Applicant Guide 2027-28

Thank you for booking your interview. The following information will explain what happens after you attend your interview.

What happens next?

We aim to let you know the outcome of your interview by email within 2 weeks of your interview. Please check your email and application tracker regularly for updates. It is important to keep the email address linked to your application up to date, so please contact us (quoting your application reference number) if it changes at any point by sending an email to applications@cityofglasgowcollege.ac.uk

There are 5 possible interview outcomes:

1. An Unconditional offer
2. A Conditional offer
3. A place on a reserve list
4. A place on an alternative course
5. Unsuccessful

If you receive an offer of a place, you will have **2 weeks** to accept or decline it through your application account. To secure your place, please make sure you accept your offer within this timeframe. If you do not respond by the deadline, the College may withdraw your offer.

1. Unconditional Offer

If you are offered a place and choose to accept it, we will not progress your other choice(s). However, if you do change your mind and would prefer to be considered for your other choice(s), please contact Admissions as soon as possible on 0141 375 5191 or email applications@cityofglasgowcollege.ac.uk. Consideration for another choice will be subject to availability and you meeting the relevant entry criteria.

If you accept your unconditional offer, you will be able to enrol from approximately mid-February for courses starting in August.

Once you complete both processes, your place at the College is confirmed.

Visit our website at www.cityofglasgowcollege.ac.uk

2. Conditional Offer

If you are given a conditional offer, you must meet all of the conditions specified in your offer before an unconditional offer can be issued, allowing you to enrol and join the course.

If you are required to provide exam results, please upload a copy of your qualifications to your application account via the Application Tracker as soon as they become available.

If you are awaiting your results and they are not due until August, please upload them or notify us as soon as you receive them. Failure to provide your results may result in your conditional offer being withdrawn.

Qualifications Scotland will only notify us of the exam results for applicants who provided their Scottish Candidate Number (SCN) on their application. For those applicants who have not provided their SCN they must upload results on their online account or by email to applications@cityofglasgowcollege.ac.uk

If you do not meet the conditions of your offer and would like advice or guidance about your next steps or alternative courses, please contact our Careers Team at careers@cityofglasgowcollege.ac.uk

3. A Place on the Reserve List

If you are successful at interview but the course is already full, you will be placed on the reserve list. Although we cannot guarantee a place, we may be able to offer you one if a space later becomes available. Please be aware that places on each course are limited, and the College may not be able to offer additional spaces.

4. A Place on an Alternative Course

Based on the skills and abilities demonstrated in your application or at interview, you may be offered a place on an alternative course that is more suited to you. You can request feedback on why this decision has been made.

5. Unsuccessful

If you are unsuccessful, you can request feedback on why this decision has been made. If you would like advice or guidance about your next steps or alternative courses, please contact our Careers Team at careers@cityofglasgowcollege.ac.uk

Welcome Week

If you have an offer, you will receive Joining Instructions approximately 2-4 weeks prior to course starting. These will provide details of our induction programme. When you attend induction your course tutor will provide you with a timetable for your classes, show you around the department and provide details of any essential equipment and books etc. Please remember, if you do have a conditional offer, you must meet the conditions before we can make you an unconditional offer.

If you change your mind or are unsure whether you should accept the place it is better to discover this at an early stage. If this happens you can receive professional and impartial advice on what to do next from the College Careers Team by calling 0141 375 5192 or email careers@cityofglasgowcollege.ac.uk

Remember, if you secure a job or an offer at another college and would like to withdraw your application, please contact the Admissions Team on 0141 375 5191 or email applications@cityofglasgowcollege.ac.uk (quoting your application reference number) and let us know. This means we might be able to offer your place to applicants on the reserve list.

When do I start?

August Courses: Full-time classes start in the week commencing the last Monday in August.

What financial support can I apply for if I come to college?

The financial support you may be eligible for will depend on the level of course you are studying, your age and your household income. For more information please visit http://www.cityofglasgowcollege.ac.uk/studying-city/student-funding

Student Accommodation

If you require accommodation, we recommend starting with the College Halls. Further information and guidance on student accommodation can be found on our website at http://www.cityofglasgowcollege.ac.uk/studying-city/accommodation or you can email studentadvisors@cityofglasgowcollege.ac.uk for other possible recommendations.

City of Glasgow College Students' Association

The City of Glasgow College Students' Association is active in representing all the students of the College. When you enrol you are automatically a member of the NUS (National Union of Students) if you are over 16 years. For more information contact citysa@cityofglasgowcollege.ac.uk or telephone 0141 375 5322.

Learning Support

Our Learning Support Team offers a range of additional support to help you access your course and get the most from your studies. If you have a medical condition, difficulty or additional support need that may affect your health and safety, or require some time to plan and organise, please let us know as soon as you can. For example, you may require a Sign Language Interpreter or a Personal Emergency Evacuation Plan (PEEP) if you use a wheelchair or have mobility difficulties.

By letting us know early, we can make the necessary arrangements and aim to have your support in place before your course starts.

To arrange a meeting with our Learning Support Team, please contact 0141 375 5510 or email: learningsupport@cityofglasgowcollege.ac.uk.

Academic Calendar
Our Academic Calendar with college holidays and term dates are here.

Useful Contacts

Admissions
Full time email: applications@cityofglasgowcollege.ac.uk or call us on 0141 375 5191.
Part time email: ptadmissions@cityofglasgowcollege.ac.uk or call us on 0141 375 5191

Student Advisors/Careers Advisors
Tel: 0141 375 5192
Email: studentadvisors@cityofglasgowcollege.ac.uk
Email: careers@cityofglasgowcollege.ac.uk

Student Funding
Tel: 0141 375 5190
Email: studentfunding@cityofglasgowcollege.ac.uk

Student Awards Agency for Scotland
Tel: 0300 555 0505
Web: www.saas.gov.uk

Rest of UK Funding
Web: www.direct.gov.uk

Anything Else We Can Help With?

We offer our literature in a variety of formats. We can provide electronic, audiotape, larger font size and Braille formats on request. If you have an enquiry on this or any other matter, please contact Admissions on 0141 375 5191.