

## Board of Management Performance, Remuneration & Nominations Committee

The 5<sup>th</sup> meeting of the Performance, Remuneration and Nominations Committee (Session 2016-17) will be held on Monday 8 May 2017 at 1700 hours in Room C.06.106, City Campus, 190 Cathedral Street, Glasgow G4 0RF.

### Agenda

		Paper	Lead
1.	Apologies for Absence		
2.	Declarations of Interest		
<b>Items for Approval</b>			
3.	Minute of the Performance, Remuneration & Nominations Committee - Meeting held on 6 April 2017	PRNC5-A	Convener
<b>Items for Discussion/Decision</b>			
4.	Long Term Financial Planning	(To Follow) PRNC5-B	ST
5.	SPSO Annual Complaint Summary 2015-16	PRNC5-C	DD
6.	City of Glasgow Performance Indicators 2015/16	PRNC5-D	DD
<b>Items for Noting</b>			
7.	Faculties Continuous Improvement - PIs	PRNC5-E	JM/DD
8.	Interim CoGC Withdrawal PIs 2016-17	PRNC5-F	DD
<b>Items for Discussion/Decision</b>			
9.	Principal's Remuneration Review 2017 - Update	(Members Only) Verbal	LW
10.	Disclosability of Papers		PC
11.	Any Other Notified Business		
12.	Date of Next Meeting – To be confirmed		

## **TERMS OF REFERENCE**

### **Note**

In these terms of reference the words “senior staff” include the Principal, any Depute, Vice and Assistant Principals, and all staff at Executive Director or Director level or equivalent.

### **Performance**

1. To keep the College’s Balanced Scorecard under review, to monitor its alignment with the College’s Strategic Plan, and to review progress and outcomes.
2. To monitor overall College performance with reference to the College Strategic Plan and relevant quality indicators.
3. To evaluate the preparedness of the College to meet the challenge of achieving the aims and objectives of the Strategic Plan.
4. To review senior staff performance regularly against agreed targets.
5. To consider the strategic viability, effectiveness and efficiency of any area of College activity, and to make recommendations to the Board of Management as appropriate.

### **Remuneration**

6. To review at least annually the performance, remuneration, and terms and conditions of the Principal and other senior staff.
7. To consider proposed staff severance arrangements for senior staff, and to make recommendations as appropriate to the Board of Management.

### **Nominations**

8. Within the context of applicable legislation and associated government guidance, the College Scheme of Delegation and Standing Orders, and relevant guidelines on standards in public life, to manage the process by which Members of the Board of Management are recruited, selected, and recommended for appointment.
9. To consider objectively, transparently and fairly candidates for Board Membership, and to make recommendations for appointment to the Glasgow Colleges’ Regional Board.
10. To monitor and evaluate the composition, skills and experience base and representational balance of the Board of Management, taking account where relevant of the terms of office of Members, and of issues of diversity and equalities.
11. To receive and review evaluation reports on Board performance, and on the development of Members.
12. Where the Board of Management so determines, to provide assistance in identifying, selecting and recommending candidates for appointment to senior staff positions in the College, and to senior positions in College subsidiaries or any other body to which the College is entitled to make appointments.

### **General**

13. To take decisions on behalf of the Board of Management in instances of emergency or high urgency where it is not feasible to convene a full Board meeting, and to inform all Board Members without delay of any decisions taken under this delegated authority.