



Applicant Guide 2024-25

Thanks for booking your interview. The following information will explain what happens after you attend your interview.

What happens next?

The outcome of your interview will be sent to you via email within 2 weeks of your interview. It is important that you check your email regularly and continue to use the original email account that you used to apply for a course at City of Glasgow College.

There are 5 possible interview outcomes:

1. A definite offer
2. A conditional offer
3. A place on a reserve list
4. A place on an alternative course
5. Unsuccessful

If you receive an offer of a place you will be asked to accept or decline this **within 2 weeks** by visiting your account. Your place is not secure until you accept your offer.

1. Definite Offer

If you are offered a place and accept this we will not progress your other choice(s). If you have changed your mind and would prefer a place on your 2nd choice you must contact Student Services as soon as possible on 0141 375 5191. **When you accept this offer you will be able to Enrol (from 17th February).**

2. Conditional Offer

If you are given a conditional offer, you must provide your exam results to Student Services as soon as they are available but no later than 15th August 2024. Your conditional offer may be cancelled after this date.

SQA will notify us of results for applicants who have recorded their Scottish Candidate Number (SCN) on their application. For those applicants who have not recorded their SCN they can upload results on their online account or by email to applications@cityofglasgowcolleg.ac.uk.

If you do not meet the conditions of offer, we can provide you with careers advice at careers@cityofglasgowcollege.ac.uk.

Visit our website at www.cityofglasgowcollege.ac.uk

3. A Place on the Reserve List

If you are successful in interview but there are no spaces left on the course, you will be placed on the Reserve List. If a place becomes available you may receive an offer. Unfortunately, the College has a set number of places on each course and limited capacity to offer additional places.

4. A Place on an Alternative Course

You may be offered a place on an alternative course if this is more suited to your skills and abilities. We will also let you know why this decision has been made.

5. Unsuccessful

If you are unsuccessful, you can request feedback on why this decision has been made. You can access careers advice on alternative options at careers@cityofglasgowcollege.ac.uk.

Welcome Week

If you have a Definite offer, you will receive Joining Instructions approximately 4 weeks prior to course starting providing details of our Induction Programme. When you start college your course tutor will give you a timetable for your classes, show you around the department and provide details of any essential equipment and books etc. Remember, if you have a conditional offer, you must meet the conditions before we make a Definite Offer.

If you change your mind or are unsure whether you should accept the place it is better to discover this at an early stage. If this happens you can receive professional and impartial advice on what to do next from the College Careers Advisors – tel. no. 0141 375 5192 or careers@cityofglasgowcollege.ac.uk.

Remember, if you get a job or go to another college and would like to withdraw your application, please contact Student Services and let us know. This means we can offer your place to applicants on the reserve list.

When do I start?

Full Time classes start from **Monday 26th August 2024**.

What financial support can I apply for if I come to College?

What money you get will depend on the level of course you are studying, your age and your household income. For more information go to <http://www.cityofglasgowcollege.ac.uk/studying-city/student-funding>

Visit our website at www.cityofglasgowcollege.ac.uk

Student Accommodation

If you require accommodation a good place to start is the College Halls. You can find more information on student accommodation on our website

<http://www.cityofglasgowcollege.ac.uk/studying-city/accommodation>

City of Glasgow College Students' Association

The City of Glasgow College Students' Association is active in representing all the students of the College. When you enrol you are automatically a member of the NUS (National Union of Students) if you are over 16 years. For more information contact

citysa@cityofglasgowcollege.ac.uk or telephone 0141 375 5322



Learning Support

Our Learning Support Team offer a range of additional learning support opportunities to help you access your course. If you have a medical condition or difficulty that has implications for your health and safety; or support needs that may need some time to organise and plan e.g. organising a Sign Language Interpreter or Personal Emergency Evacuation Plan for (wheelchair users/students with mobility difficulties) then it is important you let us know as soon as you can to enable support to be in place before your course start date.

To arrange a meeting with our Learning Support Team, please contact 0141 375 5510 or email: learningsupport@cityofglasgowcollege.ac.uk.

Academic Calendar 2024/25

Full-time Course dates: 26th August 2024 - 13th June 2025

Holidays	Dates
September Weekend	27th – 30th September 2024
October Break	14th - 18th October 2024
Winter Break	23rd December 2024 – 3rd January 2025
Spring Break	7th April – 21st April 2025
May Holiday	5th May 2025
May Weekend	23rd – 26th May 2025

Visit our website at www.cityofglasgowcollege.ac.uk

Useful Contacts

Admissions

Tel: 0141 375 5191

Email: studentservices@cityofglasgowcollege.ac.uk

Student Advisors

Tel: 0141 375 5192

Email: studentadvisors@cityofglasgowcollege.ac.uk

Student Funding

Tel: 0141 375 5190

Email: studentfunding@cityofglasgowcollege.ac.uk

Student Awards Agency for Scotland

Tel: 0300 555 0505

Web: www.saas.gov.uk

Rest of UK Funding

Web: www.direct.gov.uk

Anything Else We Can Help With?

We offer our literature in a variety of formats. We can provide electronic, audiotape, larger font size and Braille formats on request. If you have an enquiry on this or any other matter please contact Student Services on 0141 375 5191.

Hope to See You in August.

The Student Services Team

Visit our website at www.cityofglasgowcollege.ac.uk