

Board of Management Students, Staff & Equalities Committee

Date of Meeting	Wednesday 9 May 2018
Paper No.	SSEC3-H
Agenda Item	11
Subject of Paper	Corporate Care Duties - Update
FOISA Status	Disclosable
Primary Contact	Gillian Plunkett Student Experience Director
Date of production	30 April 2018
Action	For Noting

1. Recommendations

Students, Staff and Equalities Committee are asked to note progress in relation to the College Corporate Care Duties.

2. Purpose of Report

The purpose of this report is to inform Students, Staff and Equalities Committee of the actions taken to ensure that the College meets its statutory duties relating to the care of students namely; College Prevent Duty, College Safeguarding Duty, Corporate Parenting Duty.

3. Strategic Context

The College has a number of specific statutory duties related to the care of students. These are

College Prevent Duty – the Counter-Terrorism and Security Act 2015 imposed a duty on further education colleges to ‘have due regard to the need to prevent people from being drawn into terrorism (College Lead: College Secretary);

College Safeguarding Duty – every adult in Scotland has a role in ensuring all children, young people and adults at risk live safely and can reach their potential. The College is committed to collaboratively safeguarding the safety and wellbeing of children, young people and adults at risk who undertake study or employment with the College and takes all reasonable steps to safeguard students and staff (College Lead Students: Student Experience Director, College Lead Staff: HR Director);

College Corporate Parenting Duty – The Children and Young People (Scotland) Act 2014 passed legislation relating to Corporate Parenting. Under the Act, Post-16 Education Bodies were considered to be ‘corporate parents’ from 1 April 2015. This involves carrying out a range of responsibilities to support children and young people who are, or were, looked after by local authorities. This duty only applies to this specific group of students (College Lead: Student Experience Director).

4. Corporate Care Short Life Working Group (SLWG)

At an SMT in May 2017, it was agreed that given the adjacencies of the aforementioned duties, a SLWG Chaired by the VP Student Experience would be convened to review the current policy position, identify leads for each Duty, develop an overarching college action plan with leads for each area, establish staff training requirements and finally reporting of KPIs.

The SLWG group met three times and have implemented:

- Policy and Procedure Updates;
- An overarching staff Training Plan; and
- Reporting of KPIs.

The SLWG will continue to meet on a bi-annual basis to monitor and review progress relating to the Corporate Care Action Plan.

5. Training Plan

The table below outlines the planned training in Corporate Caring Duties.

Training is mandatory, will be complete by the end of session for existing staff and included in any new staff integration training. Refresh and update training will be arranged every 3 years or earlier in response to any national updates.

Duty	Type and Format	Progress
Safeguarding	<ol style="list-style-type: none"> 1. Initial Safeguarding Coordinator Training – facilitated by Student Experience Director. 2. All staff training – E Module 3. Bi annual Forums for Safeguarding Coordinators – facilitated by Student Services. 	<ol style="list-style-type: none"> 1. Complete December 2017 2. Launch on 2 May 2018 3. Ongoing
Prevent	<ol style="list-style-type: none"> 1. Docu drama and ‘in person’ workshops 2. All staff training e-module 	<ol style="list-style-type: none"> 1. Launch 18 – 22 June 2018 2. First draft version available for testing on 15 May 2018
Corporate Parenting	<ol style="list-style-type: none"> 1. Board of Management training facilitated Who Cares Scotland. 2. SMT training facilitated Who Cares Scotland 3. Curriculum Head Training facilitated Who Cares Scotland 4. All staff training - emodule 	<ol style="list-style-type: none"> 1. Complete Feb 2017 2. Complete Mar 2017 3. Complete May 2017 4. First draft version available for testing on 15 May 2018

6. Corporate Care Performance Indicators

The following indicators will be provided to SMT every 6 months and the Students, Staff and Equalities Committee on an annual basis.-:

a). Number of employees completing MyCity modules

No employees have completed training modules yet. The current position in relation to training is provided in the table above.

b). Number of safeguarding incidents including Prevent.

No Safeguarding or Prevent incidents have been reported so far in 2017/18.

c). Retention and Success of Care Experienced Students

The numbers of care experienced young people accessing and enrolling at the College has risen significantly from 81 enrolments in 2016/17 to 261 enrolments in 2017/18. The retention rate in 2017/18 was 75% which is below the College average.

Student success for 2017/18 will be reported when available. The table below provides information on success for 2015/16 and 2016/17 and shows significant improvement in 2016/17. However it should be noted that 2015/16 was the first year of data capture for this group and therefore the robustness of the data may have skewed results in 2015/16.

Care Experienced Student Success PI

MODE	LEVEL	2016/2017			2015/2016		
		CS%	No.	CS	CS%	No.	CS
FT	FE	79.6	49	39	75.6	78	59
FT	HE	94.7	19	18	64.6	48	31
PT	FE	91.7	12	11	64.3	14	9
PT	HE	100.0	1	1	n/a	n/a	n/a

d). Corporate Parent Action Plan

The most recent version of the College's Corporate Parent Action Plan is attached. The Action Plan includes 83 actions to improve the inclusion, retention and success of care experienced young people who apply or are enrolled at the College. 70% of the current actions are complete and embedded within service delivery but as this is a live document, which is reviewed quarterly by the Director of Student Experience, new actions will be added as a result of the experience or ideas and suggestions from students and staff.

7. Finance & Resource Implications

There are costs associated with the development and delivery of training across the College. The lead for staff training has established a budget to accommodate this. There is a cost associated with our Corporate Parenting Duties: an existing 0.6 FTE of a Student Advisor has been refocused to work with care experienced young people and student support funds have been ring fenced for care experienced young people. It is anticipated that there will be other costs or associated staff time involved in auctioning the Corporate Parent Action Plan.

The provision of a dedicated Student Advisor for Care Leavers at 0.6 FTE has reduced service capacity in other areas.

8. Risk to the College

Risk	Mitigation
Current policies and procedures do not include statutory duties	All Policies and Procedures have now been revised to reflect statutory duties with respect to safeguarding, prevent and corporate parenting.
Staff have not received most up to date training in safeguarding or	On-line training materials are currently being procured for roll out to all staff. The Corporate Care training plan will be refreshed in light of these

prevent duties	developments.
Failure to report and review KPIs for Safeguarding or Prevent	A suite of KPIs have now been developed and will be reported at SMT and the relevant Board of Management committee(s).



CITY OF GLASGOW
COLLEGE

Corporate Parenting Plan

Introduction

City of Glasgow College is proud to be a Corporate Parent, and while it is a great privilege it is also a significant responsibility which we take seriously as a College.

City of Glasgow College offers a wide range of educational, technical and training opportunities, at levels ranging from foundation courses through to Higher National Diplomas and degree programmes in association with our Higher Education partners. At City there are opportunities to study at a level that positively encourages success and progression, enabling all of our students to reach their full potential.

Our Board of Management, with our Principal and CEO, continue to work collaboratively with the Glasgow Colleges' Regional Board, other Glasgow Colleges, and Scotland's Corporate Parents to widen access and promote equality, diversity and inclusion (EDI), guided by our EDI Statement of Fairness, Opportunity and Respect.

We maintain a commitment to Let Learning Flourish through inspiration, excellence and innovation, and this Plan sets out how we aim to achieve this for our care experienced young people from Glasgow and beyond. As a Buttle UK Quality Mark recipient (2011) City of Glasgow College is already recognised for its range of services and good practice for CEYP. However, our new Corporate Parenting Plan outlines both current practice and our aspiration to do the very best we can for our care experienced young people; both potential and current students. The College's Student Experience Strategy, which was informed by students, sets out a commitment to be a College where "Individual needs are anticipated at every step of the student journey and are met in a proactive and meaningful way".

We have started this journey as a Corporate Parent being mindful of the needs and well-being of our care experienced students. We hope to develop our learning, teaching, assessment and services together to meet their needs and aspirations.



Care Leavers

As a group, care experienced young people (CEYP) do not have the same life chances as their peers and studies have shown that this group are more likely to become vulnerable to a range of socio/economic disadvantages including offending behaviour and health problems. For example:

- In 2015, 33% of young people in Scottish prisons and 31% of adult prisoners self-identified as having been in care as a child. ¹
- In 2004 a national survey of looked after children and young people in Scotland found that 45% of 5-17 year olds living in care were assessed as having a diagnosed mental health disorder. ²
- Educational outcomes for CEYP are poor compared with their non-care experienced peers. 73% of CEYP leave school before the age of 16 compared with 27% of all school leavers. ³
- Although no official statistics are yet available, support organisations report that care experienced young people are particularly vulnerable to homelessness as a result of leaving care.
- CEYP are also vulnerable to experiencing long term unemployment or unsustainable employment. Government figures show that nine months after leaving school, 31% of CEYP have not achieved a positive destination.

¹ Scottish Prison Service, 2016. Prisoners Survey 2015-Young People in Custody. SPS. Edinburgh.

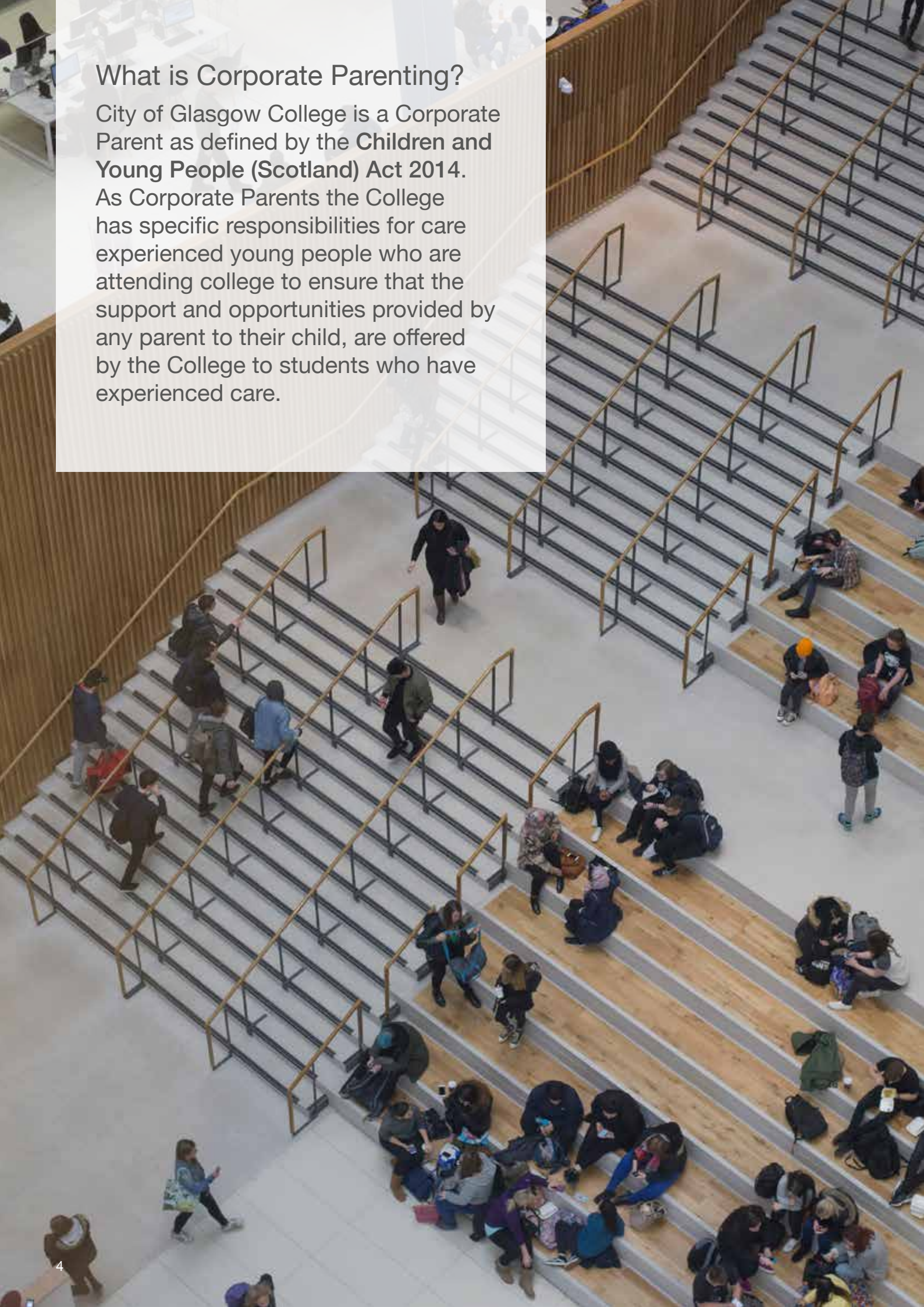
² Office of National Statistics. 2004. The mental health of young people looked after by local authorities in Scotland. HMS; London

³ Scottish Government. 2016. Education Outcomes for Scotland' Looked After Children, 2014/15. <http://www.gov.scot/Publications/2015/06/6439> Edinburgh.

⁴ Scottish Government. 2016. Education Outcomes for Scotland' Looked After Children, 2014/15. <http://www.gov.scot/Publications/2015/06/6439> Edinburgh.

What is Corporate Parenting?

City of Glasgow College is a Corporate Parent as defined by the **Children and Young People (Scotland) Act 2014**. As Corporate Parents the College has specific responsibilities for care experienced young people who are attending college to ensure that the support and opportunities provided by any parent to their child, are offered by the College to students who have experienced care.





Section 58 of the Act outlines six statutory duties for Corporate Parents which include:

- **To be alert** to matters which, or which might, adversely affect the wellbeing of a care experienced individual.
- **Assess the needs** of care experienced young people for any services or support provided.
- **Promote the interests** of this group of young people.
- Seek to provide care experienced young people with **opportunities** to promote their wellbeing.
- Take appropriate action to ensure care experienced young people **can access opportunities** and make use of services available to them.
- **To review, evaluate and improve** our practice and procedures to Corporate Parenting.
- To **collaborate** with other Corporate Parents when exercising their corporate parenting responsibilities.



As a Corporate Parent the College is committed to working towards the **National Ambition and Vision** set by the Scottish Funding Council ‘for there to be no difference in the outcomes of care experienced learners’ comparative to their peers’ by 2021. As a Corporate Parent, City of Glasgow College aims to provide an environment where an individual’s needs are met at all stages of the student journey to enable them to become confident, responsible and effective members of the community. Although we cannot replicate some aspects of ‘family’ life, there are many steps we can take to ensure our care experienced students feel genuinely supported while at College.

To help make sure everyone – children, young people, parents, and the services that support them – has a common understanding of what wellbeing means, The Scottish Government describe wellbeing using eight indicators. The eight wellbeing indicators are commonly referred to by their initial letters - SHANARRI. The College uses the SHANARRI indicators to ensure that CEYP at City of Glasgow College are provided with equality of opportunity to achieve their potential, realise their talents and ambitions and become successful.

Shannari Indicators

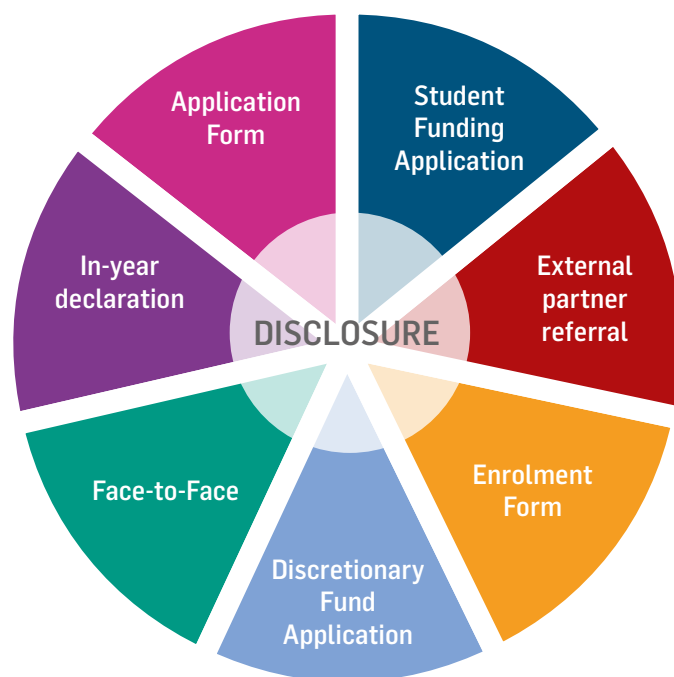




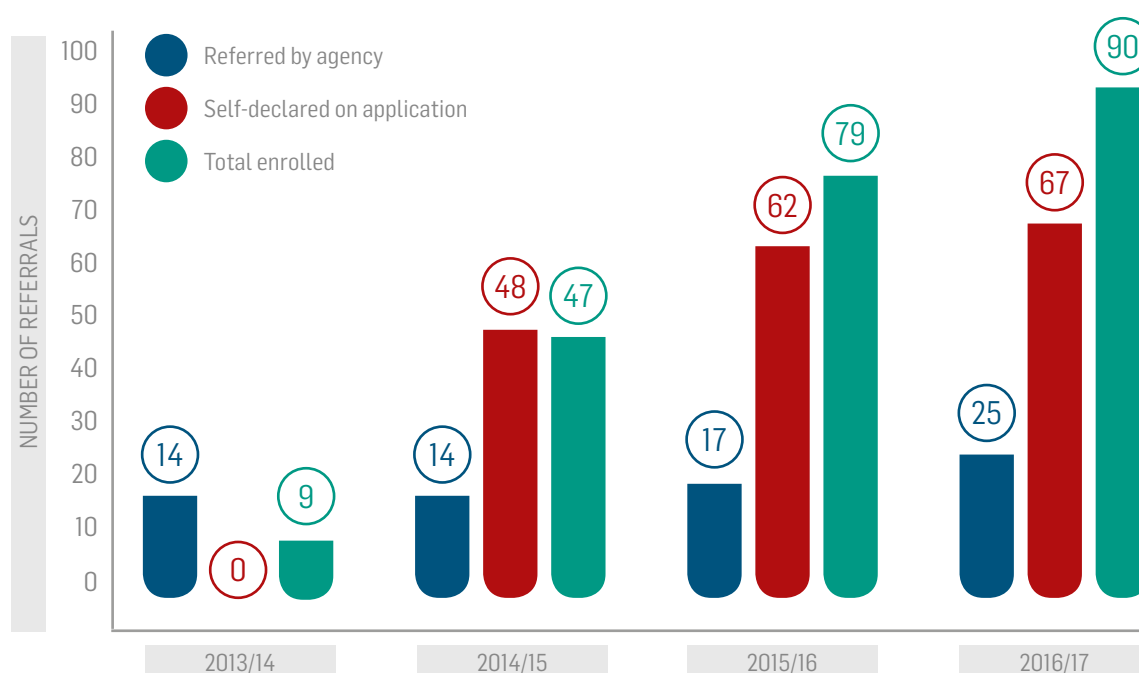


Our Care Experienced Students

The College works closely with our care experienced students and partner agencies to provide relevant, person-centred support. Individuals are given a number of opportunities to disclose their status as 'care experienced' at different stages throughout the application and enrolment process and while on course. At City of Glasgow College we work closely with partners in Skills Development Scotland, MCR Pathways, Throughcare and Aftercare Services, and Leaving Care Services to further identify vulnerable individuals. We have a named Student Advisor identified on our website who works with our partners, which helps to develop a supportive working relationship between the College named contact and the student, with the aim of easing some of the stress of transition.



The chart below outlines the number of referrals/declarations from session 2013/14 to session 2015/16. Declarations have increased steadily since the College added the declaration option to our application and enrolment forms.



Partners

The College is a member of Glasgow College's Corporate Parenting Forum and West of Scotland Care Leavers Forum. These forums provide an opportunity to network and share good practice with other Corporate Parents within the FE/HE sector. Both groups have representation from Who Cares? Scotland who advocate on behalf of care experienced individuals.



Action Plan

Our Action Plan was developed together with our Care Experienced Young People. The Plan focusses on sections 58-61 of the Children and Young People's (Scotland) Act 2014, and outlines the College's actions and the outcomes over the next three years.

1. Be alert to matters which might adversely affect the well - being of a care experienced individual. (Section of the Act 581 (a))			
Outcome and Related Actions			
1.1	Through College wide training, staff are alert to the responsibilities of being a Corporate Parent and that this is a whole College responsibility, with additional training opportunities offered where appropriate.	Lead	By
1.1.1	Training for Board of Management delivered by Who Cares? Scotland will raise awareness at Board level of the College and Board's responsibilities.	Student Experience Director	Complete March 2017
1.1.2	Training for SMT delivered by Who Cares? Scotland will raise awareness at SMT level of the College's responsibilities.	Student Experience Director	Complete May 2017
1.1.3	Training for Curriculum Heads and Heads of Service delivered by Who Cares? Scotland will raise awareness at manager level of the College's responsibilities.	VP Student Experience	Complete June 2017
1.1.4	College wide awareness raising of the College Corporate Parenting Plan will take place at the One City Event in June 2017 raising awareness of the College's responsibilities and individual responsibilities.	Student Experience Director	June 2018
1.1.5	Training will be embedded in the College wide integration for new staff and will ensure that all new staff are aware of the College and their individual responsibilities.	Director Performance	August 2018
1.1.6	A new training module will be developed and available in 2017/18 as part of mandatory training which will ensure that all staff are aware of their individual responsibilities.	Director Performance	August 2018
1.1.7	CPD and attendance at conferences and seminars will regularly be undertaken to maintain levels of knowledge and to upskill.	Student Experience Director	Complete June 2017

Outcome and Related Actions			
1.2	All care experienced individuals are alert to the support and services offered by the College.	Lead	By
1.2.1	Improve promotion on the College website, prospectus, open day events, regional and national events which will raise awareness among individuals and other Corporate Parents of the College's actions as a Corporate Parent.	Student Advisory Ser. Manager	Complete June 2017
1.2.2	Improve promotion at School events which will raise awareness among individuals and other Corporate Parents of the College's actions as a Corporate Parent.	Exec Director / Faculty Directors	Complete December 2017
1.2.3	Include information in the Student Diary and Induction Module which will raise awareness among the student population of the College's actions as a corporate parent.	Student Advisory Ser. Manager	Complete August 2017
1.2.4	Promotion of the College via the Propel and Propel FE Scotland websites will raise awareness among individuals and other Corporate Parents of the College's actions as a corporate parent.	Student Advisory Ser. Manager	Complete December 2016
1.2.5	Actively working with our partner agencies will raise awareness among their client groups of the College's actions as a Corporate Parent.	Student Advisory Ser. Manager	Complete

Outcome and Related Actions			
1.3	Student Support services are alert to the requirement for early identification and support for care experienced applicants.	Lead	By
1.3.1	Develop system alerts and reports at application and enrolment stage to ensure that appropriate actions are put in place for CEYP in an agreed timescale.	Student Advisory Ser. Manager	Complete December 2017
1.3.2	Within 2 weeks of applying, the CEYP will be invited in to an initial assessment meeting with the CEYP Student Advisor to optimise available support. This meeting will include a review of needs including Learning Support; Student Funding; Careers Advice; Dates for regular review; Discussion on attendance; Needs of referral agency where appropriate; Liaison with Curriculum Teams to facilitate flexibility; support at interview or pre interview; help with accommodation; meeting with CEYP's carers; advice and guidance on benefits; discussion on books/materials/transport.	CEYP Student Advisor	Complete June 2017
1.3.3	Develop a self refer/de refer option through MyCity so that students feel supported to disclose at any point or remove this flag from their record should they wish.	Learning Technologies	August 2018
1.3.4	Unsuccessful applicants will be offered a career guidance interview to explore alternative options at the College.	Admissions and Recruitment	Complete August 2017

Outcome and Related Actions			
1.4	Appropriate members of the curriculum teams are alerted to CEYP at application stage and throughout their studies.	Lead	By
1.4.1	Ensure and encourage the CEYP to provide permission for data to be shared with appropriate people within curriculum teams.	CEYP Student Advisor	Complete June 2017
1.4.2	Develop an alert system on Guidance Tracker for teaching staff.	IT Manager	Complete before January 2018
1.4.3	Update Academic Guidance to take account of CEYP students.	Faculty Director Education & Society	August 2018

Outcome and Related Actions			
1.5	Include monitoring and review of service uptake in self evaluation and operational planning.	Lead	By
1.5.1	Planning guidance to make reference to the need to reflect the College's responsibility as a Corporate Parents to care experienced young people in Operational Plans.	College Secretary/ Planning	August 2018
1.5.2	Performance review processes to include review of service uptake as appropriate.	Director Performance	August 2018
1.5.3	Include the College's responsibility as a Corporate Parents to care experienced young people in the Equality Diversity and Inclusion Initiative 2017-21	College Secretary/ Planning	Complete October 2017



2. Assess the needs of care experienced young people for any services or support.

Outcome and Related Actions

2.1	Referral to appropriate services is made at an early stage in the application process.	Lead	By
2.1.1	Learning support is put in place for all CEYP and a Personal Learning Support Plan (PLSP) is initiated. This will help CEYP to achieve their full potential by ensuring additional support is available.	Head of Student Development	Complete August 2017
2.1.2	A careers guidance interview will be organised to ensure that the choice of course is correct and the CEYP has a career management plan in place.	CEYP Student Advisor	Complete September 2017
2.1.3	The requirement for some elements of documentary evidence for Student Support Funds is waived to ensure that CEYP will have funding available for the start of the course.	Student Funding Manager	Complete March 2017
2.1.4	Students will be assisted financially to apply for missing documents e.g. birth certificates, that they may need for future reference.	Student Funding Manager	Complete August 2017
2.1.5	The CEYP Student Advisor will track attendance and make contact where the CEYP is absent for more than one week to support return or to support exit and re-referral. Contact will be made by telephone, email or face to face and the PLSP will be updated.	CEYP Student Advisor	Complete August 2017
2.1.6	Case management by the CEYP Student Advisor will ensure that the CEYP is not disadvantaged through student funding being withheld.	CEYP Student Advisor	Complete August 2017
2.1.7	Provide a 52 week lease through our student accommodation to ensure that CEYP students have continuity over the summer.	Head of Student Accommodation	August 2018
2.1.8	Ring fence Discretionary Funds to assist with 2.1.4 and 2.1.7 above.	Student Advisory Ser. Manager	Complete August 2017
2.1.9	CEYP Student Advisor to check other declarations i.e. disabilities and engage appropriate team.	CEYP Student Advisor	Complete August 2017
2.1.10	Calendar of college support and health and well-being activities provided to CEYP including mental health awareness, sports clubs, Chill and Achieve, Beat the Blues.	CEYP Student Advisor	Complete August 2017

Outcome and Related Actions

2.2	Support Services anticipate and are responsive to the needs of CEYP.	Lead	By
2.2.1	Review related questions on all applications, enrolments and funding applications re disclosure to ensure this is easy to understand.	Student Services Managers	Complete January 2018
2.2.2	Convene a SLWG to ensure other departments services to take account of CEYP.	Student Experience Director	August 2018
2.2.3	CEYP are prioritised for counselling services and extended appointments will be available to help with mental health issues and ensure well-being.	Student Counsellor	Complete August 2017
2.2.4	CEYP Student Advisor sends reminder email to all CEYP of college wide events, activities, health and well being initiatives.	CEYP Student Advisor	Complete April 2018
2.2.5	CEYP have both finance and accommodation in place prior to course commencement.	CEYP Student Advisor	Complete September 2017

3.	Promote the interests of care experienced young people.		
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Outcome and Related Actions			
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3.1	The College is a place where the interests of CEYP are taken fully in to account.	Lead	By
3.1.1	Work with the Student Association to both introduce and involve CEYP to the work and life of the College through encouragement to join in, become a class representatives and been involved in the Students' Association.	Student Engagement Manager	August 2018
3.1.2	To promote CEYP services and be an advocate on behalf of CEYP to ensure that they access all that they are entitled to.	CEYP Student Advisor	Complete August 2017
3.1.3	To support CEYP to attend graduation and ensure gowns and any associated costs are covered.	CEYP Student Advisor	Complete October 2017
3.1.4	Ensure that corporate communications to staff and students include positive news stories and celebrate the success of our CEYP.	Exec Director	Complete October 2017

Outcome and Related Actions			
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3.2	The College will have a dedicated, professional support and services for all CEYP.	Lead	By
3.2.1	Employ and develop the CEYP Advisor role – it is important that the person have the right interpersonal skills and knowledge of issues affecting CEYP.	Student Advisory Ser. Manager	Complete June 2017
3.2.2	The CEYP Advisor role will be a consistent point of contact for CEYP, their carers and referral agencies.	CEYP Student Advisor	Complete June 2017
3.2.3	CEYP will receive impartial careers advice about which College or University is best for them.	Student Advisory Ser. Manager	Complete January 2018
3.2.4	All CEYP will be invited to a pre enrolment welcome event.	Student Advisory Ser. Manager	Complete June 2017
3.2.5	All CEYP will receive money skills advice and guidance.	Student Advisory Ser. Manager	Complete January 2018

4.	Seek to provide care experienced young people with opportunities to promote their well being.		
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Outcome and Related Actions			
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4.1	Increase the number of CEYP making a successful transition from School to College.	Lead	By
4.1.1	Work with MCR Pathways to provide School visits to students from 3rd and 4th year.	Student Advisory Ser. Manager	Complete June 2017
4.1.2	Secure funding from the Robertson Trust to support this work.	Student Advisory Ser. Manager	March 2019
4.1.3	Membership of Glasgow College's Corporate Parenting Forum and West of Scotland Care Leavers Forum ensures seamless transition from school/other education provider to either College or University.	Student Advisory Ser. Manager	Complete January 2017

Outcome and Related Actions			
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4.2	Increase the number of CEYP articulating to University.	Lead	By
4.2.1	Work with Universities to review articulation arrangements to fully support progressing learners.	Faculty Director	June 2018
4.2.2	Attend University open days with CEYP to support them in their University choices.	CEYP Student Advisor	Complete October 2017
4.2.3	Share information with Universities with permissions	CEYP Student Advisor	Complete April 2017

Outcome and Related Actions			
4.3	Increase the number of CEYP articulating to University.	Lead	By
4.3.1	Assist progressing FE students with SAAS applications.	CEYP Student Advisor	Complete June 2017
4.3.2	Create a PLP for CEYP and undertake regular review of progression and identify any remedial action to ensure success.	Student Advisory Ser. Manager	August 2018

5. Take appropriate action to ensure CEYP can access opportunities and make use of the services available to them.			
Outcome and Related Actions			
5.1	Ensure that CEYP are aware of local, regional and national support available to them.	Lead	By
5.1.1	The CEYP Student Advisors will have knowledge of other supports available to CEYP and cascade this throughout the College	CEYP Student Advisor	Complete June 2017
5.1.2	CEYP will be supported and alerted to all opportunities throughout the college be they trips/visits, internships etc. and will be supported in person and financially to access these opportunities.	CEYP Student Advisor	Complete June 2017
5.1.3	Develop partnership arrangements with other Corporate Parents to maximise access to support for CEYP.	Student Advisory Ser. Manager	June 2018

Outcome and Related Actions			
5.2	Ensure that CEYP are aware of and have access to local health services and any entitlements.	Lead	By
5.2.1	Provide information on local health facilities including health, dental, family planning and sexual health provision. These are areas that CEYP may not know about if they are new to the area or have no family or friends to support them.	CEYP Student Advisor	Complete June 2017
5.2.2	Provide information and guidance on drugs, alcohol, social media and general safety information, advice and guidance. These are areas of guidance that CEYP may have missed at School or from family guidance.	CEYP Student Advisor/ Guidance Tutors	Complete June 2017

6. Take appropriate action to ensure CEYP can access opportunities and make use of the services available to them.			
Outcome and Related Actions			
6.1	Review College Policies and Procedures to ensure that they take account and support the success of CEYP.	Lead	By
6.1.1	Review College admissions procedures and selection criteria to ensure that there are no hidden barriers to gaining access to College.	Student Recruitment and Admissions Manager	Complete December 2017
6.1.2	Review College student funding procedures to ensure that there are no barriers to accessing support.	Student Funding Manager	Complete March 2017
6.1.3	Review the process for Equality Impact Assessment to include CEYP.	Equality, Diversity and Inclusion Manager	August 2018
6.1.4	As an employer, include information for CEYP in recruitment materials to highlight support available to care experienced employees.	Director Human Resources	August 2018

7. Collaborate with other Corporate Parents when exercising their corporate parenting responsibilities.			
Outcome and Related Actions			
7.1	Ensure continuation and building of relationships with partner agencies	Lead	By
7.1.1	Attendance at Glasgow Colleges Corporate Parenting Forum, West of Scotland Care Leavers Forum, and College Development Network's Guidance Steering Group will provide opportunities to share best practice with other corporate parents to further develop and enhance services.	Student Advisory Serv. Manager	Complete January 2018
7.1.2	Feedback from partners including CELCIS and Who Cares? Scotland to enables continuous review and enhancement of service.	Student Advisory Serv. Manager	Complete June 2017
7.1.3	A partnership agreement with Skills Development Scotland provides an opportunity for seamless transition from school to College.	Student Advisory Serv. Manager	Complete August 2017

8. Collaborate with other Corporate Parents when exercising their corporate parenting responsibilities.			
Outcome and Related Actions			
8.1	Monitor conversion, retention and success indicators to ensure that PIs for this group are on track.	Lead	By
8.1.1	Contact CEYP individuals separately via the admission survey to ascertain their experience of the admissions process.	Student Recruitment and Admissions Manager	Complete October 2017
8.1.2	Add CEYP as a protected characteristic to monitor in the Admissions Review to ensure conversion rates are better than or at least equal to other priority groups.	Student Recruitment and Admissions Manager	Complete October 2017
8.1.3	Add CEYP as a priority group to the learning support PLSP to ascertain if success rates are better than or at least equal to other priority groups.	Head of Student Development	August 2018
8.1.4	Add CEYP to the dashboard to ascertain if success rates are better than or equal to other students.	Student Recruitment and Admissions Manager	June 2018

Outcome and Related Actions			
8.2	Continually review and improve performance for CEYP.	Lead	By
8.2.1	Report outcomes for CEYP to the College's Students, Staff and Equalities Committee.	Student Experience Director	Complete November 2017
8.2.2	Publish the results of CEYP in the College Annual Review to include:- % referrals both self and via partnership working % conversion from application to enrolment % partial success on course % full success on course % withdrawal % destinations % progressed	Student Experience Director	Complete November 2017
8.2.3	Ensure CEYP are consulted in the development and review of this Plan.	Student Advisory Serv. Manager	Complete June 2017

Monitoring and Reporting

In accordance with section 61 of the Children and Young People (Scotland) Act we will produce our first full Corporate Parenting Report in 2018 which will outline progress made against the commitments of this plan, and will outline further actions to be taken forward in 2018-21. The College is fully committed to its duties towards Care Experienced Young People and understands that Ministers will require the College to report on progress. In this regard the College will ensure that progress is monitored and recorded.





CITY OF GLASGOW COLLEGE

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Recognised for excellence
5 star - 2015

 
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Scottish Charity No SC036198