

Board of Management

Learning and Teaching Committee

The 3rd meeting (Session 2018-19) of the Learning and Teaching Committee will be held at 1700 hours on Tuesday 5 February 2019 in Room C.06.106, City Campus, 190 Cathedral Street, Glasgow, G4 0RF.

Agenda

| | | Paper | Lead |
|------------------------------------|--|-------------------------------|-------------|
| 1. | Apologies for Absence | | Convener |
| 2. | Declaration of Interests | | Convener |
| 3. | Welcome and Introduction - Dr Helen Young (Stirling University, ESCR Project) | | Convener |
| For Approval | | | |
| 4. | Minutes of Previous Meeting held on 6 November 2018 | LTC3-A | Convener |
| For Discussion and Decision | | | |
| 5. | Developing Scotland's Young Workforce | <i>(Standing Item)</i> Verbal | KS |
| 6. | Faculties Update | <i>(Standing Item)</i> LTC3-B | JC |
| 7. | Regional Curriculum Update | <i>(Standing Item)</i> LTC3-C | JC |
| 8. | Industry Academy Update - Business | <i>(Standing Item)</i> LTC3-D | JC/DT |
| 9. | Pedagogy & Innovation: COPTE | <i>(Standing Item)</i> Verbal | SL |
| 10. | Curriculum Planning Reviews | LTC3-E | JC |
| For Noting | | | |
| 11. | Curriculum Performance Report | <i>(Standing Item)</i> LTC3-F | DD |
| 12. | Learning & Teaching Questionnaire: Think Tank Evaluation | LTC3-G | DD |
| 13. | SPSO Annual Complaint Handling Report AY 2017-18 | LTC3-H | DD |
| 14. | My Student Experience Questionnaire 2018-19 | LTC3-I | DD |
| 15. | Any Other Notified Business | | |
| 16. | Disclosability of Papers | | |
| 17. | Date of Next Meeting – Tuesday 23 April 2019 | | |

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.
2. To undertake high level review of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - performance on admissions, access and inclusion;
 - arrangements for articulation and partnership
 - approaches to learning and teaching, including the use of IT resources
 - the volume and themes of student complaints, and their handling and outcomes.
3. To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To maintain oversight of articulation partnership arrangements.
6. To review student induction and support mechanisms.
7. To consider matters concerning student discipline.
8. To monitor the conduct of the academic appeals process.