

## Board of Management Remuneration Committee

The 2<sup>nd</sup> meeting of the Remuneration Committee (Session 2018-19) will be held on Wednesday 28 November 2018 at 1730 hours in Room C.06.106, City Campus, 190 Cathedral Street, Glasgow G4 0RF.

### Agenda

|  | <b>Paper</b> | <b>Lead</b> |
|--|--------------|-------------|
| 1. Apologies for Absence   |              | Convener    |
| 2. Declarations of Interest                                      |              | Convener    |
| <b>Items for Approval</b>  |              |             |
| 3. Minute of the Remuneration Committee meeting held on 01 10 18 | RC2-A        |             |
| <b>Items for Discussion/Decision</b>                             |              |             |
| 4. Principal's Remuneration                                      | Verbal       |             |
| 5. Any Other Notified Business                                   |              |             |
| 6. Date of Next Meeting – Monday 14 January 2019                 |              |             |

## **REMUNERATION COMMITTEE**

### **Terms of Reference**

#### **Note**

In these terms of reference the words “senior staff” include the Principal, Depute Principal, Vice Principals and all staff at Executive Director or Director level or equivalent.

#### **Remuneration**

1. To review at least annually the performance, remuneration, and terms and conditions of the Principal and, in turn, other senior staff, adopting a process consistent with the Code of Good Governance for Scotland’s Colleges.
2. To consider proposed staff severance arrangements for senior staff, and to make recommendations as appropriate to the Board of Management.
3. To determine the appropriate guidance for Board member expenses.
4. To demonstrate efficient and effective use of public funds in the committee’s decisions, so that they reflect the performance of the organisation and the requirement for its ongoing financial sustainability.