

Board of Management

Learning and Teaching Committee

The 1st meeting (Session 2015/16) of the Learning and Teaching Committee will be held at 1700 hours on Tuesday 8 September 2015 in the new Boardroom, City Campus, North Hanover Street, Glasgow.

Agenda

1.	Apologies for Absence		Lead
2.	Declaration of Interests		
For Approval			
3.	Minutes of Previous Meeting held on 5 May 2015	PAPER LTC1-A	Convener
4.	Committee Annual Report	PAPER LTC1-B	PC
5.	Programme of Work	PAPER LTC1-C	PC
For Discussion and Decision			
6.	City Learning (NCNL) & Industry Academies Update <i>(Standing Item)</i>	PAPER LTC1-D	FDs
7.	Interim Academic Performance Report 2014-15	PAPER LTC1-E	AC
8.	Education Scotland: AEV and External Review	PAPER LTC1-F	AC
9.	Curriculum Performance Reviews	Verbal	AC
10.	Regional Curriculum Update <i>(Standing Item)</i>	Verbal	AC
11.	Developing Scotland's Young Workforce <i>(Standing Item)</i>	Verbal	KS
12.	Pedagogy & Innovation <i>(Standing Item)</i>	Verbal	AC
For Noting			
13.	Report on Academic Appeals	PAPER LTC1-G	GM
14.	Reflections Questionnaire	PAPER LTC1-H	GM
15.	Academic Board	PAPER LTC1-I	AC
16.	Any Other Notified Business		
17.	Date of Next Meeting – Tuesday 17 November 2015		

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.
2. To undertake high level review of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - performance on admissions, access and inclusion;
 - arrangements for articulation and partnership
 - approaches to learning and teaching, including the use of ICT;
 - the volume and themes of student complaints, and their handling and outcomes.
3. To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To review student induction and support mechanisms.
6. To consider matters concerning student discipline.
7. To monitor the conduct of the academic appeals process.