CITY OF GLASGOW COLLEGE

GRADUATION GUIDE 2026



CEREMONY TIMES

11.00am Ceremony 1
Faculty of Creative Industries

3.00pm Ceremony 2
Faculty of Hospitality & Leisure + Professional Courses

7.00pm Ceremony 3
Faculty of Education & Humanities + Faculty of Nautical & STEM

Graduation Ceremony

Monday 23rd November 2026

Glasgow Royal Concert Hall, 2 Sauchiehall St, Glasgow, G2 3NY

Let Learning Flourish

STEP BY STEP GUIDE TO GRADUATION

On Graduation Day:

1. Registration opens 90 minutes before each ceremony.
2. Arrive at least 45 minutes before your ceremony starts.
3. On arrival at Glasgow Royal Concert Hall:
   - **Graduands must go to the College Registration Desk in the Exhibition Hall.**
   - Do not bring guests to the registration desk; only graduands should approach this area.
4. At the registration desk:
   - You will receive your Graduand seat ticket.
   - You must sit in your assigned seat—swapping seats is not allowed.
5. Gown Collection:
   - Collect your graduation gown from the Ede and Ravenscroft desk in the Exhibition Hall.
   - You must collect the gown alone—no guests can accompany you.
6. Seating in the Auditorium:
   - Ensure you are in your allocated seat in the Auditorium at least 15 minutes before the ceremony starts.

Important Notes

You can only graduate at your allocated ceremony (see email). **If you do not register on the day, your name will not be called out**. Latecomers will not be admitted.

Please advise us if you require support during the Ceremony.
Please email: graduation@cityofglasgowcollege.ac.uk

During the Ceremony

1. Graduands are seated in the Auditorium in the order of presentation (according to your allocated seat).
2. The ceremony will begin with speeches from the Principal and Special Guests.
3. Staff will signal when it's time for you to rise from your seat.
4. As your name is called, you will:
   - Walk on from the right-hand side of the stage.
   - Your award will be conferred by the Principal.
   - Continue to the left side of the stage to receive your certificate.
   - After receiving your certificate, return to your seat.
5. Remain seated until the end of the ceremony as a courtesy to other graduands and guests.
6. Prizewinners will receive separate instructions regarding their participation.

Tickets:

Graduands will receive their own seat ticket at the registration desk on graduation day at the Glasgow Royal Concert Hall.

Each graduand can book two guest tickets free of charge. If you wish to bring additional guests, you can purchase extra tickets for £10 per ticket.

All guest tickets must be booked in advance. The link to book guest tickets will be available from Monday 26th October, 12:00 noon at:

www.cityofglasgowcollege.ac.uk/winter-grad

Gown Hire

All Graduands attending must wear academic gowns. Please ensure you select the correct gown for your qualification.

Gowns will be available for collection at Glasgow Royal Concert Hall on Graduation day.

Ede and Ravenscroft, the official photographers, offer the following tips to look smart and unruffled on the stage and in your graduation photographs.

- A smart shirt and tie.
- Button up blouse.
- A brooch (or safety pins) if you choose to wear a dress or a top without buttons, so you can secure your hood.

Photography(Optional)

If you decide to have professional photographs taken then you can pre-order your photographs at the same time as you hire your gown **(edeandravenscroft.com/graduation)** or you can book photography on Graduation Day.

Ede and Ravenscroft Photography will be available throughout the day (9am until 10pm) at their studios within Glasgow Royal Concert Hall. The location will be well sign posted.



Photography and data processing

As this is a graduation ceremony, the event will be heavily documented using various forms of multimedia including video, audio and photography. Please note that given the scale and nature of the event photography and filming will be taking place on a broad scale and it is possible you may be captured, although you can avoid our photographers on the day and are under no obligation to have your photo taken. We rely on legitimate interest to capture and process personal data during the graduation ceremony. We do not ask for your consent.

City of Glasgow College Graduation Privacy Notice

For more information, please visit **City of Glasgow College website.**

Further information is available on our website **www.cityofglasgowcollege.ac.uk/grad** or email **graduation@cityofglasgowcollege.ac.uk**

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