

## Board of Management

# Learning and Teaching Committee

The 4<sup>th</sup> meeting (Session 2015/16) of the Learning and Teaching Committee will be held at 1700 hours on Tuesday 3 May 2016 in the new Boardroom, City Campus, North Hanover Street, Glasgow.

### Agenda

	<b>Paper</b>	<b>Lead</b>
1. Apologies for Absence		
2. Declaration of Interests		
<b>For Approval</b>		
3. Minutes of Previous Meeting held on 23 February 2016	LTC4-A	Convener
4. Strategic Risk Review	LTC4-B	PC
5. Committee Terms of Reference	LTC4-C	PC
<b>For Discussion and Decision</b>		
6. Curriculum Performance Report ( <i>Standing Item</i> )		
- Performance Reviews Academic Year 2015-16	LTC4-D	AC/DD
7. Education Scotland Review – Action Plan	LTC4-E	AC
8. Regional Curriculum Update ( <i>Standing Item</i> )	Verbal	AC
9. Report on Learning & Teaching Questionnaire	LTC4-F	DD
<b>For Noting</b>		
10. Industry Academy Update ( <i>Standing Item</i> )	Verbal	AC
11. Pedagogy & Innovation ( <i>Standing Item</i> )	Verbal	AC
12. Developing Scotland's Young Workforce ( <i>Standing Item</i> )		
- Apprenticeships Update	LTC4-G	AC
13. Academic Board ( <i>Standing Item</i> )	Verbal	AC
14. Any Other Notified Business		
15. Date of Next Meeting – To be confirmed		

## TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.
2. To undertake high level review of:
  - key aspects of academic performance, including student retention, progression, attainment and achievement;
  - performance on admissions, access and inclusion;
  - arrangements for articulation and partnership
  - approaches to learning and teaching, including the use of ICT;
  - the volume and themes of student complaints, and their handling and outcomes.
3. To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To review student induction and support mechanisms.
6. To consider matters concerning student discipline.
7. To monitor the conduct of the academic appeals process.