

Development Committee

Date of Meeting	Wednesday 1 November 2017
Paper No.	DC1-H
Agenda Item	11
Subject of Paper	Travel Costs v Benefit
FOISA Status	Disclosable
Primary Contact	Roy Gardner
Date of production	23 October 2017
Action	For Noting

Linked to Strategic Priorities 1,3,4,5 & 7

1. Recommendations

- To note the International travel undertaken by staff during the period and the benefits associated with this type of activity.

2. Purpose of report

The purpose of this report is to provide the Board of Management with an update on ALL International Travel undertaken by college staff between August 2017 and October 2017.

3. Context

The City of Glasgow College is one of the largest colleges in the UK engaged in International activity. Our unique curriculum within the areas of Nautical and Marine Engineering has helped the college position itself as one of the leading institutions engaged in training for the Merchant Navy. Every year there are over 1000 enrolments onto various programmes and short courses, generating in excess of £2,000,000 per annum.

In addition to the student led activity the college has also been successful in tendering and securing a wide range of commercial projects both in Europe and beyond. Securing these projects require reciprocal travel to various European destinations and institutional visits. It is expected that this type of activity will increase in the future as the college has ambition to significantly increase non – government revenue.

The college also has in place over 80 partnerships which provide many wide ranging benefits the additional revenue it generates. The overall positioning and enhanced reputational benefits to the college are demonstrable. Through our European Erasmus activities staff benefit in experiencing new pedagogical delivery models, teaching methods and sharing best practice across both academic & support areas.

Furthermore, the experiences of these staff can ensure we provide and promote a high quality, global learning experience, one which focuses on achieving excellence through innovation.

For students, experiences of international mobility can contribute greatly to their experience at college and these experiences also support our aim of creating 21st century graduates ready for the labour market, to live in and contribute responsibly to a global society.

The table below details the trips & visits over the period

<u>Dates from - to</u>	<u>Country of visit</u>	<u>Staff Name(s)</u>	<u>Purpose of visit</u>	<u>Date Risk Assessment Completed</u>	<u>Date BIDD Approved</u>	<u>Cost of Travel/Visi t</u>	<u>Conversion Rate</u>	<u>Overseas Report Received</u>
03/06/17 - 11/06/17	India	Mervyn Adams	Compliance visit to BP Marine Academy, Mumbai. Assisting with student visa applications, carrying out re-sits, delivering marketing materials, assisting at recruitment event	01/06/2017	01/06/17	£1,170	37 September start students from BP Marine (£185, 629)	N/A
05/06/17 - 10/06/17	Singapore	Carla Gethin Kay Sheridan Andrea Hiller	Pre-verification visit for the delivery of health care programmes. Meetings to discuss healthcare and mapping to NC Health & Social Care qualifications. Meetings with Elder Ang, tour of Health care homes, tour of MDIS Facilities	13/10/2017	13/10/17	£4,028.70	N/A	Yes
09/07/17 - 15/07/17	USA	Willie McCurrach Gary Maclean	Atlantic Cup Challenge with Arundel Community College	09/07/2017	14/07/17	£4,541	N/A	N/A
28/08/17 - 30/08/17	France	Margaret Darroch	Strategy Committee Meeting - European Inclusive Skills Project	25/08/2017	25/08/17	£856.07	N/A	N/A
16/09/17 - 22/09/17	China	Roy Gardner Carla Gethin	Meet Vice President and International teaching team - ZJTE, Meet Supply Chain teaching staff, Meet Echo Wang Skills Project Manager - British Council Beijing, Visit SDI/UKTI office in Beijing	14/09/2017	14/09/17	£3634.00	Delivery of supply chain and logistics (actual income invoiced: £3890.) Discussion around 2nd delivery model - £7780	N/A
12/10/17 - 19/10/17	Abu Dhabi	Margaret Darroch	Accompanying two worldskills students to WorldSkills International Competition in Abu Dhabi National Exhibition Centre	06/10/2017	09/10/17	£4,887	N/A	Yes
14/10/17 - 19/10/17	India	Matthew Stewart	Partner visit to BP Marine Academy, Mumbai to facilitate graded unit exams	02/10/2017	02/10/17	£928.01	BP Marine conversion as above	N/A
			TOTAL to date: *Costs covered by ZJTIE partners.			£20,036.78		

Future trips planned:

November 2017

- SDI Trade Mission to Abu Dhabi & Dubai (S.McDowall)
- MDIS training workshop in Singapore (C.Gethin & Faculty staff from Education & Society)
- Nautical Faculty verification visit to Mumbai & Chennai (N.Crawford & D.Fotedar)

December 2017

- King Abdul Aziz University (KAU) new partnership activity (Faculty staff from Nautical)

January 2017

- Malaysia & Singapore (R.Gardner) tbc

April 2018

- USA – Tartan Day activities/partnership visit to AACCC (P.Little & R.Gardner) tbc

4. Impact and implications

4.1 The effective management and control of risks is essential to the on-going stability and future growth of the Colleges international activity.

4.2 The Colleges stated strategic priority to “Maintain our long-term financial stability” can be greatly enhanced by further developments on the international stage and should be considered at each stage.

4.3 Engaging students and staff in international activities including inbound & outbound exchanges and mobility’s can also support our strategic priorities to “Engage and inspire all our students with world-class learning and teaching” and “With a high performance focus, be the best we can be in the way we operate and work together.”

4.4 Geographical regional and national considerations are included in the process of risk management, and are reflected in the risk and travel documentation.