

Board of Management

Learning, Teaching & Student Experience Committee

Date of Meeting	Tuesday 25 February 2025
Paper No.	LTSEC3-B
Agenda Item	4.2
Subject of Paper	2024-2025 Overview of Representation System
FOISA Status	Disclosable
Primary Contact	Ciara McCarthy/ Valeria Ramos
Date of production	17 February 2025
Action	For Noting

1. Recommendations

To discuss the detailed updates of the Students Association's representation systems.

2. Purpose

This paper aims to provide the Learning and Teaching Committee members with an overview of the Students' Association's (SA) progress towards key performance indicators across our representation system. The overview includes updates on the Class Rep System, Faculty Ambassadors, Student Parliament, and Big Student Elections.

3. Consultation

The Students' Association is the recognised representative channel between students, City of Glasgow College and other education sector partners. The representation systems discussed in this paper are part of the wider representational role of the SA.

One of our strategic aims in our new [Strategic Plan 2023-2028](#) is to ensure that staff, students and stakeholders are aware of and actively promote student-led democracy in enhancing the Student Learning Experience.

Our [Student Partnership Agreement](#) helps ensure that our systems are working effectively and provides an outline of how the Students' Association works in partnership with the College.

4. Key Insights

4.1.1 Elected Class Reps

Our overall target for classes with elected Class Reps is 80%, based on previously elected figures. We have seen an increase in elected Class Reps in Semester 1 compared to last academic year's figures but will continue working with curriculum areas to increase this percentage.

Creative Industries	91%
Education and Humanities	90%
Hospitality and Leisure	97%
Nautical and STEM*	63%
Overall	86%

* We are aware that this figure is impacted by incoming cadetship courses and are working with faculty and our Student Engagement Team to provide representation workshops to these incoming courses.

We would like to thank Faculty staff for their continued support in achieving these elected figures.

4.1.2 Class Rep Training

We have trained 41% of Class Reps so far.

Our overall target is for 50% of classes to have trained Class Reps, aligning with sector averages. Compared to February 2024, we have seen an increase in the percentage of trained Class Reps. This growth may be attributed to students' increased contact time this academic year and the implementation of our second year of Class Rep Rewards.

Creative Industries	41%
Education and Humanities	50%
Hospitality and Leisure	34%
Nautical and STEM	26%
Overall	41%

This academic year we have offered 68 training sessions to our class reps, the majority facilitated by our Faculty Ambassadors, with some supported by our Student

Engagement Team. Please encourage students who have not yet been training to attend one of our future training sessions. All sessions can be found advertised on our [CitySA website events page](#), with direct comms sent to Class Reps.

4.1.3 Class Rep Opt-Out

This year, we implemented a pilot opt-out system in response to feedback from both students and faculty regarding situations in which selecting a designated Class Representative may not be necessary. The usage of this system has been minimal, and it is no longer being promoted to staff. We invite staff to share their feedback on this system, as we aim to make improvements for the upcoming academic year.

4.1.4 Class Rep Reward Scheme

Building on the success of last year's Class Rep Reward Scheme, we have continued to enhance meaningful engagement and recognise students for their active participation in training and meetings.

So far, we have awarded 131 Class Reps with Bronze and 22 with Silver, reflecting their dedication and commitment to this role. This represents an increase from last year's statistics, where 62 achieved Bronze and 6 achieved Silver. Excitedly, we also have 7 Class Reps that are only 1 stamp away from achieving our Gold Rep Reward.

We would like to thank the Hospitality and Leisure team for their partnership on delivering a successful student-centred reward scheme.

4.1.5 Monthly Class Rep Meetings

The Students' Association delivers monthly Class Rep meetings to gather feedback from students. The themes of these meetings are based on the Student Learning Experience Model as well as requests from college partners for feedback on college wide projects or services.

Themes for Class Meetings 24.25

October	College Spaces
November	Library Services
December	Assessment and Feedback
January	Teaching Methods
February	City Attributes
March	Progression and Pathways
April	TBC

4.2 Student Parliament

This academic year we have had 4 meetings of Student Parliament. Our Faculty Ambassador posts have continued to prove successful with consistent attendance at

these meetings, compared to previous academic years where these posts were voluntary. The Student Parliament has endorsed the development of election processes to ensure their robustness while maintaining accessibility for students. Additionally, members of the Student Parliament have actively contributed to the work of the Student Association through their participation in working groups.

4.3 Big Student Elections

Our Big Student Elections are underway for the election of the Presidential Team for Academic Year 2025/26. Please signpost students towards our election's webpages for more information about the election process.

Voting week will take place between 17th and 20th of March 2025, during which all students are encouraged to vote either online or via our in-person polling stations at both campus'.

5. Impact and Implications

Having wider college staff support for our representative systems is important for ensuring the continuous improvement of the Student Experience. Staff support ensures that students throughout the College have the opportunity to actively engage in representation and have influence on their learning journey.

Having a diverse range of students within our representation system give students the opportunity to give guidance to the Students' Association on how our work will impact minority groups at the College.

There are no financial, regulatory or other implications of this update.