

Board of Management

Learning and Teaching Committee

The 1st meeting (Session 2016-17) of the Learning and Teaching Committee will be held at 1700 hours on Tuesday 27 September 2016 in Room C.06.106, City Campus, 190 Cathedral Street, Glasgow, G4 0RF.

Agenda

| | Paper | Lead |
|--|--------------|-------------|
| 1. Apologies for Absence | | |
| 2. Declaration of Interests | | |
| For Approval | | |
| 3. Minutes of Previous Meeting held on 3 May 2016 | LTC1-A | Convener |
| 4. Committee Annual Report 2015-16 | LTC1-B | PC |
| 5. Committee Schedule of Work 2016-17 | LTC1-C | PC |
| 6. Pedagogy & Innovation (<i>Standing Item</i>) | | |
| - Learning and Teaching Academy for Technical and Professional Education | LTC1-D | JM |
| For Discussion and Decision | | |
| 7. Curriculum Performance Report (<i>Standing Item</i>) | | |
| - 2015-16 Performance Indicators | Dashboard | DD |
| 8. College Quality Arrangements from 2016-17 | LTC1-E | AC |
| 9. Regional Curriculum Update (<i>Standing Item</i>) | Verbal | JM |
| For Noting | | |
| 10. SPSO Complaints Handling Benchmarking 2014-15 | LTC1-F | DD |
| 11. Developing Scotland's Young Workforce (<i>Standing Item</i>) | LTC1-G | KS |
| 12. Any Other Notified Business | | |
| 13. Date of Next Meeting – 3 November 2016 | | |

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.
2. To undertake high level review of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - performance on admissions, access and inclusion;
 - arrangements for articulation and partnership
 - approaches to learning and teaching
 - the volume and themes of student complaints, and their handling and outcomes.
3. To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To review student induction and support mechanisms.
6. To consider matters concerning student discipline.
7. To monitor the conduct of the academic appeals process.