

Board of Management Finance & Physical Resources Committee

The 1st meeting (Session 2019-20) of the Finance & Physical Resources Committee will be held at 1700 hours on Wednesday 2 October 2019 in Room C.06.106 at the City Campus, 190 Cathedral Street, Glasgow G4 0RF.

Please note that items in the section 'For Noting' will be discussed only if a member requests discussion.

Agenda

1.	Apologies for absence	Verbal	Convenor
2.	Declarations of Interest	Verbal	Convenor
3.	For Approval		
3.1	Minute of Previous Meetings held on 22 May 2019	FPRC1-A	Convenor
3.2	Committee Terms of Reference	FPRC1-B	PC
3.3	Committee Annual Report 2018-19	FPRC1-C	PC
3.4	Committee Programme of Work 2019-20	FPRC1-D	PC
3.5	Business Continuity Policy	FPRC1-E	PC
3.6	Fee Waiver Policy	FPRC1-F	ST
3.7	Financial Forecast Return (FFR)	FPRC1-G	ST
3.8	Financial Regulations	FPRC1-H	ST
3.9	Fraud Prevention Policy	FPRC1-I	ST
4	For Discussion and Decision		
4.1	Financial Plan 2018-19	FPRC1-J	ST
4.2	Financial Plan 2019-20	FPRC1-K	ST
4.3	Health & Safety Quarterly Report	FPRC1-L	SL
4.4	Internal Control Update Report	FPRC1-M	ST
4.5	Non-Compliant Procurement Report Update	FPRC1-N	ST
4.6	Strategic Risk Review	FPRC1-O	PC

5. For Noting

5.1	Credit Delivery Update	FPRC1-P	ST
5.2	Facilities Management Report	FPRC1-Q	ST
5.3	ICT Progress Report	FPRC1-R	ST
5.3	Health & Safety Annual Report 2019	FPRC1-S	SL
6.	Any other Notified Business	Verbal	Convenor
7.	Disclosability of Papers	Verbal	PC
8.	Date of Next Meeting – 20 November 2019	Verbal	Convenor

Terms of Reference

1. To carry out the Board of Management's constitutional delegation in financial matters, and in all matters relating to the College's estate, property and facilities, including ensuring the discharge of the Board's responsibilities for land and assets transferred to and vested in it.
2. To carry out the oversight duties assigned to the Committee in the Financial Regulations ensuring, on an annual basis, that these are fully compliant with the Financial Memorandum.
3. To provide advice to the Board of Management on all significant matters related to the College's finances, estate, property and facilities.
4. To review, approve and monitor the implementation of the College's financial and estates strategies and associated plans, and to submit appropriate reports and recommendations to the Board on these strategies and plans.
5. To receive and approve the annual budget and final accounts for recommendation to the Board.
6. To receive and approve applications to the College and Sector Foundations.
7. To receive and consider advice from advisory committees on major items of capital expenditure.
8. To receive and discuss health and safety reports of the College's operation where these relate to the estate and facilities, and to report on these to the Board of Management.
9. To receive and discuss College procurement reports.
10. To consider as necessary any relevant matters requiring attention which are not included in the terms of reference of other Committees of the Board.