

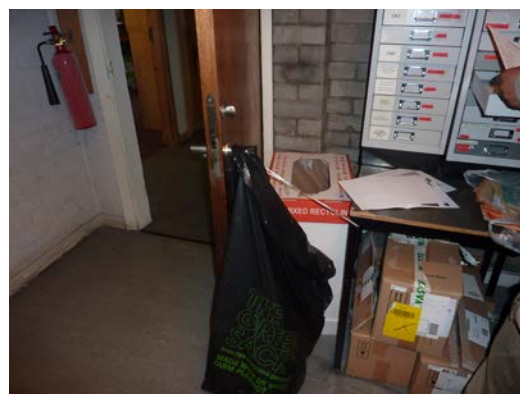
Fire Safety Guidance Note 2 Fire Doors

This Notice is part of a series of communications aimed at improving our Fire Safety management and arrangements to comply with current fire legislation: Fire (Scotland) Act 2005.

The Fire Doors are being held open in a variety of methods including the use of wooden wedges, bricks, tying the doors open with string, and portable fire extinguishers. Keeping doors closed is the most effective way to stop or delay the passage of fire, heat and in particular, smoke in buildings. This simple action can save lives in the event of a fire.

What defines a **Fire Door**? The easy answer is '**any door fitted with a self-closing device is a Fire Door**'. Remember, all doors provide protection in the event of fire, which is why self-closers are fitted. But some are more important than others, e.g. fire doors leading directly onto staircase enclosures.

The picture shows a Fire Door to a room located within an Escape corridor, which is held in the open position with a piece of string tied to the table leg. The room is normally unoccupied, but has a significant amount of combustible material stored. If a fire were to start within the room, smoke and flames would quickly reach the exit corridor, halting the safe evacuation of persons. **Smoke kills more people than Fire**



You should not, therefore, use wedges or any other means to hold open self-closing doors. From time to time Fire Doors become damaged or worn and may even jam open. Please report any defective Fire Door to the Estates Help Desk.

By working together on Fire Safety issues we can really make the difference.

Health and Safety Team