Board of Management:
Development Committee

Date of Meeting	**Monday 6 February 2017**
Paper No.	**DC2-C**
Agenda Item	**6**
Subject of Paper	**Committee Terms of Reference Review**
FOISA Status	**Disclosable**
Primary Contact	**Paul Clark, College Secretary/Planning**
Date of production	**30 January 2017**
Action	**For Discussion and Decision**

1. Recommendations

1. To consider the amended Committee Terms of Reference, and recommend for approval subject to any agreed changes.

2. Purpose of report

2.1 It is good practice for Board Committees to review their Terms of Reference on a regular basis. The Committee is invited to consider the Terms of Reference, and recommend to the Board of Management for approval subject to any agreed changes.

3. Context

3.1 The committee Terms of Reference were reviewed and agreed in session 2015-16, and approved by the Board of Management in June 2016.

3.2 Committee Terms of Reference constitute the Committee's remit, and are included in the College's Articles of Governance, specifically referredto in the Scheme of delegation thus:

> " 2.3 Each Committee and Sub Committee shall have a clearly defined remit which shall clearly set out the duties and responsibilities delegated. The remit must be approved by the Board. The Committee may suggest amendments to the remit, but any amendments must be approved by the Board before they are implemented." (CoGC Scheme of Delegation, 2016).

3.3 All Committee Terms of Reference are published on the College website.

4. Impact and implications

4.1 Regular review of Committee Terms of Reference will ensure that this important aspect of governance is appropriate to the delegated responsibilities of Committees, and reflects Board and Board Committee practice.

4.2 All Board Committees will be reviewing their Terms of Reference during the current cycle of Committee meetings, prior to final approval by the Board.

Appendices:

Appendix 1: Committee Terms of Reference

CITY OF GLASGOW COLLEGE

Development Committee of the Board of Management[1]

Terms of Reference

1. To conduct an ongoing strategic review of the College's commercial and international activities ensuring alignment with the College's Strategic Plan.

2. To receive and review reports on the College's commercial and international activities, to consider, assess, and manage associated risks, and new opportunities, and to oversee the implementation of new business, international and commercial activities.

3. To review and report on any significant investment opportunities, development opportunities, and associated benefits and risks to the Board of Management.

4. To provide co-ordination in respect of development related policies and decisions of relevance to more than one Committee of the Board or policies and decisions of particular significance, if deemed appropriate by the Board, and to instigate review and consideration of policy change.

5. To oversee the development and implementation of significant policy or strategic changes, if so requested by the Board of Management, and thereafter to report to the Board of Management on such matters.

6. To receive reports on and to consider the implications of relevant sectoral and non-sectoral, regional and national policy change and development to ensure that the College's Strategic direction is informed, up to date, proactive and responsive to external priorities.

7. To consider and make recommendations to the Board of Management on any development related matters of unusual or special interest not within the remit of another Board Committee.

[1] Approved June 2016