

## Fee Waiver Form

<b>Day</b>	<b>Eve</b>	<b>Sat</b>
1	2	3

**Email to** [finance@cityofglasgowcollege.ac.uk](mailto:finance@cityofglasgowcollege.ac.uk)

Course Title		Student Reference	
Name		CP Code	
Address		Date of Birth	
		Postcode	
Email Address		Telephone No.	

**Where you and/or your family are in receipt of the following:**

Benefit	Tick	Evidence Produced	Code
Income Support			23
Working Tax Credit			40
Pension Credit			39
Income Based Job Seeker's Allowance			44
Income Related Employment and Support Allowance (ESA)			47
Housing Benefit			30
Universal Credit			53

**Where you are in receipt of the following:**

Disability Living Allowance			38
Severe Disablement Allowance			29
Incapacity Benefit			28
Carer's Allowance			37
Attendance Allowance			43

Contributory Employment and Support Allowance			50
Personal Independence Payment			52

**Where you are in the following category:**

Category	Tick	Evidence Produced	Code
The taxable income of your family in the previous financial year is equivalent to or lower than the threshold (see policy for rates)			24
You are a person, or the spouse or child of a person, who is an asylum seeker living in Scotland			49
You are a non-asylum seeker living in Scotland on a part-time ESOL course and your main purpose for being in Scotland is not to receive education. (Evidence must be provided)			
You are a State School Pupil undertaking college activities forming part of your school-based curriculum.			42
Full Time Student (as approved by Student Services)			26
You are a student who is in the care of a local authority and living in a foster home or children's home regardless of your age (supporting evidence is required)			48

**Declaration:** I confirm that the information given is correct and that I have provided current appropriate evidence to support my claim

I understand that giving false or misleading information may result in disciplinary action by City of Glasgow College.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only;**

**Agreement to waive/remit fees has been granted/not granted.**

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

Agreement has not been given for the applicant to have fees waived for the following reasons:

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