

## Board of Management

## Finance and Physical Resources Committee

<b>Date of Meeting</b>	<b>Wednesday 21 September 2016</b>
<b>Paper No.</b>	<b>FPRC1-E</b>
<b>Agenda Item</b>	<b>7</b>
<b>Subject of Paper</b>	<b>Strategic Risk Review</b>
<b>FOISA Status</b>	<b>Disclosable</b>
<b>Primary Contact</b>	<b>Paul Clark, College Secretary/Planning</b>
<b>Date of production</b>	<b>15 September 2016</b>
<b>Action</b>	<b>For Approval</b>

### 1. Recommendations

1. To consider and approve the review of Finance and Physical Resources Risks as detailed in the attached Risk Management Action Plans
2. To note the revised Risk Register

## **2. Purpose of report**

2.1 The purpose of this report is to provide the Committee with an update on the Senior Management review of strategic organisational risks, in particular those risks related to the Committee's areas of responsibility via the related Risk Management Actions Plans (MAPs) and Risk Register.

## **3. Context**

3.1 Risk Management is a key component of the College's internal control and governance arrangements, and as such is an important responsibility of the Senior Management Team, Audit Committee, and the Board of Management. This responsibility is highlighted in the College Strategic Plan at Aim 6.7: "Maintain an Effective Risk Management Strategy".

3.2 The risks listed on the Risk Register have been identified by SMT and the Audit Committee, as the current strategic risks faced by the College. The risks are aligned within the same framework of strategic themes as the College Strategic Plan, and those included in the Risk Register have potential impacts on one or more of the College's strategic priorities.

3.3 The strategic Risks that fall under the Committee's areas of responsibility are:

- Risk 5 relating to New Campus Objectives; this Risk MAP will be revised and restructured following the Vice Principal's Update (September 2016)
- Risks 15-20 under the Finance Strategic Theme

The risk MAPs for these risks are attached.

3.4 A full review of strategic risks is underway in September 2016, involving senior Risk "owners", and all Risk MAPs are being updated accordingly.

3.6 A partially revised Risk Register is included in the appendices (work in progress).

### 3.7 Revised Risk Score Matrix

Due to the revised risk matrix (5x5 from 3x3) some risk ratings will change. E.g. Risk 11, formerly scored  $1 \times 3 = 3$ , rated green, is now scored  $2 \times 5 = 10$  (amber). See diagram below:

x	Likelihood				
Impact	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5

## 4. Impact and implications

4.1 The effective management and control of risks is essential to the on-going stability and future growth of the College, with clear implications in terms of potential impact upon College students and staff, as well as the College's wider reputation. All strategic risks have potential strategic impact upon the College. The College Risk Register includes matters relating to legal compliance.

4.2 Several strategic risks are financial in nature, and potentially constitute a threat to the College's stated strategic priority to "Maintain our long-term financial stability".

4.3 Performance management and improving performance are identified as areas of strategic risk, due to the potential impact on reputation, the student experience, and funding.

4.4 Regional and sectoral considerations are included in the process of risk management, and are reflected in the risk documentation.

### Appendices:

**Appendix 1: Highlighted Risk MAPs**

**Appendix 2: Risk Register (revision in progress)**



## Risk Management Action Plan

**Risk Description: Failure to achieve operating surplus via control of costs and achievement of income targets**

**Risk ID: 15**

**Owned by: EDF**

**Review Date: 15<sup>th</sup> Sept 2016**

## Update

**Commentary:**

**Sept update:**

**Operating Surplus/Deficit Amber**

The College's would have achieved an operating surplus for the 12 months 2014-15 prior to the March 2015 transfer of £3.1m to the College Foundation to "shelter" the College funds. The College produced a deficit of £2.9m for the 16 months 2014-15 financial period due to the funds transferred to the College Foundation.

The College is projecting an underlying surplus of £162k (0.3%) for the 12 months 2015-16 financial year with no transfer to the College Foundation in March 2016 (Appendix 1).

In the following financial years the College will budget for a small surplus which means a relatively small adverse change to expenditure or income budgets will push the College into an operating deficit.

Risk Owners: Executive Director Finance

**The following sections provide a more detailed commentary on this strategic theme risk.**

**Income: SFC Grant Green**

The key risk is a failure to achieve the Credit target of 165,461. The Scottish Funding Council (SFC) have stated that there is no "leeway" or slippage allowed for the 2015-16 target. Thus a 10% slippage in Credits could result in a claw back of SFC grant amounting to £3m. The risk has been mitigated by careful planning of 2015-16 course provision via the College's Student Recruitment Plan.

**Sept update:**

The original target income was £34.9m and the projected income is £40.0m. The Government share of the new campus unitary charge is now added to the College income and expenditure.

During the year the College accepted 2,500 Credits of funded activity however the College agreed that the grant would be transferred to Kelvin to assist with their pay award costs. The Student Recruitment Plan is currently projecting 165,921 Credits, exceeding the SFC Credits target for 2015-16.

The Glasgow region original 2015-16 student support grant allocation was £1m lower than the previous year. The region has received additional SFC funding eliminating the under funding of the College student support expenditure.

Risk Owners: Faculty Directors, Executive Director Finance

**Income: Course Fees Red**

Around £8.2m of the £10.1m course fee income target relates to full-time HE enrolments. A 10% slippage in full-time HE enrolments would reduce income by £820k.

Courses that generate full-time HE course fees start and end throughout the academic year beginning 1st August 2015. However, around 95% of the College's projected £8.2m of full-time HE fees is linked to courses that started during September 2015.

**Sept update:**

The original target income was £10.1m and the projected income will be lower due to not achieving the full time enrolment by approximately 150 students, £195k reduction in fee income.

Risk Owners: Faculty Directors, Executive Director Finance

**Income: Commercial Course Fees Red**

A 10% slippage in commercial activities would reduce income by around £390k. The key Faculties involved in the delivery of commercial fee income are; the Faculty of Building, Engineering & Energy and the Faculty of Nautical.

The risk has been mitigated by careful planning of 2015-16 course provision via the College's Student Recruitment Plan. The commercial plans for each Faculty have also been reviewed by the Business & International team.

**Sept update:**

The original target income was £3.5m and the projected income is £3.0m.

Risk Owners: Director Corporate Development and Faculty Directors

**Income: Education Contracts Red**

A 10% slippage in education contracts would reduce income by around £220k. The HE articulation funding has increased and now covers both first and second year HN students. A 10% slippage in this funding source would reduce income by around £97k.

The College has mitigated this risk by agreeing articulation projects (256 FT HE students) linked to the new SFC articulation funding source with Glasgow Caledonian University, UWS and the University of Strathclyde. The HE articulation initiative is being closely managed by a Faculty Director.

**Sept update:**

The original target income was £2.2m with the current projection planned to achieve deliver £2.1m. The income is based on successful agreements for HE articulation numbers linked to Glasgow Caledonian University, UWS and the University of Strathclyde. The shortfall is linked to the languages courses deliver for Glasgow Caledonian University. The other major elements of the Educational Contract income are course delivery funded by University partners and course delivery funded by SDS. These contracts are currently projected to achieve the budgeted income.

Risk Owner: Faculty Directors, Executive Director Finance

**Income: Overseas Fees Green**

A 10% slippage in the target for overseas tuition fees would equate to £200k. Courses that generate overseas tuitions fees start and end throughout the academic year beginning 1st August 2015. However, around 50% of the College's projected £2.0m of overseas fees is linked to full-time courses that started during August 2015.

**Sept update:**

The original target income was £2.0m and the projected income is £2.1m. The original target was lower than previous years due to the agreement with Western Maritime Academy (WMA) has now been cancelled and the impact of further UKVI restrictions.

Risk Owner: Director Corporate Development

**Income: Other Income: Green**

In approving the 2015-16 budget, the Board's attention was drawn to two key risks linked to the target for Other Income. These risks related to the management fee for the Angola project and potential activities in Malta. The total other income is £3.8m compared to the original budget of £3.5m.

**Sept update:**

Angola Project: The budget for 2015-16 includes a £155,000 management fee linked to the Angolan project. The contract agreement ended in March 2016. The College

has experienced payment delays of the management fee and cost recoveries. The majority of the invoiced costs have now been paid and discussions are continuing with Angola to recover the remaining outstanding debt.

Risk Owner: Executive Director Finance

Malta. The College was successful in several joint venture tenders to develop training materials for colleges in Malta. The delivery of the Malta project was very successful with positive feedback from the customer, the College continues to explore the possibility of further Malta projects.

Risk Owners: Director Corporate Development and Faculty Directors.

**Expenditure: Staff Costs: Amber**

A 10% overspend on staff costs would equate to £4.0m. Controlling temporary lecturer budgets and containing pay awards will be key tasks during 2015-16.

**Sept update:**

The original expenditure target was £40.0m and the projected expenditure is £40.6m. Through national bargaining Unison has agreed a 1% for the support staff pay award effective from 1st April 2015. EIS have agreed for the lecturers £300 or 1% effective from 1st April 2015 and £550 increase per FTE from 1st April 2016. The increase staffing costs are due to the lecturer pay award and additional staffing required to successfully support the migration process.

The following staff costs must be monitored and closely controlled each financial year

- Temporary teaching staff contracts
- The impact of sickness cover
- The cost of agency staff and overtime expenditure.
- The value of the pension provision linked to previous years' early retirements.

Risk Owners: Faculty Directors, Executive Director Finance

**Expenditure: Operating Expenses Green**

A 10% overspend on operating expenses would equate to £1.4m. In approving the 2015-16 budget, the Board's attention was drawn to the uncertainty regarding student support funding.

**Sept update:**

The original expenditure target was £14.0m and the projected expenditure is £15.7m based upon current costs. The most significant change is incorporating the Government share of the new campus unitary charge to the College income and expenditure.



Therefore excluding the new campus unitary charge the College operating expenses are well below the original budget. There have been several other significant changes to the operating expenses, approx. £150k decrease in the insurance renewal from August 2015, removing from January 2016 the delivery costs of the Angola partnership and also reducing the cost of delivering the lower volume of commercial activity.

Risk Owner: Executive Director Finance

<b>Current Risk Score:</b> (5x5 matrix)  Likelihood 3 Impact 2 Risk Score 6  Target Score 6	<b>Gross Risk Score</b> (assuming no intervention)  Likelihood 5 Impact 5 Risk Score 25	<b>Risk Appetite</b> (Willing to accept):  <u>Low</u> Medium    High
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x	Likelihood				
Impact	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5

**CITY OF GLASGOW COLLEGE  
INCOME AND EXPENDITURE ACCOUNT**

**ANNEX A**

**FRS102**

	2015/16	2015/16	2015/16	2014/15	
	12-month Projection @ Live	12-month Projection @ Live	Budget @ June 15	Actual 16 months to Jul 15	
	£000	£000	£000	£000	
<b>Income</b>					
SFC Grants	39,920	39,920	34,856	40,149	1
Tuition fees and education contracts	16,994	16,994	18,079	20,785	2
Other income	3,847	3,847	3,453	5,076	3
Grant from Foundation	690	6,524	327	207	
Investment income	59	59	25	675	4
<b>Total income</b>	<b>61,510</b>	<b>67,344</b>	<b>56,740</b>	<b>66,892</b>	
<b>Expenditure</b>					
Staff Costs	40,627	41,606	40,065	47,368	5
Other operating expenses	15,699	15,699	13,964	16,142	6
Depreciation	3,886	3,886	2,375	3,175	7
Building valuation write down	8,163	8,163	0	0	7
Grant to Foundation	0	0	0	3,100	8
Interest payable	0	356	0	0	
<b>Operating (Deficit)/Surplus after loss on sale of fixed</b>	<b>(6,865)</b>	<b>(2,366)</b>	<b>336</b>	<b>(2,893)</b>	
<b>STATEMENT OF HISTORICAL COST SURPLUSES AND DEFICITS FOR THE YEAR ENDED 31 JULY</b>					
Operating Surplus / (Deficit)	(6,865)	(2,366)	336	(2,893)	
Transfer from revaluation reserve in respect of the impairment	0	0	0	0	
<b>Historical cost (Deficit)/Surplus for the period</b>	<b>(6,618)</b>	<b>(2,119)</b>	<b>708</b>	<b>(2,384)</b>	
Grant to Foundation	0	0	0	3,100	
Pension Adjustments	0	1,335	0	0	
Foundation Adjustments	0	(5,834)	0	0	
Unitary Charge	(1,136)	(1,136)	0	0	
Building valuation write down	8,163	8,163	0	0	
Revaluation reserve	(247)	(247)	(372)	(509)	
<b>Adjusted Surplus</b>	<b>162</b>	<b>162</b>	<b>336</b>	<b>207</b>	

## Risk Management Action Plan

**Risk Description:** Failure to maximise income via diversification

**Risk ID:** 16

**Owned by:** DP/DCP

**Review Date:** Sept 2016

### Update

Full Description and Treatment::

Failure to optimise income opportunities via existing and potential markets and partners.

Commentary (Update):

Commercial and International Teams, as well as Academic Faculties, have reviewed all aspects of income diversification. This is now reflected within the new Corporate Development Strategy (under review by the Development Committee, 2015-16) as well as Financial and Operational Plans. Income generation from Industry Academies included in Faculty planning.

A corporate development strategy, with business cases, was presented to the Board of Management Development Committee in April 2016, and is currently under ongoing review in the context of developing strategic priorities.

Regular reportage on growth and development in relation to targets is now a standing item on the Development Committee agenda.

The Corporate Development Team and Faculties are currently undertaking a review of Commercial and International targets, with a view to setting new targets subject to performance review in 2016-17.

**Current Risk Score:**

Likelihood 3/5

Impact 4/5

Risk Score 12/25

RAG Rating: AMBER

**Target Score:**

Gross Risk Score

(assuming no intervention)

Likelihood 5/5

Impact 4/5

Risk Score 20/25

Risk Appetite

(Willing to accept):

**Low** Medium High

x	Likelihood				
Impact	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5

## Risk Management Action Plan

**Risk Description:** Negative impact of funding methodology within Glasgow Region

**Risk ID:** 17

**Owned by:** EDF

**Review Date:** 15<sup>th</sup> Sept 2016

## Update

### Full Description:

The Scottish Funding Council (SFC) implemented a new funding methodology for the sector for the 2015-16 grant allocation. There was a move away from WSUMs to a new credit based approach. The new methodology improves the funding of part-time provision compared to full-time provision by removing the fixed tariff for full-time provision. The greatest impact was on the fundable volume of full-time FE provision with the current minimum of 16 WSUMs per full-time student to allow a claim of 20 WSUMs per full-time student. Given the College's curriculum profile, which is heavily weighted towards full-time provision especially HE, a shift of funding towards part-time might present a risk in terms of the level of grant funding allocated to the College in future years although this will likely be compensated by a positive impact from our well below average delivery of College full-time FE provision.

SFC announced the initial regional funding allocations including Glasgow. GCRB still do not have full fundable body status therefore the three Glasgow Colleges and GCRB discuss the funding within the region. Currently any Glasgow regional recommendations are passed to SFC to review and decide the final College allocations within Glasgow.

SFC annually review each region's grant allocation based on their demographic data. The current SFC demographic model indicated a potential increase of 5% to the Glasgow region with the announced increase limited to 1%.

## Commentary

### Sept update:

SFC announced the 2016-17 initial regional funding allocation in May 2016. This again incorporated a transitional adjustment to reduce the impact from the introduction of the new funding methodology. The transitional adjustment for Glasgow is negative £392k and is by far the largest adjustment of any Region. The total funding allocated to Glasgow is £107,542,776 up only 0.7% on 2015-16.

With the total amount of funding only slightly increasing and a significant increase in teaching activity at City, therefore other Glasgow Colleges will receive funding cuts. The Glasgow allocation effectively represents a significant efficiency saving for 2016-17 in addition to the efficiency target already agreed by the Glasgow Region. The funding increase for City is insufficient to fund the additional activity and the new campus annual unitary charge of £2.5m.

GCRB have reviewed the funding available and proposed a compromise funding allocation across Glasgow. None of the three Colleges are satisfied with the compromise.

The level of uncertainty remains high as an agreed funding methodology for the Glasgow Region still needs to be fully developed and agreed.

<b>Current Risk Score:</b>	Gross Risk Score	Risk Appetite
Likelihood 2	Gross Risk Score (assuming no intervention)	(Willing to accept):
Impact 3	Likelihood 3	<b>Low</b> Medium High
Risk Score 6 Amber	Impact 5	
<b>Target Score 2</b>	Risk Score 15	

x	Likelihood				
Impact	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5





## Risk Management Action Plan

**Risk Description:**

**Failure to agree a sustainable level of grant-funded activity within the Region.**

**Risk ID: 18**

**Owned by: Pr/VPSE**

**Review Date: 14<sup>th</sup> September 2016**

### Update

**Full Description and Treatment:**

Context:

In 2012, SFC had confirmed their commitment to 210,000 wSUMs in a DP3a approval letter from the Chief Executive M.Batho (15th November 2012).

Constructive discussions took place with increased urgency in to February 2015 with the Scottish Government, SFC, GCRB, and the three College Boards to agree a Curriculum and Estates Strategy for Glasgow, and in doing so, ensure that the City of Glasgow College receives the equivalent of 210,000 wSUMs within an agreed timeframe. (Now referred to as 180,000+ Credits).

**Commentary (Update):**

The Funding Council has consistently maintained its commitment to the question of ensuring that CoGC will deliver 180,000+ Credits. Growth of CoGC delivery and transfer of SUMs from both Glasgow Kelvin and Glasgow Clyde colleges, and efficiency savings by CoGC, has been agreed (Feb 2015). This involves the closure of Glasgow Kelvin City Campus, efficiency gains by CoGC, and interim financial support from SFC to address the funding shortfall for CoGC to 2018/19.

Within the Regional Outcome Agreement and agreed Curriculum and Estates Plan for the Glasgow Region, a transitional move of WSUMs from Kelvin and Clyde Colleges was agreed, as well as additional growth at CoGC, to ensure that the 180,000+ Credits target for CoGC is achieved.

Following the transfer of Trade Union Studies in 2015-16 to GoGC, discussion around further staff transfers is ongoing. Although the annual total volume of funded activity has been agreed, the value of the funding is still subject to annual negotiation.

Consideration was given to reducing the risk score to 6 (AMBER) in the light of the

above progress at the Audit Committee meeting in March 2015. However it was decided to retain the current score at 9 (RED). Subsequent consideration of this risk score has resulted in a continuing risk score of 9, until this issue is completely resolved. Note the change to risk matrix and subsequently the Risk Score, which is now rated AMBER.

At September 2016, GCRB is requesting that a new Strategic Plan for Glasgow be developed. This raises the possibility of a further review of curriculum & estates planning for Glasgow. The transfer of credits agreed in the current Regional Plan will have been reached by end 16-17. It should be noted therefore that there is a dependency on an agreement of redistribution of credits.

This risk may be mitigated by robust curriculum planning at CoGC, feeding into regional discussions. Note also the dependency on SG funding of the sector and the region generally.

In summary, the agreed activity level of 180,000+ Credits will be achieved, however there remain uncertainties associated with this risk. It is suggested that the risk be re-phrased.

<p><b>Current Risk Score:</b></p> <p>Likelihood 3/5 Impact 5/5 Risk Score 15/25</p> <p><b>Risk Score changed from 3x3=9</b></p> <p><b>RAG Rating: RED</b></p> <p><b>Target Score: 5</b></p>	<p>Gross Risk Score (assuming no intervention)</p> <p>Likelihood 5/5 Impact 5/5 Risk Score 25/25</p>	<p>Risk Appetite (Willing to accept):</p> <p><b>Low</b>    Medium    High</p>
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## Risk Management Action Plan

**Risk Description:** Impact of ONS reclassification of the status of colleges

**Risk ID:** 19

**Owned by:** EDF

**Review Date:** 15<sup>th</sup> Sept 2016

### Update

#### Full Description and Treatment:

The ONS reclassification could have the following negative impacts on the College's ability to:

- Generate and retain operating surplus;
- Protect and spend existing surpluses/reserves;
- Access commercial borrowing to fund capital projects; and
- Managing two financial year ends, March and July

The following provides a commentary on how the College is managing each of the above mentioned issues.

#### Commentary:

##### Sept update:

##### Ability to generate and retain operating surplus.

The restrictions places on the College following the ONS reclassification mean any annual surplus generated can not be retained by the College for future use. The previous mitigation was to donate funds to Foundations with the potential of accessing these funds through future applications. Recently SFC and the Scottish Government have been discouraging Colleges from transferring additional funds to the Foundations. This further restriction did not present a problem for the College in March 2016 due to the overall financial performance.

RAG status of this risk is **AMBER**.

Risk Owners: Executive Director Finance

### **Ability to protect existing reserves**

The City of Glasgow College Foundation was formed as a private company limited. The Foundation has achieved charitable status and currently has the maximum of seven trustees. None of the current trustees are members of the College's Board of Management or College employees. The College donated to the Foundation £10m in March 2014 and £3.1m in March 2015. The College has applied and will receive funding of £5.2m by 2017, all this funding is linked to the new campus.

RAG status of this risk is **GREEN**.

Risk Owners: Executive Director Finance

### **Protection of reserves earmarked for New Campus Project**

The sector Foundation has been established and has been granted charitable status. The Foundation is be known as; "The Scottish Colleges Foundation". The College donated £11.7m to the Foundation before the end of March 2014. A meeting has been held with the trustees to discuss the College's application to fund the new campus project. The outcome of the meeting was positive with initial approval of the single full application for the overall new campus project costs and to pay the related grant by a single annual payment per financial year over the following 3 years.

The College has now received all the funding of £11.7m, all this funding is linked to the new campus.

RAG status of this risk is **GREEN**.

Risk Owners: Vice Principal New Campus, Executive Director Finance

### **Ability to spend existing surpluses/reserves.**

Following the ONS reclassification the College must produce a balanced revenue resource return annually at 31<sup>st</sup> March or face potential penalties from SFC or Scottish Government. Therefore the College has significantly less flexibility regarding annual financial performance and reinvestment surpluses generated.

RAG status of this risk is **AMBER**

Risk Owners: Executive Director Finance

### **Ability to access commercial borrowing to fund capital projects.**

As a consequence of the ONS reclassification the College will in future be unable to commercially borrow funds without the formal approval of the Scottish Government. This is currently not an issue for the College however places an additional restriction on the funding options available for future investment.

RAG status of this risk is **AMBER**

Risk Owners: Executive Director Finance

### **Managing two financial year ends, March and July**

As a consequence of the ONS reclassification the College changed its financial year to a period covering 1<sup>st</sup> April to 31<sup>st</sup> March. The College amended the reporting processes, finance system, budgeting setting and monitoring processes. These changes also placed greater emphasis on departmental managers' budgetary control, with potential negative impact on operational financial control. The College has worked on again revising systems and processes to revert back to a 31st July year end with additional Government reporting at the 31st March.

### **Sept Update**

The RAG status remains at AMBER as continuing and further issues become apparent as the sector, SFC and the Scottish Government continue to explore the full impact of the change of status and implications of financial reporting to the 31st March and 31st July each year. The main outstanding issue for the College is the use of the cash linked to the net depreciation with discussions continuing with SFC and the Scottish Government to reach a longer term solution.

RAG status of this risk is **AMBER**

Risk Owners: Executive Director Finance

<b>Current Risk Score:</b>  Likelihood 2 Impact 3 Risk Score 6 Amber <b>Target Score 3</b>	Gross Risk Score Gross Risk Score (assuming no intervention)  Likelihood 4 Impact 4 Risk Score 16	Risk Appetite (Willing to accept):  <b>Low</b> Medium    High
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x	Likelihood				
Impact	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5

## Risk Management Action Plan

**Risk Description:** Failure to obtain funds from College Foundations

**Risk ID:** 20

**Owned by:** EDF

**Review Date:** 15<sup>th</sup> Sept 2016

### Update

#### Full Description and Treatment:

The risk is that applications by the College to access Foundation funds are unsuccessful, leading to under-resourcing of planned initiatives/improvements.

Mitigation consists of a careful framing of the terms of reference of the College Foundation, within the limits of Foundation independence, for which professional legal counsel was sourced externally.

The College should ensure that all applications follow the terms of reference and are carefully prepared and managed.

#### Commentary

##### Sept update:

##### Retention of/ access to accumulated reserves

##### The Scottish College Foundation - GREEN

The sector Foundation has been established and has been granted charitable status. The Foundation is be known as; "The Scottish Colleges Foundation". The College donated £11.7m to the Foundation before the end of March 2014. A meeting has been held with the trustees to discuss the College's application to fund the new campus project. The outcome of the meeting was positive with initial approval of the single full application for the overall new campus project costs and to pay the related grant by a single annual payment per financial year over the following 3 years.

The College has applied and will receive funding of £11.7m by April 2017 with all the funds now received. All the £11.7m of funding is linked to the new campus.

**City of Glasgow College Foundation - GREEN**

The City of Glasgow College Foundation was formed as a private company limited. The Foundation has achieved charitable status and currently has the maximum of seven trustees. None of the current trustees are members of the College’s Board of Management or College employees. The external auditors are satisfied that the structure and Governance of the Foundation provide independence. The College donated £10m to the Foundation in March 2014 and £3.1m in March 2015.

The initial feedback highlighted concern from the trustees mainly regarding the project contingency funding. They also requested further documentation and explanations justifying the student benefits and value for money. The College has successfully answered all the trustees’ questions and the funding has been agreed. A protocol has also been agreed for accessing the project contingency funding that the College transferred to the Foundation.

A further application of approximately £2.8m will be submitted at the end of June 2016 and £2.7m approved. The College has applied and will receive funding of £5.2m by 2017; all this funding is linked to the new campus. The Foundation therefore will still hold a balance of £7.9m subject to further applications for funding.

Risk Owners: Executive Director Finance

Current Risk Score:	Gross Risk Score (assuming no intervention)	Risk Appetite (Willing to accept):
Likelihood 1	Likelihood 4	
Impact 4	Impact 5	
Risk Score 4 Green	Risk Score 20	<b>Low</b> Medium    High
<b>Target Score 3</b>		



x	Likelihood				
Impact	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5



**Risk Register: 15 September 2016**

RISK DETAIL					CURRENT EVALUATION OF RISK*			AIM and PROGRESS			RISK TREATMENT ACTIONS AND UPDATE	
Strategic Theme	Risk Name	Risk ID	Level	Risk Owner	Likelihood	Impact	Risk Score	Gross Risk	Target Risk Score	Risk Movement	Hyperlink to Risk Management Action Plan (MAP)	Date of last review
Students	Failure to support student success	1	1	VPSE	1	5	5	25	3	Amber to Green	<a href="#">Risk 1 MAP.docx</a>	Sept '16
Students	Failure to establish optimal pedagogical model	2	1	VPSE	2	5	10	20	3	5x5	<a href="#">Risk 2 MAP.docx</a>	Sept '16
Students	Failure to achieve good student outcome/progression levels	3	1	VPSE	1	5	5	tbc	3	Amber to Green	<a href="#">Risk 3 MAP.docx</a>	Sept '16
Students	Failure of the College's Duty of Care to Students	21	1	VPSE	1	3	3	tbc	3	0	<a href="#">Risk 21 MAP.docx</a>	Sept '16
Growth and Development	Failure to realise planned benefits of Regionalisation	4	1	Pr/DPr	2	3	6	tbc	3	0	<a href="#">Risk 4 MAP.docx</a>	May '16
Growth and Development	Failure to achieve New Campus objectives	5	1	VP-NC	1	3	3	tbc	3	0	<a href="#">Risk 5 MAP.docx</a>	May '16
Growth and Development	Negative impact upon College reputation	6	1	DCD	2	3	6	tbc	3	0	<a href="#">Risk 6 MAP.docx</a>	May '16
Growth and Development	Failure to achieve improved business development performance with stakeholders	7	1	DCD	2	3	6	tbc	3	0	<a href="#">Risk 7 MAP.docx</a>	May '16
Growth and Development	Failure to achieve improved performance	8	1	DPr	1	3	3	tbc	3	0	<a href="#">Risk 8 MAP.docx</a>	May '16
Growth and Development	Failure to recruit, retain, and develop suitable staff	9	1	DHR	2	2	4	tbc	2	0	<a href="#">Risk 9 MAP.docx</a>	May '16
Processes and Performance	Negative impact of statutory compliance failure	10	1	SMT/CSP	1	5	5	tbc	2	5x5	<a href="#">Risk 10 MAP.docx</a>	Sept '16
Processes and Performance	Failure of Corporate Governance	11	1	CSP	2	5	10	tbc	3	5x5	<a href="#">Risk 11 MAP.docx</a>	Sept '16
Processes and Performance	Failure of Business Continuity	12	1	Pr/CSP	2	3	6	tbc	3	0	<a href="#">Risk 12 MAP.docx</a>	May '16
Processes and Performance	Failure to manage performance	13	1	DPr	2	2	4	tbc	2	0	<a href="#">Risk 13 MAP.docx</a>	May '16
Processes and Performance	Negative impact of Industrial Action	14	1	DPr/EDPC	4	4	16	tbc	3	5x5	<a href="#">Risk 14 MAP.docx</a>	Sept '16
Finance	Failure to achieve operating surplus via control of costs and achievement of income targets.	15	1	EDF	3	2	6	tbc	6	5x5	<a href="#">Risk 15 MAP.docx</a>	Sept '16
Finance	Failure to maximise income via diversification	16	1	DPr	3	4	12	tbc	3	5x5	<a href="#">Risk 16 MAP.docx</a>	Sept '16
Finance	Negative impact of funding methodology within Glasgow Region	17	1	EDF	2	3	6	tbc	2	5x5	<a href="#">Risk 17 MAP.docx</a>	Sept '16
Finance	Failure to agree a sustainable level of grant-funded activity within the Region	18	1	Pr/VPSE	3	5	15	25	3	5x5	<a href="#">Risk 18 MAP.docx</a>	Sept '16
Finance	Impact of ONS reclassification of the status of colleges	19	1	EDF	2	3	6	tbc	3	5x5	<a href="#">Risk 19 MAP.docx</a>	Sept '16
Finance	Failure to obtain funds from College Foundation	20	1	EDF	1	4	4	tbc	3	5x5	<a href="#">Risk 20 MAP.docx</a>	Sept '16

Recent movement or change

- Key:**
- Pr - Principal
  - DPr - Depute Principal
  - VP-NCSD - Vice Principal New Campus
  - VPSE - Vice Principal Student Experience
  - EDPC - Executive Director People and Culture
  - EDF - Executive Director Finance
  - FD - Faculty Director
  - DCP - Director Corporate Development
  - CSP - College Secretary/Planning
  - DHR - Director of Human Resources

x		Likelihood				
Impact	5	10	15	20	25	
	4	8	12	16	20	
	3	6	9	12	15	
	2	4	6	8	10	
	1	2	3	4	5	