

## Board of Management

### Meeting of the Board of Management

MINUTE OF 4<sup>th</sup> MEETING HELD ON 18 FEBRUARY 2016 AT 1700 HRS (BoM4)

<b>Present</b>	
Alisdair Barron (AB) (Chair)	Paul Little (PL)
George Black (GB)	Colin McMurray (CM)
David Eaton (DE)	Debbie McNamara (DM)
Peter Finch (PF)	Graham Mitchell (GM)
Jim Gallacher (JM)	Robert Morrison (RM)
Charlie Kaur (CK)	Lesley Woolfries (LW)
Karen Kelly (KK)	
<b>In attendance</b>	
Paul Clark (PC)	Judy Keir (JK)
Margaret Cook (MC)	Ann Butcher (Minute)
<b>Apologies for absence</b>	
George Galloway (GG)	Stuart Patrick (SP)
Ian Gilmour (IG)	Ruta Simonyte (RS)
Frances McKinlay (FM)	Eric Tottman-Trayner (ETT)

<b>Item BoM4-1</b>	<b>Apologies for Absence</b>	
<b>Paper No:</b>	Lead: A Barron	Action requested: Note
<b>Decision/Noted</b>	Apologies for absence were received from GG, IG, FM, SP, RS and ETT.	

<b>Item BoM4-2</b>	<b>Declarations of Interest</b>	
<b>Paper No:</b>	Lead: A Barron	Action requested: Note
<b>Decision/Noted</b>	There were no Declarations of Interest.	

<b>Item BoM4-3</b>	<b>Structure Update</b>	
<b>Paper No: BoM4-A</b>	Lead: P Little	Action requested: Approval
<b>Discussion/ Matters Arising</b>	<p>PL reported that with opening of the Riverside Campus, it was now evident that the College has enhanced its brand, visibility and corporate sponsorship potential. Given the alignment with the external engagement strategy it was proposed to recruit a new post of Corporate Brand Director who will be responsible for the creation of a global brand strategy and the development and delivery of a strategic business growth plan and corporate sponsorship opportunities. It was noted that it is anticipated the role will be funded by additional commercial income generated by the post. The proposed new corporate role was discussed.</p>	

	As agreed at the previous meeting of the Board, recruitment of the Vice Principal Student Experience (Chief Learning Officer) will commence on 26 02 16. As previously requested, clarification on the increased number of senior lecturing staff was provided.
<b>Decision/Noted</b>	To approve recruitment for the post of Corporate Brand Director to be appointed on a two year fixed-term basis. Clear income/sponsorship/brand targets will be set to monitor the success of this role.

<b>Item BoM4-4</b>	<b>National Pay Bargaining Update and Teaching Staff Offer</b>	
<b>Paper No: BoM4-B</b>	Lead: J Keir	Action requested: Approve
<b>Discussion/ Matters Arising</b>	<p>David Belsey, EIS letter dated 15 February 2016 was tabled at the meeting.</p> <p>JK reminded members of the remaining concern that the Board of Colleges Scotland would be the ultimate decision makers with regard to national bargaining decisions. As the Glasgow Colleges are not individually represented (only the Glasgow Regional Chair is a member) this was perceived by the Board as a in conflict with Board members' responsibilities as charity trustees under legislation. JK advised that Colleges Scotland (CS) have now agreed to alter their consultation and engagement process to ensure greater robustness, and have agreed to include all 26 Colleges. However CS has not yet agreed to change the decision-making process. Consultation is still ongoing and the feasibility of a weighted voting system is being investigated. The timeframe and final confirmation on this new national bargaining engagement and consultation process is still awaited.</p> <p>JK further highlighted that whilst the College has not signed the NRPA, the Board previously agreed to honour the outcomes of the pay discussions for 2015-16. A support staff agreement has been reached with trade unions and a 1% or £300 consolidated payment will be made in their March salaries.</p> <p>The same monetary sum has been offered to teaching staff however agreement has not been reached with trade unions. A further negotiation meeting with EIS is planned for the beginning of March. It was further noted that Colleges Scotland is recommending that this final offer, although not agreed, be implemented.</p> <p>Following discussion, the Board emphasised that there should be no detriment to teaching staff whilst agreement at national level had not yet been reached. The Board reiterated that CoGC remains committed to the implementation of national bargaining, however it was agreed that signature of the NRPA could not be undertaken until further information on the new consultation and engagement process from Colleges Scotland was received.</p>	
<b>Decision/Noted</b>	To note the update on National Bargaining and the Teaching Staff offer. To delegate agreement on the implementation of the final teaching staff pay offer to the Students, Staff and Equalities Committee.	

<b>Item BoM4-5</b>	<b>Ministerial Letter to SFC</b>	
<b>Paper BoM3-C</b>	Lead: P Little	Action requested: Discuss
<b>Discussion/ Matters Arising</b>	PL introduced the ministerial guidance provided to the SFC, setting out the expectations of the Government for the College and HEI sectors and providing the strategic context for the utilisation of grant funding for 2016-17. Members reviewed the guidance. The key Strategic Objectives were noted - ie Fair Work and Living Wage Accreditation, Gender Balance, STEM Delivery and Learner Journey.	
<b>Decision/Noted</b>	To note the Ministerial Guidance.	

<b>BoM3-17</b>	<b>Date of Next Meeting</b>	
<b>Paper No:</b>	Lead:	Action requested: Note
<b>Decision/Noted</b>	Wednesday 6 April 2016	

*The meeting closed at 1620 hours.*

Chair's Signature \_\_\_\_\_

Date \_\_\_\_\_

## ANNEX TO THE MINUTE

### ACTION POINTS ARISING FROM THE MEETING

Item	Description	Owner	Target Date
BoM4-4	<b>National Pay Bargaining Update and Teaching Staff Offer:</b> To delegate agreement on the implementation of the final teaching staff pay offer to the Students, Staff and Equalities Committee.	AB/PC	09 03 16

### ACTION POINTS ARISING FROM PREVIOUS MEETINGS

Item	Description	Owner	Target Date
BoM3-3	<b>Matters Arising: CFMA:</b> Further discuss termination of contract.	PC/PL	Dev Comm 08 02 16
BoM3-4	<b>Structure Update:</b> Provide confirmation on number of SLs for update at the next meeting.	JK	06 04 16
BoM3-3	<b>Matters Arising:</b> Colleges Scotland: Advise Chair of CS of concerns and further raise issue with other Glasgow College Chairs.	PC/AB	ASAP
BoM3-7	<b>Annual Report and Financial Statements 2014-15:</b> Approve final version for sign-off.	PC/AB	Dec 2015
BoM3-9	<b>Travel Costs v Benefits:</b> Submit revised report to Development Committee.	PC/AC	Dev Comm 08 02 16
BoM2-3	<b>Matters Arising: AMTC</b> – Advise British Embassy.	PL	ASAP <b>Ongoing</b>
BoM2-5 BoM2-6	<b>Assurances on Governance Arrangements + Board Member Recruitment:</b> Liaise with GCRB re recruitment advertisement.	PC	ASAP <b>Ongoing</b>
BoM1-8	<b>Auditor General Section 22 Report: Coatbridge College:</b>  - Review recent Audit Scotland Reports particularly in relation to VS. - Provide the Board with training on VS at the next Planning Event in October.	PC	<b>Ongoing</b>  29 10 15
BoM1-12	<b>Principal's Report:</b> Consider international student exchange on an individual basis.	AC	ASAP <b>Complete</b>
BoM1-16.2.3	<b>SFC Funding Update:</b> Provide overview on the principles of SFC funding mechanisms.	ST/PC	29 10 15 <b>Complete</b>
CoGCB5-05	<b>H&amp;S Annual Report:</b> Consider proactive measures to reduce accidents/incidents.	FS	FPRC 09 09 15 <b>Ongoing</b>
CoGCB5-05	<b>H&amp;S Annual Report:</b> B Ahern to provide presentation on Risk Assessments.	FS	FPRC 09 09 15 <b>Ongoing</b>

CoGCB5-05	<b>H&amp;S Annual Report:</b> Address lack of first aid arrangements within Dornoch Street.	FS	FPRC 09 09 15 <b>Ongoing</b>
CoGCB5-09	<b>Bring Your Own Device Policy:</b> Discuss and update Policy for further consideration.	FS/CM	30 09 15 <b>Ongoing</b>
CoGCB5-17.1.1	<b>Property Disposals Programme:</b> Seek clarification on the claim for reversionary interest of the title of Florence Street.	JS/IM	FPRC 09 09 15 <b>Ongoing</b>