

## Board of Management

### Meeting of the Remuneration Committee

**MINUTE OF THE 3<sup>rd</sup> MEETING HELD ON MONDAY 14 JANUARY 2019 AT 1830 HRS (RC3) AT CITY CAMPUS**

Present	
Alisdair Barron (AB)	Karen Kelly (KK)
George Black (GB)	Colin McMurray (CM) (Teleconference)
Jim Gallacher (JG)	Lesley Woolfries (Convener)
In attendance	
Paul Clark (PC) (College Secretary/Minute)	
Apologies for absence	

Item RC3-1	Apologies for Absence	
Paper No:	Lead: Convener	Action requested: Note
Decision/Noted	None received. CM to teleconference.	

Item RC3-2	Declarations of Interest	
Paper No:	Lead: Convener	Action requested: Note
Decision/Noted	None.	

Item RC3-3	Minute of the Remuneration Committee meeting held on 28 11 18	
Paper No: RC3-A	Lead: Convener	Action requested: Approve
Discussion/ Matters Arising	<p>JG apologies to be recorded. J Kemp should be termed Interim Chief Executive of SFC. The Minutes were otherwise agreed as a true and accurate record. Actions noted as complete.</p> <p>LW reported that PC had obtained and provided information from HR on the Principal's remuneration and salary increases over recent years, including an update on the increases agreed with support staff, as had been requested.</p> <p>LW reported on contact with the Principal regarding the intentions of the Committee regarding medical support and further study. AB also reported on discussions with the Principal in relation to medical cover. It was agreed that AB would discuss this matter with PL and bring a proposal to the committee.</p> <p>LW outlined the pay increases agreed and paid to support staff from</p>	

	2016/17 to 2019/20. AB to instruct HR re pay increase in line with the published public sector pay policy. PC to prepare appropriate communication from AB.
<b>Decision/Noted</b>	AB to progress Principal's salary increase as agreed. (AB/PC). AB to discuss private medical cover proposals with Principal.

<b>Item RC3-4</b>	<b>Committee Terms of Reference</b>	
<b>Paper No: RC3-B</b>	Lead: P Clark	Action requested: Discuss
<b>Discussion/ Matters Arising</b>	Approved.	
<b>Decision/Noted</b>		

<b>Item RC3-5</b>	<b>Any Other Notified Business</b>	
<b>Paper No:</b>	Lead:	Action requested:
<b>Decision/Noted</b>	None	

<b>Item RC3-6</b>	<b>Date of Next Meeting</b>	
<b>Paper No:</b>	Lead:	Action requested: Note
<b>Decision/Noted</b>	Monday 29 April 2019	

## ANNEX TO THE MINUTE

### **ACTION POINTS ARISING FROM THE MEETING**

<b>Item</b>	<b>Description</b>	<b>Owner</b>	<b>Target Date</b>
Item RC3-3	Progress Principal's salary increase as agreed	AB/PC	ASAP
Item RC3-3	Discuss private medical cover options with Principal	AB	19.04.19

### **ACTION POINTS ARISING FROM PREVIOUS MEETING**

<b>Item</b>	<b>Description</b>	<b>Owner</b>	<b>Target Date</b>
Item RC2-4	Check Principal salary increases since 2016 and communicate to LW	PC	ASAP <b>complete</b>
Item RC2-4	Check with Principal the nature and scope of preferred medical cover.	LW/AB	14.01.18