

## Board of Management Learning & Teaching Committee

<b>Date of Meeting</b>	Tuesday 2 May 2017
<b>Paper No.</b>	LTC4-H
<b>Agenda Item</b>	12
<b>Subject of Paper</b>	Academic Board
<b>FOISA Status</b>	Disclosable
<b>Primary Contact</b>	Joanna McGillivray
<b>Date of production</b>	23 February 2017
<b>Action</b>	For Noting

### Recommendations

**Members to note minute of most recent Academic Board Meeting**



## ACADEMIC BOARD MEETING 02/2016-17 MINUTE OF THURSDAY 23 FEBRUARY 2017 1200 - 1330 STUDENT ASSOCIATION ROOM

<b>Present</b>	Gillian Plunkett (GP)
Carol Murray (CM)	Graeme Brewster (GB)
Derek Timpany (DT)	Ian Gilmour (IG)
Dhruva Kumar (DK)	<b>Janis Carson (JC) Chair</b>
Douglas Dickson (DD)	Jill Weatherill (JW)
Douglas McQuilken (DMcQ)	Lee Ballantyne (LB)
Douglas Morrison (DM)	Sandra Cook (SC)
Elsbeth McCallum (EM)	
<b>Apologies</b>	<b>Also in attendance</b>
Sandra Gunn	Kristina Curran (Student) BBE
Kay Sheridan	Gary Jackson (Student) Business
Joanna McGillivray	Naomi Hollas (Student) Leisure & Lifestyle
	Zeeshan Nadeem (Student) (Leisure & Lifestyle)
	Laura Sharp (Minute Secretary)

### Action Points

Ref	Agenda Item	Description	Owner	Target Date
A2.1	<b>1 Apologies</b>	As noted above.		
A2.2	<b>2 Minutes from previous meeting</b>	The minute of 16 November was approved.		
A2.3	<b>3 Matters Arising from previous minutes</b>	Future action points to have more clarity against the Full Agenda Item. Minutes to show Agenda item and number for future. Action 1.3 – Venue of future meetings to be decided. Action 1.9/1.11 & 1.12 – Will be c/f to 8 June 2017 Action 1.14 – to be clarified by JM at next meeting.	LS  Academic Board  JM JM	Ongoing
A2.4	<b>4 Review of Guidance</b>	This item to c/f to next meeting on 8 June. KS to update at next meeting	KS	
A2.5	<b>5 Shared Teaching Practice</b>	JW provided brief background on Shared Teaching Practice & circulated questionnaire. Members split into groups for 10 minutes and completed questionnaire on How City of Glasgow College evaluate Good Teaching Practice. Feedback was collated and returned to JW. JW thanked everyone for their input and will feedback their comments.	JW	
A2.6	<b>6. Student Experience Strategy</b>	There were over 1000 student responses to Student Experience Strategy (SES). JC thanked everyone for their contribution in producing SES paper. GP provided brief overview on SES paper. IG provided brief feedback on students' views. GP welcomed further comments from group.  <b>Action GP – feedback will be passed to students in the next few weeks.</b>	GP	

		<p>SC commented that SES paper covered all Student Experiences. Students react positively when they are able to see the impact of their feedback and are consequently more willing to work alongside Student Association.</p> <p>DMcQ suggested that a small number of previous HND graduates could be brought into college and act as mentors/ambassadors, carry out peer to peer workshops and inform students of their life own experience at college and life after college.</p> <p>GB suggested invite non-traditional students to act as mentors.</p> <p>SC suggested it may be more attractive if we could pay ambassadors for their time.</p> <p>SC indicated that she would take ideas/comments forward to summer focus group.</p> <p><b>Action - SELG – to discuss these initiatives.</b></p> <p>JC number of projects/initiatives that are in SES paper need to be embedded throughout the College.</p>		
A2.7	<b>7. Student Partnership Agreement</b>	<p>The Student Partnership Agreement is one of three Student Initiatives – the 2 others: City Learning 4.0; Widening Partnership Agreement (largest initiative)</p> <p>GP provided brief overview on SPA paper. SPARQs recommend SPA Document which has a 3 – 5 year plan. Once paper is developed and finalised will be signed off by the Principal and Student President.</p> <p>IG informed members that SPA paper is in Draft form at moment. Paper will go to SPARQs – 28 March.</p> <p>SG - Partnership agreement very important. Document that everyone contributes too. Very valuable to College.</p> <p>GP – Vocalised Platform which is more student friendly.</p> <p>The SPA will feature on the next Agenda for update.</p>	GP	
A2.8	<b>8. Industry Academy Benchmarking</b>	<p>DD provided brief overview on IA model, the focus of which is the development of industry and relevant skills and experience. AY15/16 clear targets set on IA. 10 specific targets - several were covered in discussion: Work Experience, Work Placement, Project Placements, Stakeholder forums, Developing Staff, External speakers brought into College.</p>	DD	

		AY2015/16 Industry Academies were able to facilitate 350 students on Work Experience, 200 students on Work placements, 255 External speakers were brought into college. CoGC challenge is to sustain and build further on this achievement.		
A2.9	<b>9. SFC Performance Indicators</b>	DD provided brief summary on SFC Performance Indicators paper. CoGC sitting well above rest of Scotland and Better than average chance of success. The Colleges 'Complete Success' has improved significantly since merger. KPIs are now beginning to plateau. Combined FT HE & FE we sit first in the sector which disaggregated means success of 72% in FT FE (number 2 in Scotland) and 76% success in FT HE (number 5 in Scotland) P/T students numbers overall in Scotland are down. 3000 part time students' numbers rose to 6000. CoGC sits at number 2 in Scotland.  CoGC are 20% of the FT education sector in Scotland.	DD	
A2.10	<b>10. AOCB</b>	Venue to change for each meeting and time to be extended to 2 hours. The following venues were suggested: User education – Library 3 <sup>rd</sup> Floor, Level 4 Orange (Gateway space), and Riverside Campus.  JC & SC thanked the FD's for giving their valuable time and attending the AB meeting – it is greatly appreciated.		
	<b>12. Date of next meeting</b>	The next meeting of the Academic Board will take place on 8 June. User Education Library Room 03.111 from 1200 – 1400 hrs.		

### Decisions

Ref	Agenda Item	Description
D2.3	<b>3. Matters Arising</b>	Action points to have more clarity against Agenda Item.
D2.10	<b>10. AOCB</b>	It was agreed to rotate venue for AB meetings. Suggestions were User Education Library, Gateway space, and Riverside

### Matters Noted

Ref	Agenda	Description
A2.3	<b>3. Matters Arising</b>	Action points to be marked against Agenda Items more clarity.