

Board of Management

Finance Committee

Date of Meeting	11 March 2026
Paper No.	FC3-H
Agenda Item	5.3
Subject of Paper	Q2 Non-Compliant Spend Report 2025-2026
FOISA Status	Disclosable
Primary Contact	Deborah Fagan Associate Director, Procurement & Asset Management
Date of production	27 th February 2026
Action	Noting

1. Recommendations

- 1.1. The Committee is asked to note this report and endorse its sharing with SMT.

2. Consultation

- 2.1. Following the committee, the report will be shared with SMT to ensure Directors are informed of compliance performance, reinforce the importance of continued adherence to public sector procurement regulations and internal procedures, and thank them and their teams for their ongoing support.
- 2.2. The Procurement Team, budget managers and requisitioners continue to receive training and guidance to remain compliant.

3. Key Insights

- 3.1. 99.9% of Q2 spend was compliant with the Procurement Reform (Scotland) Act 2014, Public Contracts (Scotland) Regulations 2015, and the College's Procurement Policy.
- 3.2. 0.1% was non-compliant with internal Procurement Policy. Appendix A provides further details.
- 3.3. Controls including regular audits, contract management reviews, and use of the ePurchasing system ensure ongoing compliance.
- 3.4. The table below provides a breakdown of Q2 spend:

Q2 Non-Pay Spend	£	3,393,781	
Less Non Influenceable Spend	£	276,378	
Total spend influenced by Procurement	£	3,117,403	
Regulated Non-Compliant Spend	£	-	0.0%
Non-Regulated Non-Compliant Spend	£	2,148	0.1%
Contracted Spend	£	2,868,090	92.0%
Spend covered by SSJ*	£	159,837	5.1%
Low Value Spend	£	87,329	2.8%

**Single Source Justification – where non-competitive purchases have been made due to the uniqueness of the purchase (e.g., sole supplier in the marketplace, integration restrictions etc.). All SSJ's were appropriately documented.*

4. Impact and Implications
 - 4.1. Compliant spend ensures the College is protected against funding clawbacks, reputational risk, fraud and scrutiny as well as obtaining best value for money.
 - 4.2. Risk of non-compliance are mitigated through:
 - Staff training and policy updates
 - Supplier engagement and contract management
 - Regular audits and system controls
 - 4.3. Future actions include continued staff training, policy review, and system enhancements to maintain and improve compliance.

Appendix A - 25/26 Q2 Non-Compliant Spend Summary

Supplier Name	Q3 Amount	Total spend over 4 years	Regulated / Non Regulated Spend*	College Use	Lead Department	ELT/SMT Lead	Details	Actions	Risk
AUCHENGILLAN OUTDOOR CENTRE	£2,148	£2,148	Non-Regulated	Student Residential Trip	Education & Humanities	Gus Grubb	Department did not follow the procurement process. No quotes or SSJ were completed and the PO wasn't raised until Nov 2025 when the trip took place in Jan 2024.	Staff involved have now received additional procurement awareness training to ensure this does not happen in the future.	Low
	£2,148								