & Performance *HNC*  
Acting & Performance *HND*

## FINE ARTS & PHOTOGRAPHY Pg57

Art & Design: Applied Arts *NC*  
Applied Arts *HND*  
Creative Printmaking with Photography *NC*  
Creative Printmaking *HND*  
Display Design for Retail *HND*  
Fine Art: Portfolio Art & Design *NC*  
Fine Art: Contemporary Art Practice *HNC*  
Fine Art: Contemporary Art Practice *HND*  
Contemporary Art Practice *BA (Hons)*  
Photography *NC*  
Photography *HND*  
Photography *BA (Hons)*

## MEDIA Pg63

Creative Industries: Radio *HNC*  
Creative Industries: Radio *HND*  
Media: Television Production *NC*  
Creative Industries: Television *HNC*  
Creative Industries: Television *HND*  
Television *BA (Hons)*  
Media *NC*  
Media with Journalism *HNC*  
Practical Journalism *HND*  
Creative Industries: Professional Writing Skills *HNC*  
Media & Communication *HNC*  
Media & Communication *HND*

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will get the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition. Please visit the website where any additional requirements are detailed.



# DESIGN CRAFTS

## ART GLASS DESIGN HND (SCQF Level 8)

### Course overview

This course offers you a broad education with a balance between creative, practical and core skills. You'll work in two and three dimensions, learning contemporary warm glass techniques like slumping and fusing and traditional skills like Painting, Staining and Leadwork, as well as more advanced glass surface applications.

### Minimum entry requirements

#### Year one entry:

- One Higher in Art and Design and two National 5 Qualifications (or equivalent) OR
- NC/NQ in an Art and Design subject.

#### Year two entry:

- HNC Art Glass Design OR
- Year 1 of an HND Art Glass Design.

### Contact

kimberley.armstrong@cityofglasgowcollege.ac.uk

## FURNITURE NC (SCQF Level 6)

### Course overview

In this project based course, you'll cover all the main skills used in the furniture manufacturing industry to craft timber and upholstery. Working in our fully equipped workshops, you'll learn about wood finishing and how changes in culture and lifestyle affect furniture. In addition, you'll gain experience in both modern and traditional methods of furniture production.

### Minimum entry requirements

- Two Standard Grades at Credit Level OR
- Two National 5 qualifications.

### Contact

daniel.mcgregor@cityofglasgowcollege.ac.uk



## FURNITURE CRAFTSMANSHIP WITH DESIGN HND

(SCQF Level 8)

### Course overview

This course encourages you to develop practical skills through manufacture, and to express yourself through design. You'll be encouraged to study the construction of furniture, to develop and build designs, and to hone your skills in cabinet making, upholstery and wood finishing.

### Minimum entry requirements

#### Year one entry:

- NC Furniture Making OR
- One Higher in Craft and Design, and English at minimum Intermediate 2 or National 5.

#### Year two entry:

- HNC Furniture Craftsmanship with Design OR
- Year 1 of an HND Furniture Craftsmanship with Design.

### Contact

daniel.mcgregor@cityofglasgowcollege.ac.uk

## FURNITURE RESTORATION HND

(SCQF Level 8)

### Course overview

This course will develop your skills in furniture analysis and practical solutions, through workshop activities. You'll study the history of furniture design and materials as well as the construction, upholstery and finishing of period furniture. You'll also restore items of furniture throughout this course.

### Minimum entry requirements

#### Year one entry:

- NQ in Furniture Making OR
- One Higher in Craft and Design, and English at minimum Intermediate 2 or National 5.

#### Year two entry:

- HNC Furniture Restoration OR
- Year 1 of an HND Furniture Restoration.

### Contact

daniel.mcgregor@cityofglasgowcollege.ac.uk

## JEWELLERY NC

(SCQF Level 6)

### Course overview

This course gives you a strong foundation in contemporary jewellery design and manufacture. It's an introduction to practical workshop skills where you'll learn to use a wide range of tools and machinery.

### Minimum entry requirements

- Two Standard Grades at Credit Level in Art and Design and English OR
- Two National 5 qualifications in Art and Design and English.

### Contact

lisa.mcGovern@cityofglasgowcollege.ac.uk



## JEWELLERY DESIGN HND

(SCQF Level 8)

### Course overview

This HND will teach you a comprehensive range of skills in jewellery design and manufacture, with a design-led focus. You will be able to choose specialisms according to your own interests, as well as the current business environment.

### Minimum entry requirements

#### Year one entry:

- One Higher in Art and Design and English at minimum Intermediate 2 OR
- NC/NQ in an Art and Design subject.

#### Year two entry:

- HNC Furniture Restoration OR
- Year 1 of an HND Furniture Restoration.

### Contact

colin.thomson@cityofglasgowcollege.ac.uk

## 3D DESIGN: MODEL MAKING FOR THE CREATIVE INDUSTRIES HND

(SCQF Level 8)

### Course overview

This project based course covers many areas of commercial model making such as props and sets for TV, film and theatre, architectural, product, prototype, display, museum etc.

You'll develop your model making skills using a wide variety of traditional hand-tools and specialist equipment and materials in dedicated workshops. There will also be the opportunity to use 2D and 3D software linked to laser cutting and 3D printing. The overall emphasis will be on design creativity, high-quality making skills and problem solving.

### Minimum entry requirements

#### Year one entry:

- NC Model Making or a NC in a related discipline OR
- One Higher from Art, Design & Manufacture, Product Design or Graphic Communication and English at minimum Intermediate 2, OR
- Related work experience.

#### Year two entry:

- HNC 3D Design: Modelmaking for the Creative Industries
- OR Year 1 of an HND 3D Design: Modelmaking for the Creative Industries.

### Contact

simon.atkinson@cityofglasgowcollege.ac.uk

## MODEL MAKING FOR TV & FILM NC

(SCQF Level 6)

### Course overview

This Model Making course is for you if you want to develop practical skills in crafts, art and design and have an interest in the fields of model or prop making for TV, film and theatre, architecture, product design, prototypes, museums etc.

You'll be introduced to the basic skills in the design and construction of a wide variety of types of model through project-based units designed to be relevant to future employment and study routes. Projects are varied to cater for a broad range of interests and to allow as much individual creative input as possible.

### Minimum entry requirements

- Two Standard Grades at Credit Level in Art and Design, Craft and Design, Product Design or English OR
- Two National 5 qualifications in Art and Design, Craft and Design, Product Design or English.

### Contact

david.allan@cityofglasgowcollege.ac.uk





# DESIGN & GRAPHIC ARTS

## INTRODUCTION TO DESIGN NQ (SCQF Level 4)

### Course overview

This course will introduce you to a wide range design activities and develop your knowledge and creative skills in areas such as photography, interior design, model making and product design. It's the ideal course for you to begin your journey to a creative career.

### Minimum entry requirements

There are no formal entry requirements, but you'll be expected to show an interest in creative subjects and wish to develop your skills.

### Contact

paul.riley@cityofglasgowcollege.ac.uk

## GRAPHIC ARTS PORTFOLIO NC (SCQF Level 6)

### Course overview

This foundation course allows you to build a creative portfolio of art, graphic design, illustration and animation work. The course leads to further study on a variety of HND level courses. You'll learn to research effectively and work creatively in a studio environment, from sketchbook and design process to finished work, which is continuously assessed.

### Minimum entry requirements

- Two Intermediate 2/National 5 qualifications (or equivalent) in English and Art and Design OR
- Relevant experience.

### Contact

david.eaton@cityofglasgowcollege.ac.uk



## GRAPHIC DESIGN HND

(SCQF Level 8)

### Course overview

This course prepares you for a career in the exciting and constantly developing area of graphic design. The course develops your creative ability and technical graphics skills, mainly through practical projects in the studio.

You'll build on your own creative concepts through research and development in the sketchbook, before producing finished work digitally. The emphasis of the course is on layout of type and image, for both print and screen and the development of creative concepts.

### Minimum entry requirements

#### Year one entry:

- Higher Art and Design and English at minimum Intermediate 2 OR
- Higher Art and Design and English at National 5 Level OR
- NC in Art and Design or related subject.

#### Year two entry:

- HNC Graphic Design OR
- Year 1 of an HND in Graphic Design.

### Contact

mark.burns@cityofglasgowcollege.ac.uk

## ILLUSTRATION HND

(SCQF Level 8)

### Course overview

This course will help you develop your creative and technical skills to become a commercial illustrator. You'll build projects from initial ideas and sketchbook drawings, through to illustration artwork ready for presentation to a client. Students are encouraged to explore individual responses to project briefs.

### Minimum entry requirements

#### Year one entry:

- NC in Art and Design or related subject OR
- Higher Art and Design and English at minimum Intermediate 2/National 5 Level OR
- Relevant experience.

#### Year two entry:

- HNC Illustration OR
- Year 1 of an HND Illustration.

### Contact

david.eaton@cityofglasgowcollege.ac.uk

## ART & ANIMATION HND

(SCQF Level 8)

### Course overview

This is a broad based course that develops your creative and technical animation skills, encompassing both traditional animation techniques and digital practices.

### Minimum entry requirements

#### Year one entry:

- NC in Art and Design, Graphic Arts Portfolio, Illustration or Graphic Design OR
- Art and Design at Higher and English at minimum Intermediate 2 OR
- Art and Design at Higher and English at National 5 Level.

#### Year two entry:

- An HNC in Computer Arts and Design or an equivalent level qualification.

### Contact

david.eaton@cityofglasgowcollege.ac.uk



## DIGITAL ART & CULTURE HND

(SCQF Level 8)

### Course overview

This course provides a foundation in art and design and the opportunity for you to develop project-based work in new media, mixed media, digital video, digital sound, interactive media and other forms of computer art. You'll also learn skills in sketchbook development, life drawing, developmental drawing and observational drawing. You'll study conventional art and design activities in the context of emerging computer disciplines.

### Minimum entry requirements

- National Certificate in Art and Design or related subject OR
- One Higher in Art and Design and English at minimum Intermediate 2 OR
- One Higher in Art and Design and English at National 5 Level OR
- Relevant experience.

### Contact

david.eaton@cityofglasgowcollege.ac.uk

## DIGITAL MEDIA HND

(SCQF Level 8)

### Course overview

This new course will develop your creative and technical skills in the production of screen based graphic design, and media content for interactive and multimedia applications such as web, mobile app, motion graphics and VFX. The course is delivered mainly through practical projects in the studio and state of the art labs, using industry standard software and techniques.

### Minimum entry requirements

- National Certificate in Art and Design or related area OR
- Higher Art and Design or Graphic Communication and English at minimum Intermediate 2 OR
- Higher Art and Design or Graphic Communication and English at National 5 Level OR
- Relevant experience.

### Contact

mark.burns@cityofglasgowcollege.ac.uk





## ART & DESIGN: INTERIOR DESIGN NC (SCQF Level 6)

### Course overview

This course offers you a first step towards a career in interior design. It will introduce you to the practical skills, theoretical knowledge and creativity that a designer needs to work on projects from initial conceptual ideas to a fully functional interior design scheme you could present to a commercial client.

### Minimum entry requirements

- Two Standard Grades at Credit Level in Art and Design and English OR
- Two National 5 qualifications in Art and Design and English.

### Contact

david.howell@cityofglasgowcollege.ac.uk

## 3D DESIGN: INTERIOR DESIGN HND (SCQF Level 8)

### Course overview

This course will enable you to develop the creative, analytical and technical skills for a career in interior design. You'll work on a variety of commercial and domestic design projects including restaurants, bars, cafes, shops, stage sets and exhibition stands.

### Minimum entry requirements

#### Year one entry:

- NC Interior Design or related subject OR
- Higher Art and Design and English at minimum Intermediate 2 OR
- Higher Art and Design and English at National 5 Level.

#### Year two entry:

- HNC 3D Design: Interior Design.

### Contact

Year one: paul.cifelli@cityofglasgowcollege.ac.uk

Year two: john.gigli@cityofglasgowcollege.ac.uk







## ART & DESIGN: PRODUCT DESIGN NC (SCQF Level 6)

### Course overview

This is a practical project based course which will give you an introduction to the basic principles of product design. You'll be taught how to research, come up with ideas, draw, render materials, build models in 3D, using 2D and 3D computer assisted drawing programmes. You'll be encouraged to think about the way people live as well as the social, cultural and technical factors that influence and shape interior design.

### Minimum entry requirements

- Two Standard Grades at Credit Level in Art and Design and English OR
- Two National 5 qualifications in Art and Design and English.

### Contact

keith.moir@cityofglasgowcollege.ac.uk

## 3D DESIGN: PRODUCT DESIGN HNC (SCQF Level 7)

### Course overview

Looking to become a qualified Product Designer? This is a challenging course, where you take part in an exciting and comprehensive programme of product design. You'll learn about new materials, CAD and how to use manufacturing processes, as well as developing 3D prototypes.

You'll work through all the stages of the design process through a number of projects, producing presentation boards for clients to review.

### Minimum entry requirements

- NC Product Design or related discipline (e.g. Furniture Design) OR
- One Higher from Design and Manufacture, Product Design, Graphic Communication or Art and Design, and English at minimum Intermediate 2 OR
- One Higher from Product Design, Graphic Communication or Art and Design, and English at National 5 Level OR
- Other equivalent qualifications or experience.

### Contact

douglas.mcquillen@cityofglasgowcollege.ac.uk



# DRAMA

## ACTING & PERFORMANCE HNC

(SCQF Level 7)

### Course overview

This course develops the skills required for acting and performance. It is designed to focus on the practical skills required by the actor, while also supporting the practical experiences with knowledge of theatre and performance. On completion of the HNC you may be eligible for direct entry into the second year of HND Acting and Performance.

### Minimum entry requirements

- Two Highers at Grade C or above, including English OR
- NQ Drama OR
- Equivalent qualification.

### Contact

stephen.cafferty@cityofglasgowcollege.ac.uk

## ACTING & PERFORMANCE HND

(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only

### Course overview

This course builds on the skills acquired in HNC Acting and Performance by developing knowledge and awareness of the craft of acting. It's designed for those who are interested in becoming actors, drama teachers or drama workers.

### Minimum entry requirements

Direct entry to year two may be possible if you complete the HNC Acting and Performance with 15 credits, including all mandatory credits and a positive recommendation from your HNC course team.

### Contact

anne.macleod@cityofglasgowcollege.ac.uk



# FINE ARTS & PHOTOGRAPHY

## ART & DESIGN: APPLIED ARTS NC (SCQF Level 6)

### Course overview

This course will allow you to develop skills in various techniques of handling ceramic, jewellery and art glass materials. You'll develop your design and drawing skills and understand the practical applications of various media, firing techniques and the use of workshop and studio equipment.

### Minimum entry requirements

- Two Standard Grades at Credit Level in Art & Design and English; OR
- Two National 5 Qualifications in Art & Design and English.

### Contact

[peter.kiernan@cityofglasgowcollege.ac.uk](mailto:peter.kiernan@cityofglasgowcollege.ac.uk)

## APPLIED ARTS HND (SCQF Level 8)

### Course overview

This is a challenging course, where you take part in an exciting and comprehensive programme of design and specialist craft studies. The course is project-based, and you'll be concentrating on designing, exploring and making, drawing and personal expression.

### Minimum entry requirements

#### Year one entry:

- Two Higher Grade passes at grade C or above, in Art and English and two other passes at Standard Grade (or equivalent) at band 3 or above OR
- Two Higher Grade passes at grade C or above, in Art and English and two National 4 qualifications OR
- NQ Art and Design (or equivalent).

#### Year two entry:

- HNC Applied Arts.

### Contact

[fiona.ferguson@cityofglasgowcollege.ac.uk](mailto:fiona.ferguson@cityofglasgowcollege.ac.uk)



## CREATIVE PRINTMAKING WITH PHOTOGRAPHY NC

(SCQF Level 6)

### Course overview

This course will allow you to develop creative and technical skills in printmaking, drawing, photography and digital design. This is a practical, project-based course that will allow you to explore a range of medium in practical workshops, computer labs and educational visits.

### Minimum entry requirements

- Two Standard Grades at Level 3 or above, in English and Art, Graphic Communication or equivalent OR
- Two National 4 qualifications or above, in English and art, graphic communication (or equivalent) OR
- Personal experience.

### Contact

tom.elliott@cityofglasgowcollege.ac.uk

## CREATIVE PRINTMAKING HND

(SCQF Level 8)

### Course overview

This course offers you an opportunity to develop your creative talents allowing you to develop traditional and contemporary printmaking, drawing and digital skills. Various printmaking techniques and media are explored and supplemented with technical and creative skills in digital media, drawing, bookbinding and mixed media.

### Minimum entry requirements

#### Year one entry:

- An NC/NQ qualification in Print, Art and Design OR
- Higher Art and Design and English at minimum Intermediate Level 2 or National 5 OR
- Relevant experience.

#### Year two entry:

- HNC Creative Printmaking OR
- Year 1 of an HND Creative Printmaking.

### Contact

joe.singh@cityofglasgowcollege.ac.uk



## DISPLAY DESIGN FOR RETAIL HND (SCQF Level 8)

### Course overview

Outside London, this is the UK's only further education course in retail display design at this level. This two year course provides a wide understanding of all aspects of design necessary for a career in retail display design. You'll learn the personal and professional effectiveness you'll need for a career in the retail display sector through work experience placements.

### Minimum entry requirements

- Higher Art & Design at Grade C or above and English at minimum Intermediate 2 OR
- NC in Art & Design or Illustration OR
- Related experience.

### Contact

reid.gemmill@cityofglasgowcollege.ac.uk

## FINE ART: PORTFOLIO ART & DESIGN NC

(SCQF Level 6)

### Course overview

This course offers you an introduction into the study of fine art, giving you the opportunity to build up a varied portfolio of work. It will help you develop key practical artistic skills and an overall knowledge of contemporary art in general. You'll be encouraged to develop your creativity and awareness of your specialisms, taking responsibility for your own artwork production.

### Minimum entry requirements

- English and Art & Design at Intermediate 2 or Credit Level Standard Grade OR
- Two National 5 qualifications in English and Art and Design OR
- Related experience.

### Contact

tom.elliott@cityofglasgowcollege.ac.uk







## FINE ART: CONTEMPORARY ART PRACTICE HNC

(SCQF Level 7)

### Course overview

This contemporary course includes both traditional and innovative art practices. It gives you a broad visual education in contemporary art practice. You'll develop your skills in a range of specialist disciplines and increase your awareness and knowledge of conceptual thinking. It's also a great opportunity to improve and strengthen your existing portfolio of artwork.

### Minimum entry requirements

- Two Higher Grade passes at grade C or above, in Art and English and two other passes at Standard Grade (or equivalent) at band 3 or above OR
- Two Higher Grade passes at grade C or above, in Art and English and two National 4 qualifications OR
- NQ Art and Design (or equivalent).

### Contact

tom.elliott@cityofglasgowcollege.ac.uk

## FINE ART: CONTEMPORARY ART PRACTICE HND

(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only

### Course overview

This contemporary course includes traditional and innovative practices. It gives you a broad visual education in contemporary art practice. You'll develop your skills in a range of specialist disciplines and increase your awareness and knowledge of conceptual thinking. It also offers an opportunity to develop individual practice in relation to your own interests.

### Minimum entry requirements

- HNC Fine Art: Contemporary Art Practice.

### Contact

tom.elliott@cityofglasgowcollege.ac.uk



## CONTEMPORARY ART PRACTICE BA (HONS)

(SCQF Level 9/10)

### Course overview

This is a practice-based degree, where you'll have opportunities to explore two and three-dimensional art as well as lens-based and digital disciplines. You'll have opportunities through your studies for professional placements in the arts, and for curation and self-promotion. Critical thinking and writing are also central to the course. This course is delivered by City of Glasgow College and validated by University of the West of Scotland.

### Minimum entry requirements

- HND in Contemporary Art Practice (or equivalent) with A-B pass in the Graded Unit OR
- Relevant professional experience.

You must also meet the general admission requirements of the University and apply via UCAS.

### Contact

tom.elliott@cityofglasgowcollege.ac.uk

## PHOTOGRAPHY NC

(SCQF Level 6)

### Course overview

If you're interested in learning about photography then an NC Photography Course is your perfect starting point. It allows you to develop a wide variety of skills in a range of very hands-on projects, in photographic studios, on location and in a traditional black and white darkroom. You'll have access to new, well-resourced photographic studios and be able to develop your creative ideas using a wide variety of digital and film cameras, lighting equipment and specialist kit under the supervision of experienced lecturers.

### Minimum entry requirements

- Two National 5 qualifications to include English and a design/creative subject OR
- Two Standard Grades at Credit Level, to include English.

### Contact

mark.dunlop@cityofglasgowcollege.ac.uk



## PHOTOGRAPHY HND

(SCQF Level 8)

### Course overview

This highly competitive course provides you with the skills you need to start a career in photography or a related area within the creative industries. This is a practice-based course with projects which develop your skills in the studio and on location. Alongside technical skills, you are encouraged to work on critical evaluation through research and class feedback sessions.

### Minimum entry requirements

#### Year one entry:

- An NC/NQ in Photography is preferred OR
- One Higher at Grade C or above in Photography and two National 5 qualifications (one in English preferred).

#### Year two entry:

- HNC in Photography OR
- Year 1 of an HND Photography.

### Contact

[john.carberry@cityofglasgowcollege.ac.uk](mailto:john.carberry@cityofglasgowcollege.ac.uk)

## PHOTOGRAPHY BA (HONS)

(SCQF Level 9/10)

### Course overview

This course will help you develop practical and critical skills. A self-directed approach to your studies will allow you to tailor your portfolio towards your own photographic interests. The practical and critical elements of this course will challenge you to produce and develop your work to a high standard. This degree is delivered by City of Glasgow College and validated by University of the West of Scotland.

### Minimum entry requirements

- HND in Photography OR
- Relevant professional experience.

You'll be interviewed and assessed on your portfolio. Applications should be made via UCAS.

### Contact

[john.carberry@cityofglasgowcollege.ac.uk](mailto:john.carberry@cityofglasgowcollege.ac.uk)

[mark.dunlop@cityofglasgowcollege.ac.uk](mailto:mark.dunlop@cityofglasgowcollege.ac.uk)







# MEDIA

## CREATIVE INDUSTRIES: RADIO HNC

*(SCQF Level 7)*

### Course overview

This course helps you develop radio production and broadcasting skills including interviewing, scripting, presentation, news operations, sound recording, commercial production and digital editing.

### Minimum entry requirements

- NC Media or equivalent SVQ OR
- One Higher in a relevant subject area and two National 5 qualifications (or equivalent).

### Contact

[john.clarke@cityofglasgowcollege.ac.uk](mailto:john.clarke@cityofglasgowcollege.ac.uk)

## CREATIVE INDUSTRIES: RADIO HND

*(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only*

### Course overview

This course builds on the skills you developed in the HNC. The focus is still on programme making, but goes beyond radio and develops a more sophisticated skillset - technical, production and creative - necessary to work at Producer level rather than that of a Broadcast Assistant.

### Minimum entry requirements

- HNC Creative Industries: Radio, including A or B in Graded Unit one.

### Contact

[john.clarke@cityofglasgowcollege.ac.uk](mailto:john.clarke@cityofglasgowcollege.ac.uk)





## MEDIA: TELEVISION PRODUCTION NC (SCQF Level 6)

### Course overview

This course gives you an introduction to the skills required for television production. Subjects include single and multi-camera studio techniques, covering roles such as directing, vision mixing, lighting and camera operating. The course is intended to give you a sound basis for applying for other Higher Level courses.

### Minimum entry requirements

- Two Standard Grades at Credit Level, one of which must be English OR
- Personal experience.

### Contact

david.mckinney@cityofglasgowcollege.ac.uk

## CREATIVE INDUSTRIES: TELEVISION HNC

(SCQF Level 7)

### Course overview

This course allows you to specialise in camera, sound and lighting, including directing on location, location lighting, location sound and production management.

You'll learn multi-camera studio techniques, meaning students can operate in a multi camera studio environment, covering roles such as Director, Vision Mixer, or Lighting and Camera Operator.

### Minimum entry requirements

- NQ or NC Media: TV or equivalent SVQ OR
- Higher English plus two National 5 Qualifications (or equivalent) OR
- Relevant television experience.

### Contact

david.mckinney@cityofglasgowcollege.ac.uk

## CREATIVE INDUSTRIES: TELEVISION HND

(SCQF Level 8)

### Course overview

This course will help you to develop skills in all areas of television production, including camera, sound, editing, sound dubbing and lighting.

### Minimum entry requirements

#### Year one entry:

- NQ or NC Media: TV or equivalent SVQ OR
- Higher English and two National 5 Qualifications (or equivalent) OR
- Relevant television experience.

#### Year two entry:

- HNC Television with 15 credits OR
- Relevant television experience.

### Contact

david.mckinney@cityofglasgowcollege.ac.uk

## TELEVISION BA (HONS)

(SCQF Level 9)

### Course overview

Run in partnership with the School of Arts and Creative Industries at Edinburgh Napier University, it is delivered at City of Glasgow College's specialist studios. This course covers broadcast television, film, journalism and new media. We have close links with industry and you will enjoy the expertise of visiting specialists, alongside teaching staff, who have direct experience of working in the industry.

### Minimum entry requirements

- HND Creative Industries: Television OR
- Relevant television experience.

### Contact

aileen.campbell@cityofglasgowcollege.ac.uk

## MEDIA NC

(SCQF Level 6)

### Course overview

This course provides the knowledge and skills you'll need to kickstart your career in the creative media industries. Highly practical, it prepares you for a wide variety of media occupations.

### Minimum entry requirements

- Two Standard Grades at Credit Level - one of which must be English OR
- Two National 5 qualifications - one of which must be English.

### Contact

john.clarke@cityofglasgowcollege.ac.uk

## MEDIA WITH JOURNALISM HNC

(SCQF Level 7)

### Course overview

This course is highly practical, preparing you for further study or media industry employment. Subject areas include radio and video production, sub editing, desk top publishing and magazine journalism.

Lecturers have a wide variety of media experience, and you'll gain even more knowledge from expert media guest speakers, visits and professional workshops.

### Minimum entry requirements

- Higher English or Higher Media Studies at Grade C or above OR
- NC Media or a similar NC programme OR
- Relevant work experience.

### Contact

john.clarke@cityofglasgowcollege.ac.uk





## PRACTICAL JOURNALISM HND

(SCQF Level 8)

### Course overview

Journalists must have the essential skills of writing and research but are now expected to record sound, shoot video and edit on digital systems. They are also increasingly expected to produce their own web content. There will be an opportunity to specialise in the area of journalism you are most interested in.

### Minimum entry requirements

#### Year one entry:

- Two Highers in relevant subjects, at grade C or above, which must include Higher English and/or Higher Modern Studies OR
- NC Media or equivalent AND
- Practical skills in IT, including word processing, email and internet.

#### Year two entry:

- HNC Practical Journalism OR
- Year 1 of an HND Practical Journalism.

### Contact

david.mckinney@cityofglasgowcollege.ac.uk

## CREATIVE INDUSTRIES: PROFESSIONAL WRITING SKILLS HNC (SCQF Level 7)

### Course overview

This course is for those looking for a career in writing. It will help you to develop the skills you'll need to work in a variety of fields. We cover scripting for TV and radio, short story writing, poetry and journalism, as well as vital freelance skills and industry knowledge.

### Minimum entry requirements

- One Higher in English at Grade C or above or relevant group of units (e.g. Literature 1, Communication 4) OR
- Relevant experience.

### Contact

john.clarke@cityofglasgowcollege.ac.uk



## MEDIA & COMMUNICATION HNC

(SCQF Level 7)

### Course overview

This wide-ranging and multi-faceted course will help you to develop a broad base of multi-platform media skills suitable for higher education and employment in the modern, convergent media and communications industries. Each tutor has a wide variety of media experience, and you'll gain even more knowledge from expert media guest speakers, visits, field trips and professional workshops.

### Minimum entry requirements

- Higher English or Higher Media Studies at Grade C or above OR NC Media or a similar NC programme OR Relevant work experience.

### Contact

[john.clarke@cityofglasgowcollege.ac.uk](mailto:john.clarke@cityofglasgowcollege.ac.uk)

## MEDIA & COMMUNICATION HND

(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only

### Course overview

This course is a highly practical, and will focus on advanced skills in several areas, further preparing you for Higher education and media industry employment. Lecturers have a wide variety of media experience, and you'll gain even more knowledge from expert media guest speakers, visits and professional workshops.

### Minimum entry requirements

- HNC Media and Communication with minimum B in Graded Unit.

### Contact

[john.clarke@cityofglasgowcollege.ac.uk](mailto:john.clarke@cityofglasgowcollege.ac.uk)





FACULTY OF

**EDUCATION**

**& SOCIETY**



I originally joined the College in 2006; I enjoyed my time so much I returned in 2009 for an HND in Social Sciences. I learned skills and got opportunities I never had before such as a student trip to Latvia in 2010...the best decision I've ever made.

*Susannah Ward, HE Diploma in Social Sciences.*



## CARE, COMMUNITY & ESSENTIAL SKILLS Pg70

Child, Health & Social Care *NC*

Health & Social Care *NC*

Care & Administrative Practice  
(Clinical Route) *HNC*

Early Education & Childcare

Group Award Higher *NC*

Childhood Practice *HNC*

Social Services *HNC*

Personal & Social Development  
Programmes

Personal & Social Development/Cityworks *Access*

Project Search Employability Programme

Transitions Programme *NQ*

## SOCIAL SCIENCES Pg74

Social Studies *Access*

Social Sciences *NC*

Social Sciences *HNC*

Social Sciences *HND*

Social Sciences *Diploma of Higher Education*

## ESOL Pg75

Language Courses

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will get the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition. Please visit the website where any additional requirements are detailed.



A photograph of several young women in a workshop or classroom setting. They are seated at tables, focused on creating colorful paper crafts, possibly origami or gift tags. The room is bright and modern, with other students visible in the background. A large, semi-transparent pink banner is overlaid on the bottom half of the image, containing the course title.

# CARE, COMMUNITY & ESSENTIAL SKILLS

## CHILD, HEALTH & SOCIAL CARE NC (SCQF Level 5)

### Course overview

If you're interested in working with children or adults, this course is an ideal first qualification. A work placement is a key part of the course, giving you first-hand experience and encouraging you to reflect on your approach. You'll also learn the theoretical and practical skills required to stand you in good stead for a job in this field.

### Minimum entry requirements

- Three passes at Intermediate 1 Level at Grade C or above including English OR
- Three Standard Grades at Level 3 or above OR
- Three passes at National 4 Level including English
- Core Skill Communication at Intermediate 1 Level, or Skills for Work, Early Education and Childcare Intermediate 1 or Intermediate 1 Care.

### Contact

yvonne.addison@cityofglasgowcollege.ac.uk

## HEALTH & SOCIAL CARE NC (SCQF Level 6)

### Course overview

This course is designed to give you the knowledge and skills you need for a job in the health and social care sectors so you'll be well prepared for environments such as nursing homes, residential homes for older people, hospitals, and resource centres for people with learning disabilities. You'll consider who may need care, what provision is available and, crucially, the roles and responsibilities of a care worker.

### Minimum entry requirements

- Five Standard Grades at Credit Level OR
- Intermediate 2 Level at Grade C or above in subjects such as Care, Modern Studies, English, Biology, Maths or equivalent OR
- Five National 5 passes in subjects such as Care, Modern Studies, English, Biology, Maths or equivalent OR
- If you don't have these qualifications, but have relevant experience, you may also be considered.

### Contact

yvonne.addison@cityofglasgowcollege.ac.uk

## CARE & ADMINISTRATIVE PRACTICE (CLINICAL ROUTE) HNC

(SCQF Level 7)

### Course overview

This course teaches you the skills and knowledge needed for potential career opportunities within the NHS and the care sector, as well as providing a recognised entry qualification for nurse training. The course also offers practical experience, including a mandatory workplace element.

### Minimum entry requirements

- Two Highers at Grade C or above, English preferable OR
- Relevant industry experience and qualifications.

### Contact

grace.morrish@cityofglasgowcollege.ac.uk

## EARLY EDUCATION & CHILDCARE GROUP AWARD HIGHER NC

(SCQF Level 6)

### Course overview

If you want to work under supervision in childcare, this course will give you the knowledge and understanding you need to shine. You'll learn the relevant concepts, theories, principles and practical skills, plus a work placement will help you develop your practical skills.

### Minimum entry requirements

- Five Standard Grades at Credit Level, or five Intermediate 2 subjects at Grade C or above OR
- National 5 passes including English OR
- SVQ Units at Level 2 in a related subject including Communications at Intermediate 2 and/or NC Child, Health and Social Care Level 5.

### Contact

yvonne.addison@cityofglasgowcollege.ac.uk

## CHILDHOOD PRACTICE HNC

(SCQF Level 7)

### Course overview

This course combines the knowledge, theory and practice you need to work in childcare. It is suitable for those aiming to work in the childcare sector, and for those already employed in the sector looking for a formal qualification. The course is approved by the Scottish Social Services Council as a suitable qualification for registration as a Child Development Officer.

### Minimum entry requirements

- Two or more Highers at Grade C or above including English OR
- NC Early Education and Childcare Level 6.

### Contact

vanessa.telfer@cityofglasgowcollege.ac.uk

## SOCIAL SERVICES HNC

(SCQF Level 7)

### Course overview

This course will provide you with the values, skills and knowledge you need to work effectively in a range of care settings. You'll focus on the values that underpin work in social care settings, The National Care Standards and SSSC codes of practice and how it informs your practice, developing the skills required to work with a range of service users, preparing for employment in a care setting, critically evaluating your practice, getting to grips with current legislation, policy, procedures/practice methods and continual professional development.

### Minimum entry requirements

- Two Highers at Grade C or above preferably including English OR
- An appropriate group of SQA units and/or an appropriate group of SQA units at Level 6 OR
- If you don't have the qualifications but you have relevant experience you may also be considered.

### Contact

vanessa.telfer@cityofglasgowcollege.ac.uk

## PERSONAL & SOCIAL DEVELOPMENT PROGRAMMES

### Course overview

This course is designed for students with additional support needs interested in developing independence and employability skills. The course builds on existing skills including Hospitality, Horticulture, Retail, Housekeeping, Administration and Catering. We accept applicants from National 2 to National 4 and group them accordingly.

### Minimum entry requirements

- National 2 English, National 2 AND
- Working towards independent travel AND
- Ability to cope in a class of 10-12 AND
- Additional Support needs .

### Contact

[jacqueline.george@cityofglasgowcollege.ac.uk](mailto:jacqueline.george@cityofglasgowcollege.ac.uk)

## PERSONAL & SOCIAL DEVELOPMENT/CITYWORKS ACCESS (*SCQF Level 3*)

### Course overview

This course is designed for students with additional support interested in finding work based training and employment opportunities. You will undertake work based learning in relevant work placements in a range of areas such as Administration, Housekeeping, Reception, Hospitality, Catering, Retail, Social Care and Horticulture.

### Minimum entry requirements

- English at National 3, Numeracy at National 3 AND
- Ability to travel independently AND
- Additional Support needs.

### Contact

[patricia.beattie@cityofglasgowcollege.ac.uk](mailto:patricia.beattie@cityofglasgowcollege.ac.uk)





## PROJECT SEARCH EMPLOYABILITY PROGRAMME

(SCQF Level 3)

### Course overview

If you're on the autistic spectrum, this course will help you increase your employment prospects. It's part of a partnership between the College, Glasgow City Council, Supported Employment Services, Autism Network Scotland and the University of Strathclyde. You'll complete three work placements, called rotations with each lasting ten weeks.

The rotations will develop skills across a range of settings including hospitality, catering, estates and support services.

### Minimum entry requirements

- You must be on the autistic spectrum AND
- Aged between 18 and 24 years AND
- Able to travel independently AND
- Able to get on well with others AND
- Enthusiastic about working five days a week and being on time every morning AND
- Due to funding constraints, you must be a Glasgow City Council resident.

### Contact

[jacqueline.george@cityofglasgowcollege.ac.uk](mailto:jacqueline.george@cityofglasgowcollege.ac.uk)

## TRANSITIONS PROGRAMME NQ

(SCQF Level 3)

### Course overview

This course is designed for students with Asperger's syndrome and will help you access further education and/or training to enhance your career prospects.

### Minimum entry requirements

- Be able to travel independently AND
- Aware of your own diagnosis AND
- Core skills profile at SCQF Level 3-5.

### Contact

[jacqueline.george@cityofglasgowcollege.ac.uk](mailto:jacqueline.george@cityofglasgowcollege.ac.uk)





# SOCIAL SCIENCES

## SOCIAL STUDIES ACCESS (SCQF Level 5)

### Course overview

This course is aimed primarily at adult returners but may also appeal to those wishing to explore introductory units in social sciences and in social care. Subjects covered include sociology, psychology, modern studies, criminology, and social care.

### Minimum entry requirements

- A minimum of four National 4s or Intermediate 1s at grade C or above, one of which must be in English or ESOL (at National 5 or equivalent) OR
- Four Standard Grades at grade 3 or above or their equivalent would be considered
- Experience, life skills and potential ability are the key entry requirements for adult returners.

### Contact

diane.mclaughlin@cityofglasgowcollege.ac.uk

## SOCIAL SCIENCES NC (SCQF Level 6)

### Course overview

This is a varied course aiming to develop your awareness of current social issues and equip you with sound communication skills. This could help you find a job in many sectors like administration, business and local authority.

### Minimum entry requirements

- Four or more relevant National 5 or Standard Grade passes at credit level, including English and at least one Social Science subject (such as Sociology, Modern Studies, History, Politics, Psychology, Geography, RMPS or Economics) at Grade 3 or above OR
- Appropriate SQA units at Intermediate 2 Level.

### Contact

diane.mclaughlin@cityofglasgowcollege.ac.uk

## SOCIAL SCIENCES HNC (SCQF Level 7)

### Course overview

This course provides you with sound education and training in key areas of social science theory, research and investigation. Key course objectives are to develop knowledge in the social sciences; to develop analytical, evaluative and problem solving skills; to develop communication skills; and to develop personal effectiveness and critical thinking about social and cultural issues.

### Minimum entry requirements

- Two or more Highers at Grade C or above at first sitting. At least one of the Higher must be in English (or ESOL equivalent) or in social science subjects such as History, Modern Studies, Sociology, Politics, Psychology, Economics or Philosophy
- Mature students may be admitted without formal qualifications.

### Contact

jim.odonovan@cityofglasgowcollege.ac.uk





## SOCIAL SCIENCES HND

(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only

### Course overview

This course provides you with sound education and training in key areas of social science theory, research and investigation. Key course objectives are to develop your knowledge in the social sciences; to develop your analytical, evaluative and problem solving skills; to your develop communication skills; and to develop your personal effectiveness and critical thinking about social and cultural issues.

### Minimum entry requirements

- HNC Social Sciences with 15 credits at SCQF level 7 OR
- First year of HND Social Sciences with 15 credits at SCQF level 7.

### Contact

jim.odonovan@cityofglasgowcollege.ac.uk

## SOCIAL SCIENCES DIPLOMA OF HIGHER EDUCATION (SCQF Level 8)

### Course overview

This Diploma is offered by City of Glasgow College in association with the University of Strathclyde, Glasgow. In the first year you will study History, Politics, Economics and Sociology and in the second year Politics and History only. There is no Psychology in this degree. This course is equivalent to the first two years of an Honours Degree at University of Strathclyde and allows you to apply for direct entry to the third year of the BA Politics and/or History degree.

### Minimum entry requirements

- Four or more Highers at Grade C or above, one of which must be in English (or ESOL) and at least two others in Social Science subjects such as Sociology, Modern Studies, History, Politics, Psychology, Philosophy, Geography, R.M.P.S or Economics AND
- Two other passes at National 5 or equivalent.

### Contact

diane.mclaughlin@cityofglasgowcollege.ac.uk

## ESOL

We offer a range of English for Speakers of Other Language (ESOL) courses. If you want to study any of our ESOL courses you can apply online:

[www.cityofglasgowcollege.ac.uk](http://www.cityofglasgowcollege.ac.uk)

Once we receive your application it will be acknowledged and you will receive a date for an English test. This lets us establish your level of English and place you on an appropriate waiting list and contact you when a place becomes available.





FACULTY OF

**LEISURE**

**& LIFESTYLE**

“ Since graduating less than three years ago, I have worked in a Patisserie in Barcelona and at the world's first theatrical patisserie event in Singapore. I also won BBC's 'Bake Off: Crème de la Crème' and was a finalist in the 'CIS Excellence Awards' Patisserie Chef of the year!

*Helen Vass, HNC Patisserie.*



## **FOOD, EVENTS & HOSPITALITY** Pg78

Bakery Supported Learning *NQ*  
Bakery *NPA*  
Bakery *NC*  
Catering & Hospitality *NQ*  
Practical Cookery & Bakery *NQ*  
Professional Cookery *NC*  
Patisserie *HNC*  
Professional Cookery *HND*  
Events *NQ*  
Events *HNC*  
Events Management *HND*  
Hospitality *NQ*  
Hospitality Operations *HNC*  
Hospitality Management *HND*  
Hospitality *BA*

## **HAIR & BEAUTY** Pg85

Beauty Care & Make-Up *NC*  
Beauty Care & Make-up *NCGA*  
Beauty Care *NC*  
Fashion Make-Up *HNC*  
Beauty Therapy *HND*  
Holistic Therapies *NC*  
Complementary Therapies *HNC*  
Complementary Therapies *HND*

Gents Hairdressing Level 2 *SVQ*  
Ladies Hairdressing *NC*  
Hairdressing *HNC*

## **SPORT & FITNESS** Pg90

Health, Fitness & Sport Performance *NQ*  
Sport & Fitness *NC*  
Fitness, Health & Exercise *HND*  
Sports Coaching *Access*  
Sports Coaching *NQ*  
Coaching & Developing Sport *HNC*  
Coaching & Developing Sport *HND*  
Sports Therapy *Access*  
Soft Tissue Therapy *HNC*  
Sports Therapy *HND*

## **TOURISM** Pg95

Air Cabin Crew Operations  
*City & Guilds Diploma Level 2*  
Travel & Tourism (*with Languages*) *NQ*  
International Travel (*with option to study Languages*) *NC*  
Travel & Tourism *HNC*  
Travel & Tourism *HND*

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will get the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition. Please visit the website where any additional requirements are detailed.



# FOOD, EVENTS & HOSPITALITY

## BAKERY SUPPORTED LEARNING NQ (SCQF Level 3)

### Course overview

If you have mild learning difficulties, this course will help you learn practical skills in cookery, bakery and cake decoration, so you can find a job in a kitchen or bakery.

### Minimum entry requirements

- You must have Literacy and/or Communication skills at SCQF Level 2 and Maths and/or Numeracy skills at SCQF Level 2 AND
- Experience of Food Technology, Home Economics and/or Hospitality during secondary education is also desirable.

### Contact

tommy.brunton@cityofglasgowcollege.ac.uk

## BAKERY NPA (SCQF Level 4)

### Course overview

This course offers an introduction to the Bakery Industry. It is aimed at school leavers, but is also ideal if you have work experience in the bakery industry or want to retrain to add to your bakery skills and knowledge.

### Minimum entry requirements

- Three National 4 qualifications or Standard Grades at General Level or equivalent to include English and Maths (or Level 4 numeracy and literacy units) and one from Home Economics, Food Technology or Hospitality, or a related subject OR
- NPA in Professional Cookery at SCQF Level 3 OR
- At least two years experience of working in a commercial bakery.

### Contact

tommy.brunton@cityofglasgowcollege.ac.uk



## BAKERY NC

(SCQF Level 5)

### Course overview

This course is designed to develop your bakery skills. You will gain the practical experience, knowledge, skills and qualifications needed for a job in the bakery industry or to move on to further study.

### Minimum entry requirements

- National Progression Award (NPA) in Bakery at SCQF Level 4 OR
- Another NPA in a related subject area, eg Professional Cookery at SCQF Level 4 OR
- National 4 Hospitality or Practical Cake Craft OR
- Three National 4 qualifications (or Standard Grades at General Level) or equivalent, to include English and Maths (or Level 4 literacy/numeracy units) and one from Home Economics, Food Technology or Hospitality or, a related subject OR
- At least three years work experience in a commercial bakery.

### Contact

tommy.brunton@cityofglasgowcollege.ac.uk

## CATERING & HOSPITALITY NQ

(SCQF Level 5)

### Course overview

This course will help you develop the basic skills every cook needs through working in our own fully equipped training kitchens. You'll gain the skills, knowledge and experience for employment in the hospitality and catering industries. You'll also learn how to prepare, cook and present a wide range of both sweet and savoury dishes.

There is a January start (6 months) version of this course.

### Minimum entry requirements

- National Progression Award (NPA) in Professional Cookery at SCQF Level 4 OR
- Three National 4 Qualifications including English and Maths or Numeracy at SCQF Level 4 OR
- Three Standard Grades at General Level including English and Maths or Numeracy OR
- Other equivalent qualifications in Professional Cookery at SCQF Level 4 including SVQs or NVQs OR
- At least two years work experience in a professional kitchen.

### Contact

alistair.macleod@cityofglasgowcollege.ac.uk



## PRACTICAL COOKERY & BAKERY NQ

(SCQF Level 5)

### Course overview

This course will develop your skills in professional cookery and covers presentation, preparation and production of dishes. You will work in our fully equipped training kitchens and bakeries to improve your bakery and patisserie skills. During the course, you will gain the skills and knowledge to work in the catering industry, or to progress onto either a professional cookery or bakery course.

### Minimum entry requirements

- Three Access 3/ SCQF Level 3 qualifications or equivalent, to include English and Maths (or Level 3 literacy/numeracy units) and one from Home Economics, Food Technology or Hospitality, or a related subject OR
- National Progression Award in Professional Cookery at SCQF Level 3 OR
- Two years work experience in a commercial bakery or kitchen.

### Contact

alistair.macleod@cityofglasgowcollege.ac.uk



## PROFESSIONAL COOKERY NC (SCQF Level 5)

### Course overview

This course is an introduction to professional cookery, helping you develop the skills, knowledge and understanding you'll need to find a job in the catering industry or progress onto further study. You'll learn how to prepare, cook and present a range of dishes in our fully equipped training kitchens and training restaurant.

### Minimum entry requirements

- National Progression Award (NPA) in Professional Cookery at SCQF Level 4 OR
- Three National 4 qualifications, including SCQF Level 4 English and Maths or Numeracy OR
- Three Standard Grades at General Level including English and Maths or Numeracy OR
- Other equivalent qualifications or experience.

### Contact

[alistair.macleod@cityofglasgowcollege.ac.uk](mailto:alistair.macleod@cityofglasgowcollege.ac.uk)

## PROFESSIONAL COOKERY NC (SCQF Level 6)

### Course overview

The course provides a platform to enhance your skills by giving you an opportunity to work in 'Scholars' the college training restaurant. You'll improve both your culinary expertise and all-round knowledge, giving you the skills to work in the catering industry or progress to an HNC or HND course in Professional Cookery.

There is a January start (6 months) version of this course.

### Minimum entry requirements

- NC in Professional Cookery (SCQF Level 5) OR
- Successful completion of Year 1 Professional Cookery OR
- Successful completion of the SCQF Level 5 General Catering Course OR
- Any SCQF Level 5 qualification in Professional Cookery, eg NVQ or SVQ at Level 2.

### Contact

[tommy.brunton@cityofglasgowcollege.ac.uk](mailto:tommy.brunton@cityofglasgowcollege.ac.uk)

## PATISSERIE HNC

(SCQF Level 7)

### Course overview

This course will develop your culinary skills to an advanced level, focusing on specialist patisserie subjects and providing you with the knowledge you'll need for a supervisory role.

### Minimum entry requirements

- Professional Cookery Year Two / NC Professional Cookery (Level 6) or an appropriate group of National Units OR
- Other equivalent qualifications or experience.

### Contact

kenneth.hett@cityofglasgowcollege.ac.uk

## PROFESSIONAL COOKERY HND

(SCQF Level 8)

### Course overview

In the first year you'll develop your culinary skills to an advanced level and gain the knowledge you'll need for a supervisory role in the catering industry. In the second year you'll combine culinary expertise and managerial skills.

The course contains practical and theory units, which are assessed throughout. Experience in the hospitality industry is an integral part of the course, and you'll work towards the Industrial Experience unit.

### Minimum entry requirements

Year one entry:

- Professional Cookery Year 2 / NC Professional Cookery (Level 6) or an appropriate group of National Units OR
- Other equivalent qualifications or experience.

Year two entry:

- HNC Professional Cookery OR
- Year 1 of an HND Professional cookery.

### Contact

kenneth.hett@cityofglasgowcollege.ac.uk





## EVENTS NQ

(SCQF Level 5)

### Course overview

This course will give you an introduction to a career in the events industry. It covers a wide range of general business and specific industry-related topics to develop your knowledge and skills.

There is a January start (6 months) version of this course.

### Minimum entry requirements

- One National 5 qualification at C or above and three National 4 qualifications (subjects must include English and Maths) OR
- One Standard Grade at Level 1 or 2 Plus three Standard Grades at Level 3 or 4 OR
- Other equivalent qualifications and/or experience.

### Contact

david.smith@cityofglasgowcollege.ac.uk

## EVENTS HNC

(SCQF Level 7)

### Course overview

This course will give you the skills, knowledge and understanding to develop a career in the organisation and management of conferences, exhibitions and special events.

### Minimum entry requirements

- One Higher at Grade C or above, in an appropriate subject such as Business Management, English, Modern Studies, Economics, History OR
- NQ in Events or another relevant subject OR
- Other qualifications and relevant experience.

### Contact

jane.carrgomm@cityofglasgowcollege.ac.uk



## EVENTS MANAGEMENT HND

(SCQF Level 8)

### Course overview

This course is for those who want a career in the management of events like conferences, exhibitions and special events. On this course you'll cover a wide range of subjects to ensure a good knowledge base, as well as relevant skills.

### Minimum entry requirements

Year one entry:

- Two Highers at Grade C or above, including at least one from the following Business Management, English, Modern Studies, Economics, History OR
- NQ in Events or other appropriate NQ OR
- Other qualifications and relevant experience.

Year two entry:

- HNC in Events
- Year 1 of an HND in Events.

### Contact

Year one: jane.carrgomm@cityofglasgowcollege.ac.uk

Year two: gordon.mcintyre@cityofglasgowcollege.ac.uk



## HOSPITALITY NQ

(SCQF Level 5)

### Course overview

This course offers a broad education for a career in hospitality, equipping you with knowledge about the industry and the theoretical knowledge and practical skills needed to get a job. The course will develop the skills employers require for the world of work and will help you consider the various options open to you to make good choices about your future.

There is a January start (6 months) version of this course.

Please note: If you want to pursue a career as a Chef, you should apply for NC Professional Cookery (page 80).

### Minimum entry requirements

- One National 5 and Three National 4 qualifications (must include English and Maths) OR
- One Standard Grade at Level 1 or 2 and three Standard Grades at Level 3 or 4 OR
- Other equivalent qualifications and/or experience.

### Contact

jane.mcqueen@cityofglasgowcollege.ac.uk

## HOSPITALITY OPERATIONS HNC

(SCQF Level 7)

### Course overview

This course covers a range of subjects in hospitality both practical and theoretical. It provides you with valuable qualifications for employment in an exciting and ever changing industry or further studies.

### Minimum entry requirements

- One Higher at Grade C or above OR
- NQ in Hospitality or other appropriate NQ.

### Contact

jane.mcqueen@cityofglasgowcollege.ac.uk

## HOSPITALITY MANAGEMENT HND

(SCQF Level 8)

### Course overview

On this two year course you will develop the knowledge and skills required to operate effectively at supervisory level in the hospitality industry. The first year covers a range of subjects both practical and theoretical. The second year focuses on providing you with the necessary managerial knowledge and skills for a junior management position.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above OR
- NQ in Hospitality or other appropriate NQ OR
- Other relevant industry experience or equivalent qualifications.

#### Year two entry:

- Successful completion of the HNC Hospitality Operations, including a pass in Graded Unit 1 OR
- Relevant industrial experience at supervisory level.

Some units at other colleges may be delivered in a different sequence to our programme. The course leader will be able to advise you about this at interview.

### Contact

jane.mcqueen@cityofglasgowcollege.ac.uk

## HOSPITALITY BA

(SCQF Level 9)

### Course overview

This course focuses on the skills and knowledge you need for a position in the global hospitality industry. This degree programme in Hospitality is run in partnership with Edinburgh Napier University, providing students with a qualification that is recognised nationally and internationally.

### Minimum entry requirements

- HND in Hospitality Management OR
- HND Professional Cookery
- You must also meet the general admission requirements of Edinburgh Napier University. Graded Unit passes for both year one and year two at Grade A or B
- Applications should be made via UCAS.

### Contact

jane.mcqueen@cityofglasgowcollege.ac.uk







# HAIR & BEAUTY

## BEAUTY CARE & MAKE-UP NC

(SCQF Level 5)

### Course overview

An exciting introduction to beauty and make up, this course provides the qualifications you'll need to gain a junior role within the beauty industry or entry to higher level courses. You'll study a range of subjects including basic beauty treatments for face, body and nails, and make up application techniques for the beauty salon.

### Minimum entry requirements

- Three National 4 qualifications or equivalent (including English)
- NPA Cosmetology.

### Contact

denyse.edmiston@cityofglasgowcollege.ac.uk

## BEAUTY CARE & MAKE-UP NCGA

MAKE UP ROUTE (SCQF Level 5)

### Course overview

An excellent introduction to make-up subjects, this one year course provides the qualifications you need to gain a junior role within the beauty industry or progress higher level courses. You'll study commercial fashion make up, theatrical make and basic beauty and hair techniques.

### Minimum entry requirements

- Three National 4 qualifications or equivalent (including English)
- NPA Cosmetology.

### Contact

denyse.edmiston@cityofglasgowcollege.ac.uk

## BEAUTY CARE NC

(SCQF Level 6)

### Course overview

This course will help you develop the practical professional skills and theoretical knowledge needed to work in the beauty industry. You'll study a selection of the most popular beauty treatments plus all the essential related subjects whilst gaining the qualification you need for professional membership and insurance.

### Minimum entry requirements

- Four Standard Grades at Credit Level or above OR
- Four National 5 qualifications, English and a Science preferred
- Previous experience or a qualification in Beauty Care is an advantage, e.g. NC Group Award Beauty Care Level 5.

### Contact

aileen.vint@cityofglasgowcollege.ac.uk

## FASHION MAKE-UP HNC

(SCQF Level 7)

### Course overview

This course is designed for those wishing to pursue a career in fashion make-up. You'll gain the basic skills required for a successful career in the industry. During the course you will have the opportunity to participate in a variety of activities including presentations, workshops and demonstrations.

### Minimum entry requirements

- SCQF Level 5 or SVQ Level 2 Ladies Hairdressing or NCGA Level 5 in Beauty Care and Make-up OR
- A qualification that combines Hairdressing and Beauty units to a minimum SCQF Level 5 or equivalent VQ.

### Contact

alison.bell@cityofglasgowcollege.ac.uk

## BEAUTY THERAPY HND

(SCQF Level 8)

### Course overview

The course offers a high level beauty qualification which will provide you with knowledge of current beauty treatments and techniques. You will also gain experience in using a wide range of products and will gain the skills necessary to secure employment in a variety of settings within the beauty industry such as salons, spas and cruise liners.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above OR
- NC Level 6 in any subject area
- NCGA Beauty Care Level 6 OR
- NVQ/SVQ Level 3 Beauty OR
- Relevant experience.

#### Year two entry:

- A pass in HNC Beauty Therapy with 15 credits OR
- Units achieved to be compatible with the college's existing HNC course plan AND
- A positive report from your HNC course team.

### Contact

denyse.edmiston@cityofglasgowcollege.ac.uk



## HOLISTIC THERAPIES (WELLNESS THERAPIES) NC

*(SCQF Level 6)*

### Course overview

The course develops the skills involved in holistic and complementary therapies, including body and facial massage, healthy eating and wellbeing, and techniques for managing stress. Through professional skills practice sessions, you'll gain experience and confidence working with clients and participate in volunteering opportunities, offering treatments in a variety of holistic and complementary therapy settings.

The course also provides you with the qualification you need for professional membership and insurance.

### Minimum entry requirements

- Four Standard Grades at Credit Level or above English and a Science are preferred OR
- Four National 5 qualifications English and a Science are preferred AND
- You should have an interest in holistic or complementary therapies, a keen interest in working with people and a high level of personal presentation and interpersonal skills.

### Contact

[aileen.vint@cityofglasgowcollege.ac.uk](mailto:aileen.vint@cityofglasgowcollege.ac.uk)

## COMPLEMENTARY THERAPIES HND

*(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only*

### Course overview

We are a sector leading provider of training in complementary therapies, and our second year HND programme aims to provide everything you need to become a confident practitioner, qualified to an advanced level. After successfully completing the course, you will be eligible for professional membership and insurance within the field of complementary therapies.

### Minimum entry requirements

- HNC Complementary Therapies (15 credits), which must include Reflexology.

### Contact

[aileen.vint@cityofglasgowcollege.ac.uk](mailto:aileen.vint@cityofglasgowcollege.ac.uk)

## COMPLEMENTARY THERAPIES

*HNC (SCQF Level 7)*

### Course overview

This advanced level course develops skills involved within complementary therapies, including a variety of massage techniques, stress management, and health and wellbeing. It will encourage you to examine alternative methods of enhancing general health and allow you to gain experience and confidence working with clients. You'll also be able to participate in a variety of volunteering opportunities throughout the year. The course aims to produce qualified practitioners, eligible for professional membership and insurance as a Complementary Therapist.

### Minimum entry requirements

- Two Highers at Grade C or above (English and Science subject preferred) OR
- NC Wellness Therapies OR
- NC Level 6 in Beauty Care OR
- Relevant experience.

### Contact

[aileen.vint@cityofglasgowcollege.ac.uk](mailto:aileen.vint@cityofglasgowcollege.ac.uk)







## GENTS HAIRDRESSING LEVEL 2 SVQ (SCQF Level 5)

### Course overview

This course provides you with the training needed to pursue a career in barbering. During the course you'll take part in a variety of activities including competitions, presentations and demonstrations. Work experience is an essential part of this course and you'll be required to secure a one day per week work placement for the year. Assessment includes producing an electronic portfolio of evidence, i.e. practical performance assignments, projects and online assessments.

### Minimum entry requirements

- Two National 4 or 5 qualifications AND
- Good knowledge and understanding of the barbering industry and excellent verbal communication skills AND
- Due to EU legislation, you must be at least 16 years old by September 30th.

### Contact

caroline.greenhill@cityofglasgowcollege.ac.uk

## LADIES HAIRDRESSING NC (SCQF Level 5)

### Course overview

If you want to pursue a career in hairdressing, this course can help you master the basic skills you'll need. You'll have the chance to take part in a wide range of activities including competitions, presentations, workshops and demonstrations. Work experience is an essential part of the course, so you'll need to find a work placement at a hairdressing salon one day per week.

### Minimum entry requirements

- Two National 4 qualifications OR
- You should have experience in, or knowledge of, the hairdressing profession.

### Contact

alison.bell@cityofglasgowcollege.ac.uk

## LADIES HAIRDRESSING NC

(SCQF Level 6)

### Course overview

This course will build on your hairdressing skills and help you develop more creative techniques. To do this, you'll have the opportunity to take part in a variety of activities, including hairdressing competitions, presentations, workshops and demonstrations.

Work experience is an essential part of the course, so you'll need to find a work placement in a hairdressing salon one day a week.

### Minimum entry requirements

- SCQF Level 5 or SVQ Level 2 in Ladies Hairdressing OR
- Relevant experience in hairdressing, with basic cutting and colouring skills.

### Contact

alison.bell@cityofglasgowcollege.ac.uk

## HAIRDRESSING HNC

(SCQF Level 7)

### Course overview

This course is designed for hairdressers seeking an advanced certificate. On the course you'll develop hairdressing skills, technical knowledge and have an opportunity to design and create hairstyles. In addition to your course, there are extra curricular activities short courses you take with recognised leading brands in hairdressing.

### Minimum entry requirements

- SCQF Level 6 or SVQ Level 3 Hairdressing OR
- A minimum of 5 years experience within the hairdressing profession AND
- You should be working within the hairdressing profession.

### Contact

alison.bell@cityofglasgowcollege.ac.uk







# SPORT & FITNESS

## SPORT & FITNESS NC

(SCQF Level 5)

### Course overview

If you want a career in coaching, sport, health or fitness, this course offers a great introduction to many key topics and is a great starting point. It will provide you with knowledge of exercise anatomy, exercise prescription, training and sports participation, giving you a sound basis for which to progress.

### Minimum entry requirements

- Three Standard Grades at Level 4 OR
- Three National Qualifications at Level 4 OR
- Other equivalent qualifications and experience will be considered.

### Contact

iaín.houston@cityofglasgowcollege.ac.uk

## HEALTH, FITNESS & SPORT PERFORMANCE NQ

(SCQF Level 6)

### Course overview

This course will give you a range of practical and theory-based skills in health, fitness and sports. Your ability to plan, coach and play sports will be developed, including leading exercise and fitness sessions. You'll develop a knowledge of the world of work, gaining volunteering and employability skills and experiences.

### Minimum entry requirements

- Three Intermediate 2 qualifications including English OR
- Three Standard Grades at Credit Level including English OR
- Three National 5 qualifications including English OR
- An appropriate sports qualification at Intermediate 2 OR
- Other equivalent qualifications or experience.

### Contact

iaín.houston@cityofglasgowcollege.ac.uk



## FITNESS, HEALTH & EXERCISE HND

(SCQF Level 8)

### Course overview

This course is most suited to those with an interest in the fields of fitness, health and exercise. The new framework has been developed to include industry recognition in the form of the endorsement by the Register of Exercise Professionals (REPS).

On successful completion of the first year you'll be awarded both Gym-Based Exercise and Exercise to Music at Level 2. On successful completion of second year, you'll be awarded the Level 3 Personal Trainer accreditation.

### Minimum entry requirements

#### Year one entry:

- At least two Highers at Grade C or above one of which must be English OR
- A NQ/NC qualification at Level 6 in Sport and Fitness related subjects AND
- Relevant experience is advantageous
- Applications are welcome from those without formal qualifications who can demonstrate an active interest in sport or fitness.

#### Year two entry:

- HNC Fitness, Health & Exercise OR
- Year 1 of an HND in Fitness, Health and Exercise.

### Contact

[iain.houston@cityofglasgowcollege.ac.uk](mailto:iain.houston@cityofglasgowcollege.ac.uk)

## SPORTS COACHING ACCESS

(SCQF Level 5) - January start

### Course overview

This course provides an introduction to sports coaching and fitness. As well as studying different sports, you will also cover the basics of human anatomy and physiology. You will also learn communication tools essential to employment.

### Minimum entry requirements

- Three passes at Intermediate 1 including English OR
- Three passes at National 4 including English OR
- Equivalent qualifications.

### Contact

[alan.simpson@cityofglasgowcollege.ac.uk](mailto:alan.simpson@cityofglasgowcollege.ac.uk)





## SPORTS COACHING NQ

(SCQF Level 6)

### Course overview

This course will introduce and develop the skills and knowledge you'll need for sports coaching. The principles of good coaching practice are examined. A wide practical and theoretical knowledge of games and sports is developed alongside knowledge of fitness training methods. You'll lead practical coaching sessions with young people in college and schools.

An Enhanced Disclosure Scotland check will require to be successfully completed before you do this. You'll also have the opportunity to qualify for sports coaching awards from national governing bodies.

### Minimum entry requirements

- Three Intermediate 2 courses including PE and English OR
- Three Standard Grades at Credit Level including PE and English OR
- Three National 5 qualifications including PE and English OR
- Other equivalent qualifications or experience AND
- As this is a practical course, a good level of fitness is required.

### Contact

[alan.simpson@cityofglasgowcollege.ac.uk](mailto:alan.simpson@cityofglasgowcollege.ac.uk)



## COACHING & DEVELOPING SPORT HNC (SCQF Level 7)

### Course overview

This course introduces and develops the skills and knowledge you'll need for a career in sports coaching. You'll examine the principles of good coaching practice, as well as developing a wide range of practical and theoretical knowledge of games and sports. Work experience is included on HN programmes and you will also have the opportunity to qualify for Sports Coaching awards from national governing bodies.

You will lead practical coaching sessions, in college and in schools. An Enhanced Disclosure Scotland check must be successfully completed before you coach young people in schools.

### Minimum entry requirements

- At least one Higher at Grade C or above in English or equivalent OR
- NQ/NC qualification at Level 6.

### Contact

[alan.simpson@cityofglasgowcollege.ac.uk](mailto:alan.simpson@cityofglasgowcollege.ac.uk)

## COACHING & DEVELOPING SPORT HND (SCQF Level 8)

### Course overview

This course introduces and develops the skills and knowledge you'll need for a career sports coaching. The principles of good coaching practice are examined and a wide practical and theoretical knowledge of games and sports is developed. This course accepts direct entrants to year two.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above including English or equivalent.

#### Year two entry:

- An HNC Sport Coaching qualification with 15 credits. This ensures you do not need to study additional units to complete the 30 credits in second year.

### Contact

[alan.simpson@cityofglasgowcollege.ac.uk](mailto:alan.simpson@cityofglasgowcollege.ac.uk)





## SPORTS THERAPY ACCESS

(SCQF Level 6)

### Course overview

This course prepares students for entry to HNC Soft Tissue Therapy / HND Sports Therapy. It will introduce you to human physiology and body massage, as well as sports mechanics.

### Minimum entry requirements

- National 5 English OR
- National 5 in a Science Subject.

### Contact

kath.odonnell@cityofglasgowcollege.ac.uk

## SOFT TISSUE THERAPY HNC

(SCQF Level 7)

### Course overview

This course will award successful participants with a SMA Level 4 qualification. The knowledge and skills taught on the course will advance your knowledge and understanding of anatomy, physiology and management of sports injury. The course focuses heavily on sports massage, with the same layout as the first year of HND Sports Therapy.

### Minimum entry requirements

- A minimum of two Highers at Grade C or above, preferably English and another in Science OR
- National Qualification at SCQF Level 6 in appropriate subject area OR
- Occupationally relevant skills and experience OR
- S/NVQ at Level 3 in appropriate subjects.

### Contact

kath.odonnell@cityofglasgowcollege.ac.uk

## SPORTS THERAPY HND

(SCQF Level 8)

### Course overview

The sports therapy course will equip you with the skill required to help prevent injury and rehabilitate clients back to full fitness. The first year of the course focuses heavily on sports massage and will give you an industry recognised qualification on completion. The second year of the course focuses on the assessment and treatment of musculoskeletal conditions arising from sporting activity.

You'll also get the opportunity to work in our sports injury clinic, developing skills in clinical assessment, devising treatment plans and providing physical therapies. You may also be involved in pre and post-match and touchline support for sporting events.

### Minimum entry requirements

#### Year one entry:

- At least two Highers at Grade C or above preferably English and a Science subject OR
- NQ/NC qualification in a related subject at Level 5/6.

#### Year two entry:

- HNC Sports Therapy OR
- Year 1 of an HND Sport Therapy.

### Contact

kath.odonnell@cityofglasgowcollege.ac.uk





# TOURISM

## **AIR CABIN CREW OPERATIONS** **CITY & GUILDS DIPLOMA LEVEL 2** (SCQF Level 5)

### **Course overview**

This course will help you to develop the skills required for employment in the aviation or airport ground industry. It covers everything from customer service and employability skills, to health and safety procedures.

Successful students will be awarded a City and Guilds Diploma in Air Cabin Crew Operations Level 2/Air Cabin Crew and Ground Operations.

### **Minimum entry requirements**

- Three National 5 qualifications including English OR
- Three National courses including Intermediate 2 English OR
- Three Standard Grades at Credit Level or above including English OR
- Other equivalent qualifications or experience.

### **Contact**

[gail.morrison@cityofglasgowcollege.ac.uk](mailto:gail.morrison@cityofglasgowcollege.ac.uk)

## **TRAVEL & TOURISM LEVEL 5** **(WITH LANGUAGES) NQ** (SCQF Level 5)

### **Course overview**

This course will help you develop basic skills and knowledge about the travel and tourism industry. It provides you with a general preparation for working in the industry and is a good foundation for building specialist skills.

### **Minimum entry requirements**

- Three National courses at Intermediate 1 including English OR
- Three Standard Grades at General Level including English OR
- Other equivalent qualifications or experience.

### **Contact**

[gail.morrison@cityofglasgowcollege.ac.uk](mailto:gail.morrison@cityofglasgowcollege.ac.uk)

## INTERNATIONAL TRAVEL (WITH OPTION TO STUDY LANGUAGES)

NC (SCQF Level 6)

### Course overview

Looking for a job in the travel industry? This course will prepare you for a career by giving you the key skills needed for a variety of roles.

### Minimum entry requirements

- Three National 5 qualifications including English OR
- Three National courses at Intermediate 2 Level including English OR
- Three Standard Grades at Credit Level or above including English OR
- Other equivalent qualifications or experience.

### Contact

kenny.mcmillan@cityofglasgowcollege.ac.uk

## TRAVEL & TOURISM HNC

(SCQF Level 7)

### Course overview

This course will give you the skills, knowledge and understanding to develop your career in the travel and tourism industry. You will gain the skills and knowledge required to provide high quality customer service and enhance your own employability.

### Minimum entry requirements

- One Higher at Grade C or above in appropriate academic subjects (such as English, Modern Studies, Languages, Business Management, History) and three National 5 qualifications including English OR
- One Higher at Grade C or above (such as English, Modern Studies, Languages, Business Management, History) with three Intermediate 2 courses including English OR
- One Higher at Grade C or above (such as English, Modern Studies, Languages, Business Management, History) and three Standard Grades at Level 3 or above including English OR
- Other equivalent qualifications or experience.

### Contact

gail.morrison@cityofglasgowcollege.ac.uk

kenny.mcmillan@cityofglasgowcollege.ac.uk





## TRAVEL & TOURISM HND

(SCQF Level 8)

### Course overview

The course develops your knowledge of the travel and tourism industry giving you a solid preparation for a career in the sector. You will gain the skills and knowledge required to provide high quality customer service and enhance your own employability.

### Minimum entry requirements

#### Year one entry:

- Two Highers at Grade C or above in appropriate academic subjects (such as English, Modern Studies, Languages, Business Management, History) and three National 5 qualifications including English OR
- Two Highers at Grade C or above (such as English, Modern Studies, Languages, Business Management, History) with three Intermediate 2 courses including English OR
- Two Highers at Grade C or above (such as English, Modern Studies, Languages, Business Management, History) and three Standard Grades at Level 3 or above including English OR
- Other equivalent qualifications or experience.

#### Year two entry:

- HNC on Travel & Tourism OR
- Year 1 of an HND Travel & Tourism.

### Contact

[gail.morrison@cityofglasgowcollege.ac.uk](mailto:gail.morrison@cityofglasgowcollege.ac.uk)

[kenny.mcmillan@cityofglasgowcollege.ac.uk](mailto:kenny.mcmillan@cityofglasgowcollege.ac.uk)





FACULTY OF

**NAUTICAL**

**STUDIES**

“ I thoroughly enjoyed my experience at the college. Being taught by leading industry experts was a real privilege in particular. There are so many opportunities within the industry so try to get exposure to as many different areas as you can before deciding on a final career path.

*Tracey MacLean, : HND Nautical Science.*





## MARINE OPERATIONS & SENIOR MARINE Pg100

Chief Mate Master Post *HND*

## MARITIME SKILLS Pg101

Shipping & Maritime Operations *NC*

Nautical Science / Chief Mate Full  
/ Master *HND*

PDA Nautical Science *HND*

Nautical Science (Top up) *HND*

UK Maritime & Coastguard Agency Officer  
of the Watch (*Reg 11/1*) including (*HNC*  
*Nautical Science*) *HNC*

MCA Class 2 *Orals*

MCA Class 1 *Orals*

MCA Class 2 *Written*

## MARITIME ENGINEERING Pg104

Marine Engineering (Cadet Training) *HNC*

Marine Engineering *HND*

Marine Engineering for Cadets  
from International Partners Colleges *HND*

SPD Marine Engineering Cadet  
Programme *HND*

SPD Marine Engineering Cadet  
Programme *PDA*

If you meet the minimum entry requirements (and there are still places available) you will be invited for a group and/or individual interview where you will get the opportunity to find out more about the course and tell us why you are interested in this subject area.

This prospectus details the minimum entry requirements for courses. However, there are some courses which have additional selection requirements, i.e. practical assessments, portfolio, audition. Please visit the website where any additional requirements are detailed.



A photograph showing three people on a ship's deck. One person in a white protective suit and helmet is operating a blue machine with several gauges. Another person in a dark jacket is looking at the machine. A third person in an orange jacket is partially visible on the left. The background shows the ship's structure and a yellow vertical beam.

# MARINE OPERATIONS & SENIOR MARINE

## CHIEF MATE MASTER POST HND (SCQF Level 8)

### Course overview

This course will allow you to progress to the Chief Mates and Master level and achieve the relevant (Unlimited) Certificate of Competency. To apply for this course you should have successfully completed an HND in Nautical Science in the UK and have accrued at least 12 months of sea service after obtaining your OOW UK COC (Unlimited).

### Minimum entry requirements

- Recognised sea time of at least 12 months at an OOW level
- STCW Certificate in Medical Care On Board (Medical Care is required before the candidates take their MCA Oral examination. The course can be booked in advance through [marine@cityofglasgowcollege.ac.uk](mailto:marine@cityofglasgowcollege.ac.uk))
- NAEST (Operational) Certificate (If you completed the NARAST (O) course prior to 1st January 2005 you are required to undertake an ECDIS course conforming with an IMO Model 1.27 prior to undertaking the NAEST Management course)
- Applications from International Students who meet the above requirements are welcome.

### Contact

[maritime@cityofglasgowcollege.ac.uk](mailto:maritime@cityofglasgowcollege.ac.uk)





# MARITIME SKILLS

## SHIPPING & MARITIME OPERATIONS NC

(SCQF Level 6)

### Course overview

This course is for anyone looking to start their career in the Maritime Industry. It will introduce you to a range of topics and provide a background into how the Industry is regulated and the functions of the business ashore and at sea.

This is an ideal introduction if you want to work: at sea as a Deck Officer or as an Engineering Officer; in a ship management company; in port operations

### Minimum entry requirements

- Three National 5 passes or equivalent including Maths, Physics, or Technological Studies, or equivalent
- If you have left school and acquired other life skills which don't meet the qualifications above, you may be able to gain access through to recognised prior learning of your skills.

### Contact

[maritime@cityofglasgowcollege.ac.uk](mailto:maritime@cityofglasgowcollege.ac.uk)

## NAUTICAL SCIENCE / CHIEF MATE FULL / MASTER HND

(SCQF Level 8)

### Course overview

This course is designed for you to progress from OOW level (deck) to Chief Mates level. The course requires that you have held a MCA approved OOW certificate and that you have had a position at sea for a period of 12 months.

You'll also have completed the following short courses: HELM Management, NAEST Management and a Medical Care Certificate.

### Minimum entry requirements

- Recognised sea time of 12 months at OOW level
- NAEST (M) certificate (to be valid when finally applying for your COC)
- The NAEST (M) course is scheduled within the course programme.

### Contact

[maritime@cityofglasgowcollege.ac.uk](mailto:maritime@cityofglasgowcollege.ac.uk)

## PDA NAUTICAL SCIENCE HND

(SCQF Level 8)

### Course overview

This course will help you become a seagoing Deck Officer. It is structured into five distinct phases spent at college and sea. At the end of the course you'll have gained a Professional Diploma in Marine Operations and your qualifications will allow you to be an Officer of the Watch (OOV) on a merchant vessel.

You'll be sponsored by a shipping company or training agency, who'll provide the sea phases on ships operating worldwide.

### Minimum entry requirements

- Standard Grade passes at grade 3 or above (maths to Grade 2) OR
- GCSE passes at grade C or above OR
- A pass at Intermediate 2 in maths, English or a subject involving the use of English. A science subject with a significant content of a physical science OR
- National Certificate passes at National 5 in maths, English and a science subject
- Plus Higher Level/A Level: One or more passes at Higher Level/A Level subjects, amounting to at least 120 points on the UCAS tariff system, one of which should preferably be maths or a physical science subject.

### Contact

maritime@cityofglasgowcollege.ac.uk

## NAUTICAL SCIENCE (TOP UP) HND

(SCQF Level 8)

### Course overview

This one-year programme is suitable for those cadets who have completed MNTB/MCA approved HNC in Nautical Science. During this course, you will complete further study of Bridge Operations, Meteorology, Ship Stability, Shipmasters Business and Structures and Maintenance.

### Minimum entry requirements

- MNTB/MCA Approved HNC in Nautical Science.

### Contact

maritime@cityofglasgowcollege.ac.uk

## UK MARITIME & COASTGUARD AGENCY OFFICER OF THE WATCH (REG 11/1) (INCLUDING HNC NAUTICAL SCIENCE) HNC

(SCQF Level 7)

### Course overview

This exciting course is designed for serving deck ratings who want to obtain a UK Certificate of Competency at Officer of the Watch (STCW 95) level. Subjects studied include bridge watch-keeping, celestial navigation, marine law & management and marine cargo operations.

### Minimum entry requirements

- Three years of acceptable sea service in a deck capacity AND
- An acceptable level of maths AND
- Completion of the City of Glasgow College Distance Learning Mathematics course (SCQF Level 6/7).

### Contact

maritime@cityofglasgowcollege.ac.uk





## MCA CLASS 2 ORALS

(SCQF Level 6)

### Course overview

This course covers topics within the MCA class 2 Oral examinations not included within the HND Nautical Science and revision of past papers.

### Minimum entry requirements

- Completion of a full Chief Mate course including HND Nautical Science or a Chief Mate Post HND course.

### Contact

maritime@cityofglasgowcollege.ac.uk

## MCA CLASS 1 ORALS

(SCQF Level 7)

### Course overview

This four week orals preparation course is suitable if you want to achieve a Master (Unlimited) Class 1 Deck Officer Certificate of Competency. The course will use a combination of lectures and hands on real time ship handling in our state of the art Ship Simulators.

### Minimum entry requirements

- To be eligible for the MCA exam you require a Chief Mate Deck Certificate
- 18 months sea service at that level
- A valid medical care aboard ship certificate
- A HELM Certificate at Management level.

### Contact

maritime@cityofglasgowcollege.ac.uk

## MCA CLASS 2 WRITTEN

(SCQF Level 8)

### Course overview

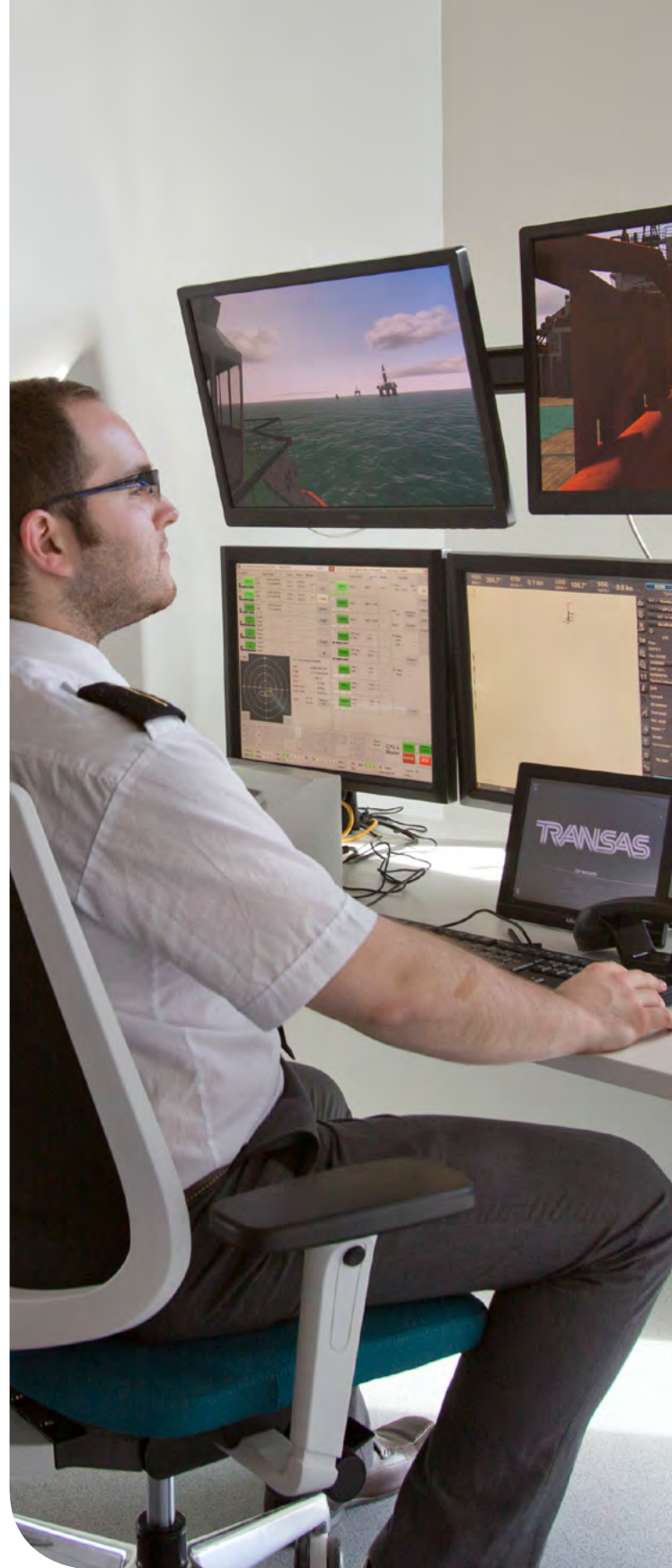
On this course you will cover topics within the MCA class 2 written examinations not included within the HND Nautical Science and revision of past papers.

### Minimum entry requirements

- Completion of a full Chief Mate course including HND Nautical Science or a Chief Mate Post HND course.

### Contact

maritime@cityofglasgowcollege.ac.uk





# MARITIME ENGINEERING

## MARINE ENGINEERING (CADET TRAINING) HNC

(SCQF Level 7)

### Course overview

This is a three year training programme aimed at providing the necessary training and qualifications for employment as an Engineering Officer of the Watch. There are a number of elements to the programme which is structure into 5 phases. There are two main entry dates into this programme: September and January.

### Minimum entry requirements

- National 5/GCSE or equivalent which must include: English, Maths, Physical Science (e.g. Physics/Chemistry/Technological Studies/Engineering Science) and one other subject
- NC Shipping and Maritime Operations (SCQF level 6) without optional Engineering Units
- Alternative qualifications will be considered on an individual basis in conjunction with the sponsoring company or training provider.

Students must have a sponsoring company in order to fulfil the sea time requirement of this programme.

### Contact

[maritime@cityofglasgowcollege.ac.uk](mailto:maritime@cityofglasgowcollege.ac.uk)

## MARINE ENGINEERING HND

(SCQF Level 8) 2<sup>nd</sup> Year Applicants Only

### Course overview

This one year course is suitable for those cadets who have completed MNTB/MCA approved HNC in Marine Engineering.

Successful completion of HND in Marine Engineering will entitle you to MCA's Management Level Academic subjects such Mathematics, Engineering Drawing, Electrotechnology, Naval Architecture, Applied Heat and Applied Mechanics.

### Minimum entry requirements

- MNTB/MCA Approved HNC in Marine Engineering.

### Contact

[maritime@cityofglasgowcollege.ac.uk](mailto:maritime@cityofglasgowcollege.ac.uk)

## MARINE ENGINEERING FOR CADETS FROM INTERNATIONAL PARTNER COLLEGES HND

(SCQF Level 8)

### Course overview

This two year course, approved by the MCA, is for applicants aspiring to be Marine Engineer Officers on board merchant ships. It's offered in collaboration with our international partners in India and Pakistan.

Your first year will be with our international partners with the second year at City of Glasgow College. There will be a phase at sea after which, you will return to the College to complete the EOOW courses.

### Minimum entry requirements

- It is expected that those recruited onto the Marine Engineering Cadetship programme will have entry qualifications equivalent to Scottish Qualification Authority (SQA) Highers that include Maths, Physics, Technological Studies, or another science based subject all at level B or above
- IELTS at 5.5.

The International Department of the City of Glasgow College can offer qualification matching services if required.

### Contact

maritime@cityofglasgowcollege.ac.uk

## SPD MARINE ENGINEERING CADET PROGRAMME HND

(SCQF Level 8)

### Course overview

This is a three year training programme aimed at providing the necessary training and qualifications for employment as an Engineering Officer of the Watch. The HND in marine engineering will also give academic exemptions for management level exams further in your career path. There are a number of elements to the programme and also a compulsory sea time requirement.

The programme is structured into five phases.

There are two main entries into this programme - September and January.

### Minimum entry requirements

- National 5/GCSE or equivalent which must include: English, Maths, Physical Science (e.g. Physics/Chemistry/Technological Studies/Engineering Science) and one other subject
- NC Shipping and Maritime Operations (SCQF level 6) without optional Engineering Units
- Alternative qualifications will be considered on an individual basis in conjunction with the sponsoring company or training provider.

Students must have a sponsoring company in order to fulfil the sea time requirement of this programme.

### Contact

maritime@cityofglasgowcollege.ac.uk







## SPD MARINE ENGINEERING CADET PROGRAMME PDA

(SCQF Level 9)

### Course overview

This is a three year training programme aimed at providing the necessary training and qualifications for employment as an Engineering Officer of the Watch. The HND in Marine Engineering will also give academic exemptions for management level exams further in your career path, while the SPD Marine management element will give exemptions from the IAMI Engineering Knowledge examination.

There are a number of elements to the programme and also a compulsory sea time requirement of seven months. The programme is structured into five phases.

There are two main entries into this programme - September and January.

### Minimum entry requirements

- Higher Maths and/or physical science at Grade C or above, and national 5/GCSE or equivalent which must include English, Maths, Physical Science (e.g. Physics, Chemistry, Technological Studies or Engineering Science) and one other subject
- NC Shipping and Maritime Operations (SCQF Level 6) with optional Engineering units
- Alternative qualifications will be considered on an individual basis in conjunction with the sponsoring company or training provider.

Students must have a sponsoring company in order to fulfil the sea time requirement of this programme. Initial applications for this course should be submitted to a training provider or company.

### Contact

[maritime@cityofglasgowcollege.ac.uk](mailto:maritime@cityofglasgowcollege.ac.uk)

# GENERAL INFORMATION

## HOW TO APPLY



Applying to City of Glasgow College is easy. For courses starting in September online applications will open in January and for courses starting in January online applications will open in October.

Our course information pages tell you what the minimum entry requirements are for each course. Our admissions procedures aim to treat everyone who applies fairly so, if you meet the entry qualifications for the course, and we have places available, we'll offer you an interview. Our professional and supportive teaching staff will guide you through the interview process and selection will be based on your performance at interview and any other selection criteria where appropriate.

### What if I'm applying for more than one course?

List your choices in order of preference - we'll start with your first choice when considering your application. If this is unsuccessful, or the course is full, we'll move on to your second choice. This gives everyone a better chance of securing their first choice course.

### What if I can't apply online?

We can help you complete a paper application. You can call Student Services on 0141 375 5191 or alternatively, pop in to see us at our City Campus or email: [applications@cityofglasgowcollege.ac.uk](mailto:applications@cityofglasgowcollege.ac.uk)

### What happens when I apply?

When you apply online you'll be asked to complete a simple registration process to create your account. You'll need a current email and we'll use this to contact you throughout the admissions process. Once you've set this up, you can:

- Complete the application form
- Book an interview date and time
- View your course choices
- Accept or decline any offers
- Pre Enrol

### I've booked my interview what happens now?

You'll receive an email confirming the date, time and location, plus what you'll need to bring, e.g. a copy of your qualifications. For design courses, you might also be asked to bring a portfolio or examples of your work.

### What else should I know about the interview?

We've only a limited number of places on each course and we only offer interview times if there are still places available. This means that you may need to wait for an interview date if we're still processing the outcomes of previous interviews.





Also because we make offers as we go along, the course might be full by the time you attend. If this happens we'll make every effort to let you know before you attend for interview. However, more interview dates sometimes become available if people don't turn up or do not accept their offer. Please bear this in mind - we'll progress your application in date order and as quickly as we can.

### **What happens next?**

If you get a place on your first choice course, we'll automatically cancel your second choice to give others a chance. If your first choice course is full, we'll let you know and put you on the waiting list. We'll then progress to your second choice and let you know the decision on each choice. If both your choices are full, we may offer you an alternative course. Sometimes if a course is full and you've had a successful interview we may offer you a reserve place. This means that you're at the top of the list if someone else drops out.

### **So what should I do after receiving my offer?**

Once you receive an offer, you must accept or decline within two weeks. If we don't hear from you, we'll cancel the offer. If you want to cancel or withdraw your application at any time, please contact Student Services on 0141 375 5191 or [applications@cityofglasgowcollege.ac.uk](mailto:applications@cityofglasgowcollege.ac.uk)

**When you accept your Definite Offer you can then Pre Enrol.**

### **What if I change my mind?**

If you no longer want your place, or want to change to another course area, contact us immediately. Please don't make any more applications - this may delay your progress.

### **How will I know if I'm not successful?**

If you don't meet the entry requirements for a course, we'll let you know. We may offer you an alternative course, or invite you for an interview to discuss your options. If you meet the entry requirements but don't receive any offers, we'll also put you in touch with our Careers Advisors, who can advise you what to do next.

### **What if all my course choices are full?**

If one of your course choices is full, we'll put you on the waiting list and progress your second choice. If all your course choices are full and you want to be considered for something else or need advice, please contact us.

### **Who should I speak to if I'm not sure about anything?**

You can track the progress of your application by logging in to your MyApplications account. If you have any questions, call Student Services on 0141 375 5191 or [applications@cityofglasgowcollege.ac.uk](mailto:applications@cityofglasgowcollege.ac.uk)







Most college students get financial support towards the cost of studying. For example most students do not have to pay course fees and many students receive support towards their living, travel, study and childcare expenses. The financial support you get depends on the level of course you study. The tables below show what you can apply for and who to contact.

## FE FUNDING TABLE

Further Education (FE) Courses Level 6 or below on the Scottish Credit & Qualifications Framework (see page 101)

**Apply to the college for the following funding elements. Visit [www.cityofglasgowcollege.ac.uk](http://www.cityofglasgowcollege.ac.uk)**

**Educational Maintenance Allowance (EMA)** - 16-17 year olds can get £30 per week depending on household income (this will be based on your parent's earnings). EMA students will also be eligible to apply for travel from the bursary fund which is not based on your parent's earnings.

16-19 year olds on a part-time FE course can apply for EMA only based on your parent's earnings.

**Childcare Fund Support** - The priority groups for childcare support are lone parents and low income families (this can be evidenced by Working Tax Credits). Students studying full-time or part-time vocational programmes can apply. Support from the fund is discretionary and only open to eligible students to meet the costs of formal/registered childcare.

**Help for Students with a Disability** - If you need help because of a disability you may be eligible for additional support from the bursary fund e.g. help with the cost of private transport (taxi).

**Further Education Bursary** - This is the main source of help with living expenses, travel and study costs for those over 18 years old. This award is means tested (based on household income i.e. parental/spouse earnings) and how much you receive will also depend on your age and personal circumstances.

**Further Education Hardship Fund** - These funds can help you if you're likely to experience financial hardship at College. Funds are limited so you should apply early. Awards are based on an assessment of your income and expenditure and are made at the discretion of the college.

**For further assistance contact the Students Services Team on 0141 375 5190 or [studentfunding@cityofglasgowcollege.ac.uk](mailto:studentfunding@cityofglasgowcollege.ac.uk)**

## HE FUNDING TABLE

Higher Education (HE) Courses Level 7 or above on the Scottish Credit & Qualifications Framework

**Apply to the Student Awards Agency for Scotland for the following funding elements. Visit [www.saas.gov.uk](http://www.saas.gov.uk)**

**Fees** - Most Scottish students studying in Scotland don't need to pay tuition fees, but you'll need to apply to SAAS for them to be paid to the College. If you don't apply to SAAS or leave your course before 1st December you'll need to pay the fees yourself and the College will send you an invoice.

**Independent Students Bursary** - this is a grant of £875 for independent students where household income is below £17,000. You're considered independent if you're over 25 or if you're under 25 and have supported yourself financially for more than three years. It's based on household income and doesn't need to be paid back.

**Disabled Students Allowance** - if you have a disability, learning difficulty or mental health condition that impacts on your learning you could be eligible for additional help. This could be help towards the cost of special equipment, non-medical personal help or a basic allowance for learning support. If you think you're eligible contact our Learning Support Team.

**Young Student Bursary** - This is a grant of up to £1,875 for students under 25 where household income is below £34,000. It's based on your parent/guardian's income and doesn't need to be paid back.

**Lone Parent Grant / Dependant Grant / Care Leavers Grant** - these are additional grants and don't need to be paid back. If you're a lone parent or live with a dependant adult, SAAS can award an extra grant to help you. If you're a care leaver you could get help with accommodation costs during long holidays like the summer vacation.

**Student Loan** - You don't have to take out a Student Loan but it's the main source of living expenses for most students. You'll only repay the loan after you've left college or university and are earning more than £17,335.

**For advice on HE funding contact our Student Advisors on 0141 375 5192 or [studentadvisors@cityofglasgowcollege.ac.uk](mailto:studentadvisors@cityofglasgowcollege.ac.uk)**



Apply to College for the following funds. Visit [www.cityofglasgowcollege.ac.uk](http://www.cityofglasgowcollege.ac.uk)

**Childcare Fund Support** - The priority groups for childcare support are lone parents and low income families (this can be evidenced by Working Tax Credits). Students studying full-time or part-time vocational programmes can apply. Support from the fund is discretionary and only open to eligible students to meet the costs of formal/registered childcare. The childcare fund is cash limited and it is advisable to apply early to ensure funding is available.

For further information on the childcare fund, please e-mail: [studentfunding@cityofglasgowcollege.ac.uk](mailto:studentfunding@cityofglasgowcollege.ac.uk) or call 0141 375 5190.

**Hardship Funds** - These funds can help you if you're likely to experience financial hardship while at College. Funds are limited so you should apply early. Awards are based on an assessment of your income and expenditure and are made at the discretion of the college.

**Support For Learning** - In addition to the Disabled Students Allowance offered by SAAS the college can offer practical support with equipment, etc

For further assistance contact the Student Services Team on 0141 375 5190 or [studentfunding@cityofglasgowcollege.ac.uk](mailto:studentfunding@cityofglasgowcollege.ac.uk)







## LEARNING SUPPORT

Do you have a disability, health condition or additional support need? Do you have social, emotional or behavioural difficulties that could impact on your time at college? We are here to help! The first step is letting us know.

Every student has individual needs, so we will tailor support to meet your requirements. You can discuss your particular needs with a member of the team and have this recorded in your **Personal Learning Support Plan (PLSP)**.

### HOW CAN THE COLLEGE SUPPORT ME?

The support we offer students includes:

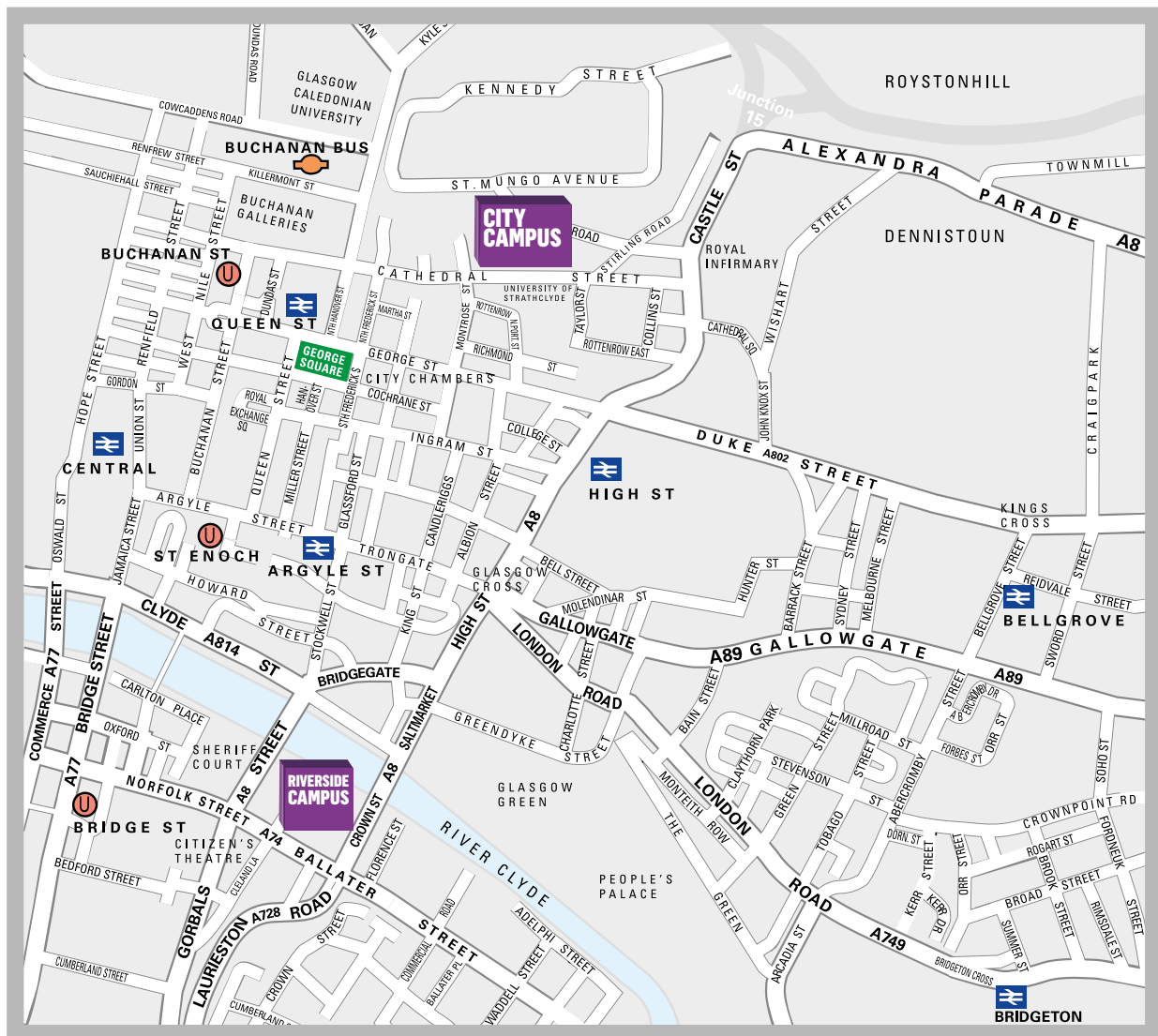
- Sign language interpreters.
- Electronic note-takers.
- Education Support Workers (for example, to read, scribe and note-take for you).
- Equipment loan (including laptops and digital voice recorders).
- Adaptation of teaching, learning or assessment materials.
- Workshops or one-to-one support in Study Skills, English Language support, basic ICT, basic literacy and numeracy etc.
- Alternative exam or assessment arrangements
- Help with applying for Disabled Students Allowance (HNC/D).

### HOW TO ACCESS SUPPORT FROM THE STUDENT DEVELOPMENT TEAM

- Drop in to one of our College **Learning Support** locations.
- Call us on **0141 375 5510**.
- **learningsupport@cityofglasgowcollege.ac.uk**
- Ask your lecturer or guidance lecturer to refer you to our team.

## How to Find Us

[www.cityofglasgowcollege.ac.uk](http://www.cityofglasgowcollege.ac.uk)

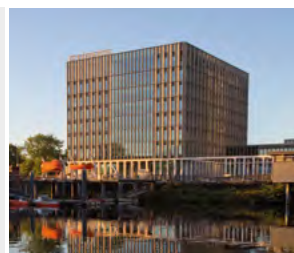


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190 Cathedral Street  
Glasgow  
G4 0RF  
t: 0141 375 5555



### Riverside Campus

21 Thistle Street  
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G5 9XB  
t: 0141 375 5555

#### Important - Please Note

The College may have to make changes to the courses it offers. All information is correct at time of print.  
The College wishes to thank all staff and students who gave permission to use their work in this publication.  
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**CITY OF GLASGOW  
COLLEGE**

Let Learning Flourish

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