CITY OF GLASGOW COLLEGE

**Board of Management
Development Plan 2019-20**

City of Glasgow College

Board of Management Development Plan: 2019 - 2020

CDN Development Framework	Topic	Delivery
Knowledge of the external environment	1. College Governance Portal	1. Email updates; 19-20 session;
	2. Regional Board Strategic Plan	1, 2, 3, 4 BoM Planning events - Oct 2019; Feb 2020.
	3. Policy Context	
	4. Strategic Environmental Analysis	
	5. Charity Trustee responsibilities	5, 6, 7. Covered at Board planning event Oct 2019, and ongoing.
	6. College's Code of Conduct	
	7. Code of Good Governance	
	8. Legal Responsibilities (Corp Parenting)	8. Following 23/2/17 CP session to BoM, updates to SS&Eq (Staff Students and Equalities) Committee - ongoing
	9. Safeguarding/PVG	9. Policy monitored by SSEq Committee
	10. Prevent Policy (Revision)	10. Policy approved– 9/5/18; Board revision due by June 2020)
	11. Strategic Scenario Planning	11. Board Planning Days, Oct 2019 and Feb 2020; Finance scenarios reviewed at FPRC (Finance and Physical Resources Committee).

	12. Ensuring Industry Relevance	12. Faculty presentations of L&T Committee and to Board as required
Board member skills	1. Scrutiny and constructive challenge Skills Analysis	1. Induction sessions; Ongoing
	2. Committee observation and participation	2. Ongoing
	3. Use of Admincontrol Board doc management	3. Development sessions arranged on request; induction sessions for all new Board members.
	4. Revise Board Evaluation Proforma in line with Code of Good Governance 2016 and rollout.	4. April-June 2019; Internal Audit of Governance 2020.
	5. Audit and Risk Training for Audit Committee members	5. On Board (external) Audit & Risk training Dec 2019
Organisational knowledge	1. Committee Schedules of Work and Committee Annual Reports (further review of Audit ToRs in 2020)	1. First cycle of meetings 2019-20 (Audit Comm 2020).
	2. Campus/department tours	2. Ongoing
	3. Student/staff meetings and events	3. Student Exhibitions and Board members by arrangement with senior staff
	4. College Financial position/Value for Money	4. BoM Planning Days; FPRC.
	5. College Out-turns Review referenced to Strategic Plan	5. October 2019, Feb 2020 Board planning events.
	6. Strategic Risk Management	6. Risk Management Policy revised (14/11/18 – Audit Cttee.); Board Planning event Oct 2019; all Risk MAPs revised and updated – 19-20 quarterly cycle.
	7. Strategic Review of progress	7. Oct 2019; Feb 2020
	8. Board member links with Faculty/Department	8. 2019-20 ongoing; facilitated by College Secretary as necessary.
	9. Student Partnership/My Voice	9. Updates via Students, SS&Eq Committee; CitySA Board presentations, Oct 2019, Feb 2020.

	10. International/Commercial Developments	10, 11, 12. Development Committee, L&TC, and BoM Planning Days
	11. College Performance Dashboard	11. Presented regularly to the performance and Nominations Committee.
	12. STEM & Innovation at CoGC	
	13. The College Values	13. Liaise with OD to present updated session on College Values to Board in 2020.
Team working	1. Opportunity to explain own background and skills to board	1. Board Planning and Development event, Oct 2019; Ongoing
	2. Networking/team building opportunities with other board members	2. Oct 2019; Feb 2020 and other Board social events, e.g. Christmas Dinner, Burns Night, 50th Anniversary dinner (Oct 2019); Graduation Dinners;
	3. One to one meeting with board chair after six months to discuss progress and establish on-going training plan	3. Ongoing;
	4. One to one mentoring/support from nominated board member	4. Informal arrangements via College Secretary and between Board members.
	5. Electronic paper circulation	5. Admincontrol induction and development sessions – August 2019 and one-to-one as required: ongoing staff support.
	6. Open Disclosure	6. Disclosability is a standing item on all meetings 2019-20
	7. Regional Outcome Agreement	7. Board Planning and Development Day Feb 2020.

References:
- CDN Board Development Framework;
- Audit and Assurance Handbook 2018(Scottish Govt);
- CoGC Board of Management Self-evaluation 2018, 2019;
- External Review of Governance (CoGC), 2017.