

Board of Management

Learning and Teaching Committee

The 1st meeting (Session 2022-23) of the Learning and Teaching Committee will be held at 1500 hours on Tuesday 27 September 2022 via MS Teams.

Agenda v2

	Paper	Lead
1.		Apologies for Absence
2.		Declaration of Interests
3. For Approval		
3.1	LTC1-A	Minutes of Previous Meeting held on 10 May 2022 Convener
3.2	LTC1-B	Committee Programme of Work 2022-23 MC
3.3	LTC1-C	Learning Capture Policy CC/DR
4. For Discussion and Decision		
4.1	LTC1-D	Students' Association Update: Presidential Team & Class Representation Update MM/JT
4.2	Verbal	Learning and Teaching Update 2022-23 CC
4.3	LTC1-E	Student Academic Experience Strategy (SAES): Progress CC
4.4	LTC1-F	City Student Attributes A Bell
4.5		Library Presentation P Robertson
4.6	LTC1-G	SFC Student Satisfaction Results Report JG
4.7	LTC1-H	Education Scotland Evaluative Report & Enhancement Plan JG
4.8	LTC1-I	Strategic Risk Review SL
5. For Noting		
5.1	LTC1-J	Academic Appeals 2021-22 JG
5.2	LTC1-K	Academic Board – Minute of 25 May 2022 PL
5.3	LTC1-L	Learning and Teaching Academy Update CC
6.		Any Other Notified Business
7.		Disclosability of Papers
8.		Date of Next Meeting – Tuesday 22 November 2022

Terms of Reference

1. To provide reports, advice and recommendations to the Board of Management on the student academic experience strategy, policies and procedures, on matters relating to the curriculum, quality and learning, teaching, and support for learning and graduate success.
2. To undertake high level reviews of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - internal academic reporting mechanisms;
 - performance on admissions, access and inclusion, induction and support;
 - arrangements for articulation and partnership
3. To reflect on trends in education, and encourage and monitor innovation and curriculum development to ensure that the College is successfully serving the needs of learners and other internal and external stakeholders, and is preparing effectively to meet future needs.
- 4.. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To monitor:
 - matters concerning student discipline.
 - conduct of the academic appeals process.
 - the volume and themes of student complaints and their handling and outcomes